

January 2, 2025

James A. Gallup, City Manager, and City Council of Jefferson City
112 City Center Drive
Jefferson City, TN 37760

Re: Proposal for Easement Survey Services
TDEC ARP SWIG Wastewater System Improvements

Mr. Gallup and City Council:

As part of the proposed work for the listed project, several sections of sanitary sewer will be rerouted and will require new sewer easements. Furthermore, several sections of sewer are either difficult to access or will work outside of permanent easements and will require temporary construction easements. We are proposing survey work to develop new permanent and temporary easements for the TDEC ARC SWIG Wastewater System Improvements project. The figure below shows anticipated easements required to complete the project. The surveying work described herein is 100% reimbursable under the ARP SWIG funding.

PROPOSED EASEMENTS



In general, the scope of survey services for development of easement agreements is as follows:

- Review and analyze all current subject deeds, adjoining deeds, plats and right-of-way information and prepare the easement(s) of the subject property(s)
- Perform a survey of the subject parcel(s)
- Field locate the subject and adjacent property corners, fences, and/or other boundary evidence as necessary to complete the easement(s) and to identify apparent conflicts or discrepancies.
- Boundary conflicts, if any, will be shown on the survey. Any title, boundary or ownership conflicts or disputes, if any, which may require additional research, plats, exhibits and field surveys will be considered additional work and billed according to our project rate schedule.
- Preliminary Easement for Review by the Utility (and subsequently the property owner)
- Final Easement for Execution and Recording by the Utility

This surveying proposal represents the entire understanding between McGill Associates and the City of Jefferson City with respect to easement survey services for this project and may only be modified in writing, signed by both parties. Additional approval will be sought should any other related services be required or requested by changing site, regulatory conditions, or client needs. If you find this scope and fee acceptable, please indicate acceptance by signing the following page and returning one copy for our files.

Thank you for this opportunity to serve you on this important project. If you have any questions, please do not hesitate to call.

Sincerely,
MCGILL ASSOCIATES, P.A.



Jamie Carden, PE Principal

SCOPE OF SERVICES – SUMMARY

PROJECT: Easement Survey Services for
TDEC ARP SWIG Wastewater System Improvements

LOCATION: Hicks Road, Fate Rankin Road, & Highway 11E,
Jefferson City, TN

TOTAL FOR PROFESSIONAL SERVICES

Easement Development, Temporary and Permanent	[Each] \$ 1,150
Total Projected # of Easements	5
Projected Temporary Easements	3
Projected Permanent Easements	2

Note 1: Price shown is the cost for each individual easement agreement. Price excludes fees for recording easements with Register of Deeds office.

Note 2: These surveying fees are 100% reimbursable with the current ARP SWIG funds.

Note 3: 5 total easements (3 temporary, 2 permanent) are assumed to be required to complete the project, as shown on the "Projected Easements" visual. The number and type of easements needed is subject to change based on field conditions.

ACCEPTED	
CITY OF JEFFERSON CITY	McGILL ASSOCIATES, P.A.
BY: _____ (Signature)	BY:  _____
_____ (Print Name/Title)	Jamie Carden, PE Principal
Date: _____	Date: <u>01/02/2025</u>