

Minutes of Regular Meeting  
March 3, 2025

The City Council of Jefferson City, Tennessee, met in regular session on Monday, March 3, 2025, at 5:00 p.m., at City Hall, 112 City Center Drive, Jefferson City, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

The approval of the minutes from February 3, 2025, meeting was suspended to later in the meeting because the minutes were left out of the agenda packet.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, he announced the following: the evaluations for the city manager are due by the March 18, 2025 work session; the city received a letter from the State of TN stating the FY 2023-24 audited financial statements have been accepted and made public record; the January 2025 Local Sales Tax Report is included in council packets; and thanked Allen Gillespie for the successful completion of the 2025 Cybersecurity Grant.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, the City Council minutes of February 3, 2025, were unanimously approved as written.

The following reports were presented to the City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager's Monthly Report. James Gallup, City Manager, announced the following: March 6<sup>th</sup> at 9:00 a.m. is the groundbreaking ceremony for Anderson Dubose; Jefferson City Public Library's March calendar and newsletter are in council's packets; and the Senior Citizen's March calendar is in council's packets.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, the purchase of a replacement patrol vehicle for the Police Department in the amount of \$42,500.00, was unanimously approved.

Upon motion of Councilwoman Combs, seconded by Councilwoman Purkey, the proposal from McGill Associated for TDEC/ARPA SWIG Project for site survey services in the amount of \$17,000.00 and five (5) easement survey services in the amount of \$5,570, was unanimously approved.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, the paving of the basketball court at Roy Harmon Park in the amount of \$17,182.50, was unanimously approved.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, Resolution 2025-04, a resolution declaring certain police vehicles as surplus property and authorizing the sale of such vehicles, was unanimously adopted.

Upon motion of Councilwoman Combs, seconded by Councilman Melton, Resolution 2025-05, a resolution authorizing a study on TCRS Hazardous Duty Supplemental Retirement Benefit, was unanimously adopted.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Resolution 2025-06, a resolution authorizing the issuance of not to exceed Seven Million Three Hundred Thousand and no/100 dollars (\$7,300,000) General Obligation Bonds of the City of Jefferson City, Tennessee, was unanimously adopted.

Upon motion of Councilwoman Combs, seconded by Councilwoman Purkey, Resolution 2025-07, a resolution authorizing the issuance of General Obligation Bonds of the City of Jefferson City, Tennessee in aggregate principal amount of not to exceed \$7,300,000 in one or more series; making provisions for issuance, sale and payment of said bonds; establishing terms thereof and the disposition of proceeds therefrom; and providing for the levy of taxes for the payment of principal ,of premium, if any, and interest on the bonds, was unanimously adopted.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, Resolution 2025-08, a resolution authorizing the City of Jefferson City to participate in the Public Entity Partners Conservation Matching Grant Program, was unanimously adopted.

Upon motion of Councilwoman Combs, seconded by Councilwoman Purkey, Resolution 2025-09, a resolution authorizing the community fundraising for the installation, operation, and maintenance of a Safe Haven Baby Box at the Jefferson City Fire Station, was adopted.

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The meeting was adjourned at 5:23 p.m.

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Mitch Cain, Mayor

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Bettina Chandler, City Recorder