



OFFICE OF THE CITY MANAGER

AGENDA ITEM REPORT

TO: Honorable City Council

FROM: James A. Gallup, City Manager
Kevin Bolden, Parks & Recreation Director

DATE: March 12, 2026

SUBJECT: Resolution to Authorize 2026 LPRF Grant Submission and Match Commitment

BACKGROUND:

- The City is looking to apply for the Tennessee Outdoor Recreation's 2026 Local Parks and Recreation Fund Grant to make improvements to Roy Harmon Park. Application deadline is April 1, 2026. Award notifications are issued at the end of July into next fiscal year.
- Staff have identified items such as repurposing the batting cage, refurbishing the tennis courts for tennis and pickleball, restroom upgrades, additional parking, and needed upgrades for sport lighting around the park.

FISCAL IMPACT:

- The LPRF grant is a 50/50 match. Cost estimation for Year 1 is projected to be \$1,202,500.00, therefore, we are requesting Council commit to a match of \$601,250.

REQUEST/RECOMMENDATION:

- Staff recommends approval of this resolution authorizing grant submission and match commitment at the 30th March, 2026, called meeting along with the formal adoption of the Recreation Master Plan.

ATTACHMENTS:

- Draft Resolution Authorizing LPRF Grant Submission and Match Commitment
- Projected Cost Estimation for Roy Harmon Park Improvements

JEFFERSON CITY, TENNESSEE

RESOLUTION **2026-XX**

A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR THE TENNESSEE OUTDOOR RECREATION LOCAL PARKS AND RECREATION FUND FOR ROY HARMON PARK IMPROVEMENTS

WHEREAS, the City of Jefferson City recognizes the importance of providing quality parks and recreation facilities to improve the quality of life, health, and well-being of its citizens; and

WHEREAS, the Tennessee Department of Environment and Conservation (TDEC), through its Local Parks and Recreation Fund (LPRF) grant program, provides financial assistance to eligible local governments for the development and improvement of public outdoor recreation facilities; and

WHEREAS, the City of Jefferson City desires to apply for LPRF grant assistance for the purpose of funding improvements to Roy Harmon Park, specifically for batting cage refurbishment, tennis court refurbishment, additional parking, and upgraded sports lighting; and

WHEREAS, the grant program requires a local government match, which may include cash, in-kind contributions, or a combination thereof; and

WHEREAS, the City of Jefferson City is committed to providing the required local match in the amount of **Six Hundred One Thousand Two Hundred Fifty Dollars (\$601,250)** to support the Roy Harmon Park Improvements Project with total estimated cost of \$1,202,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF JEFFERSON CITY, TENNESSEE THAT:

1. The City Council hereby authorizes and approves the submission of a grant application to the for the Tennessee Outdoor Recreation Local Parks and Recreation Fund (LPRF) grant program for improvements to Roy Harmon Park.
2. The City commits to providing the required local match of **\$601,250**, which shall be available and appropriated as necessary to meet the grant's match requirements and project expenses.
3. The City Manager and staff are hereby authorized to execute all necessary documents, agreements, and assurances required for the completion and submission of the grant application and to act as the City's authorized representatives in connection with this project.
4. This Resolution shall become effective immediately upon its adoption, the public welfare requiring it.

Approved this **30th day of March 2026**.

Bettina Chandler, City Recorder

Mitch Cain , Mayor

Roy Harmon Park Improvements

Item	Projected Cost Estimate	Year 1	Year 2	Year 3
Batting Cage Refurbishment	\$ 12,000.00	\$ 12,000.00		
Tennis Court/Pickleball Refurbishment	\$ 500,000.00	\$ 500,000.00		
Splashpad / Pool Redesign	\$ 720,000.00			\$ 720,000.00
Pool / Restroom ADA Updates	\$ 500,000.00		\$ 500,000.00	
Parking Lot at former library location	\$ 100,000.00	\$ 100,000.00		
Sports Lighting	\$ 350,000.00	\$ 350,000.00		
Construction Total:	\$ 2,182,000.00	\$ 962,000.00	\$ 500,000.00	\$ 720,000.00
Design & Engineering (15%)	\$ 327,300.00	\$ 144,300.00	\$ 75,000.00	\$ 108,000.00
Plus 10% Contingency	\$ 218,200.00	\$ 96,200.00	\$ 50,000.00	\$ 72,000.00
Total:	\$ 2,727,500.00	\$ 1,202,500.00	\$ 625,000.00	\$ 900,000.00
LPRF 50%	\$ 1,363,750.00	\$ 601,250.00	\$ 312,500.00	\$ 450,000.00

*Notes: Cost estimates for batting cage and tennis court refurbishments are part of Parks & Rec's budget request for the FY27 budget season.