



OFFICE OF THE CITY MANAGER

AGENDA ITEM REPORT

TO: Honorable City Council

FROM: James A. Gallup, City Manager

DATE: May 15, 2026

SUBJECT: Review of Memorandum of Understanding with Springwell Foundation

BACKGROUND:

- City Council authorized staff to work with Springwell Foundation regarding their proposal to provide education, childcare, and community programming services from Nelson-Merry Park & Gym.
- Springwell Foundation has provided a draft MOU for Council review pertaining renovations within Nelson-Merry Park & Gym.
- Per Zoning regulations, the site is Zoned R-1, which allows this operation but requires the additional step of approaching the Regional Planning Commission for use approval – in order to do so, Springwell needs owner approval (City Council) to move forward in that process.

FISCAL IMPACT:

- A separate facilities use and lease agreement would come at a later date.

REQUEST/RECOMMENDATION:

- Staff recommends review by City Attorney of the MOU for his input before final vote on June 1st.

ATTACHMENTS:

- Meeting notes and proposal from Springwell Foundation
- Draft Memorandum of Understanding