

Minutes of Regular Meeting  
November 3, 2025

The City Council of Jefferson City, Tennessee, met in regular session on Monday, November 3, 2025, at 5:00 p.m., at City Hall, 112 City Center Drive, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also, present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, the City Council minutes of October 6, 2025, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, he commented that there was a decrease in September sales tax collections, and he presented a Mayoral Proclamation to Charles Hodge proclaiming November 7, 2025, as Charles Hodge Day.

The following reports were presented to City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager's Monthly Report.

James Gallup, City Manager, announced the following: he and the mayor will be attending 2025 GOVCON in Murfreesboro, Tennessee November 3rd – November 5th; the Outdoor Recreation Planning Grant check presentation will be November 6th at Norris Dam; Administrative Offices will be closed on November 11th in observance of the Veterans Day holiday; Jefferson City Veterans Day Event will be November 11th at 11 a.m. at the Jefferson City Fire Department; Administrative Offices will be closed November 27th and 28th in observance of the Thanksgiving holiday; Small Business Saturday will be November 29th with the Jefferson City Christmas Tree Lighting at 5:30 p.m.; Christmas Market will be December 13th at noon with the Christmas Parade at 5:00 p.m.; Jefferson City was awarded \$150,000 on October 28th for the TNECD Downtown Improvements Grant; the November calendar and newsletter for the Jefferson City Public Library is attached to the agenda; and the November calendar for the Senior Citizens Center is attached to the agenda.

Mayor Cain stated he appreciates the city manager and city staff for their diligent efforts to find federal and state dollars to assist Jefferson City as it grows and provides resources for the citizens. He also asked city staff and citizens to remember Small Business Saturday on November 29th.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, the replacement of two (2) 4500-gallon bleach tanks at the Water Plant from Southeastern Tank in the amount of \$57,000.00 and the installation of the bleach tanks at the Water Plant from MB&R Contractors in the amount of \$28,649.00 (total price of \$85,649.00), was unanimously approved.

Upon motion of Councilwoman Purkey, seconded by Councilman Melton, the repairs of the Fire Sprinkler System at Jefferson City Community Center by Secufire in the amount of \$98,755.00, was unanimously approved.

Upon motion of Councilman Melton, seconded by Councilwoman Combs, Resolution 2025-27, a resolution amending application fees for the Jefferson City Regional Planning Commission and the Board of Zoning Appeals, was unanimously adopted.

Upon motion of Councilman Melton, seconded by Vice Mayor Bunch, Resolution 2025-28, a resolution naming the indoor walking track at the Jefferson City Community Center after Dr. John W. Zirkle, M.D., was unanimously adopted. The resolution was presented to Eva Zirkle.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Resolution 2025-29, a resolution authorizing the city manager and staff to explore a partnership with the Springwell Foundation to operate within the Nelson-Merry facility, was unanimously adopted.

Mayor Cain recognized three ladies from the leadership program and two boy scouts and thanked them for attending the meeting.

The meeting was adjourned at 5:14 p.m.

---

Mitch Cain, Mayor

---

Bettina Chandler, City Recorder