

MEMO



To: Mayor and Board of Aldermen
From: Keith McFarlane, Director of Information Technology
Date: Friday, February 28, 2025
Re: Request for Proposal – Software Migration Update

The City issued a request for proposals in February, and the proposal packets were opened on February 18th at City Hall. Four vendors submitted proposals for the project. After reviewing all four submissions, the staff has identified BS&A as the preferred vendor for further contract negotiations. If an agreement cannot be reached BS&A, the City will proceed with negotiations with an alternate vendor.

The staff hopes to present a proposal and contract for the Mayor and Board to consider at the next Board meeting on March 17, 2025.

Please note that this project is an approved budget item for 2025. Thank you for your time and consideration. As always, please feel free to contact me at kmcfarlane@jacksonmo.org or by phone at 573-243-3568 X2017 with any questions.