



# City of Jackson

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**TO:** Mayor and Board of Aldermen

**FROM:** Matt Winters, City Administrator

**DATE:** October 6, 2025

**RE:** Managed IT Service Provider

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Five firms submitted Qualifications for our recently advertised Request for Qualifications for a Managed IT Service Provider. The firms were reviewed and scored based on the following criteria:

- Did the consultant include the requested information in the Scope of Services to be Provided? Rate the detail.
- Did the consultant include references to similar organizations? Rate their similarity.
- Rate the qualifications of the staff to provide service to the City of Jackson.
- Did the consultant provide the necessary support services?
- Rate the consultant's understanding of the needs for Jackson.
- Did the consultant provide the necessary services as shown in Exhibit D Functional/ Technical Questions (Grid Section)?
- Rate the consultant's proximity to Jackson.

The review committee consisted of Sarah Moonier, Corporal Rick Whitaker, Liza Walker and me. Based on the combined scores, the committee is recommending to attempt to negotiate pricing and a contract with Forward Slash Technologies.

Other firms that submitted Qualifications were CPU, GFI, VC3, and Consultadd.