



## OFFICE OF THE CITY MANAGER

### AGENDA ITEM REPORT

**TO:** Honorable City Council

**FROM:** James A. Gallup, City Manager

**DATE:** February 14, 2025

**SUBJECT:** Proposals for survey work related to TDEC ARPA Wastewater System Improvements

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#### BACKGROUND:

- The City of Jefferson City is progressing through our wastewater system improvement project funded via TDEC ARPA State Water/Wastewater Infrastructure Grant. The city has contracted McGill Associates as the engineering firm handling this project. McGill Associates has discovered a need for additional survey work for easements and site surveys related to the project.

#### FISCAL IMPACT:

- The city was awarded \$1.8M via TDEC ARPA and is contracted for sewer projects.
- Easement Survey Services are \$1,150 each for 5 easements, total: \$5,750
- Site Survey Service: \$17,000
- Both services are 100% reimbursable from the TDEC ARP SWIG funds.

#### REQUEST/RECOMMENDATION:

IAW with Jefferson City's Purchasing Policy, expenditures over \$10,000 must have direct authorization from the governing body. Staff would like to request Council consent to approve both proposals from McGill Associates regarding the TDEC ARPA SWIG Wastewater System Improvements Project.

#### ATTACHMENTS:

- Proposal for Site Survey Services
- Proposal for Easement Survey Services