

Minutes of Regular Meeting
March 2, 2026

The City Council of Jefferson City, Tennessee, met in regular session following the Beer Board meeting on Monday, March 2, 2026, at 5:00 p.m., at City Hall, 112 City Center Drive, with Mayor Mitch Cain presiding.

The opening prayer and Pledge of Allegiance was led by Mayor Cain.

Roll Call by the City Recorder was as follows:

Mayor Cain	Present
Vice Mayor Bunch	Present
Councilwoman Combs	Present
Councilman Melton	Present
Councilwoman Purkey	Present

Also, present were James Gallup, City Manager; Robert Burts, City Attorney; and Bettina Chandler, City Recorder.

Upon motion of Councilwoman Combs, seconded by Vice Mayor Bunch, the City Council minutes of February 2, 2026, were unanimously approved as written.

Upon request from Mayor Cain for citizen comments, there were none.

In communications from the mayor, he thanked Council for their presence, time, and visions for the Budget Strategic Planning Summit. The mayor also announced the following: the Beautification Board/Tree Board will meet at City Hall on March 19, 2026, at 5:30 p.m. in the council chamber; and the bird and beaver issues in Jefferson City need to be discussed at a Council Work Session.

The following reports were presented to City Council: Building/Codes/Planning Department Monthly Report, Fire Department Monthly Report, Parks and Recreation Monthly Report, Police Department Monthly Report, Public Works/Utilities Monthly Report, and the City Manager's Monthly Report.

James Gallup, City Manager, announced the following: the 30-day public comment period for the Recreation Master Plan is open from February 26th to March 28th; Clean-Up Week in Jefferson City is April 6th to April 10th; the FY 2026-2027 budget proposal for City Council's consideration will be presented on April 21st at the regular Work Session; the Jefferson City Public Library will have a program for the Celebration of America's 250th on April 25th from 9:30 a.m. to 2:00 p.m.; there is a Special Called Council Meeting on April 27th at 5:00 p.m. for the 1st reading of the FY 2026-2027 budget; the city will celebrate Arbor/Earth Day on April 28, 2026 in line with the Tree City/Tree Line USA awards; the March calendar and newsletter for the Jefferson City Public Library is attached to the city manager's report; and the March calendar for the Senior Citizens Center is attached to the city manager's report.

Mayor Cain encouraged citizens to address the public comments for the Recreation Master Plan either on the city's website or the city's Facebook page and provide feedback. He also asked Mr. Gallup to provide costs and funding of projects that were discussed at the Budget Strategic Planning Summit; he

reminded Council of the Special Called Council Meeting on April 27th for the 1st reading of the FY 2026-2027 budget; and he announced local sales tax collections are up for the month of January.

Mayor Cain appointed Mary Kay Nester to the Regional Planning Commission by mayoral appointment for a five-year term.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, Amy Beverly and Robert Matijevich were unanimously appointed to the Health and Education Facilities Board by council appointment for a six-year term.

Upon motion of Councilwoman Combs, seconded by Councilman Melton, the purchase of a Ramon Spectrometer in the amount of \$62,277.00 to be purchased with the Jefferson County Opioid Settlement Grant funds, was unanimously approved.

Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, the purchase of a new 300 HP motor in the amount of \$39,049.00 from McLean Technology Group for the Water Treatment Plant, the purchase of a new 300 HP VFD in the amount of \$20,250.13 from McLean Technology Group for the Water Treatment Plant, and the purchase of a new 60 HP VFD Permeate Pump in the amount of \$4,136.60 from McLean Technology Group, were unanimously approved.

Jim Ford with McGill Associates presented the Comprehensive Parks and Recreation Master Plan. Mayor Cain asked City Manager James Gallup if he recommends adopting the plan and using it as a base for future planning. Mr. Gallup responded affirmatively, noting that a comprehensive parks and recreation master plan adopted by the governing body is required in order to apply for the Local Parks and Recreation Fund (L.P.R.F.) grant. Mr. Gallup asked that Council schedule a special called meeting at 5:00 p.m. on March 30th, after the public comment period has closed on March 28th, so the plan could be adopted by Council prior to the April 1st grant application deadline.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Resolution 2026-02, a resolution authorizing the submission of a 2026 Community Development Block Grant program application to fund community infrastructure, was unanimously adopted.

Upon motion of Councilwoman Purkey, seconded by Councilwoman Combs, Resolution 2026-03, a resolution amending the salary classification and compensation step plan for part-time firefighters, was unanimously adopted.

Upon motion of Councilman Melton, seconded by Councilwoman Purkey, Resolution 2026-04, a resolution authorizing the City of Jefferson City to enter into a contract for wrecker services, was unanimously adopted.

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Upon motion of Vice Mayor Bunch, seconded by Councilman Melton, Resolution 2026-05, a resolution authorizing the plans to proceed with the development of property at the corner of East Broadway Boulevard, Clinch View Circle, and West Commerce Court, was unanimously adopted.

The meeting was adjourned at 6:38 p.m.

Mitch Cain, Mayor

Bettina Chandler, City Recorder