

# MEMO



**To:** Mayor Dwain Hahs and Members of the Board of Aldermen

**From:** Rodney Bollinger, Director of Administrative Services

**Date:** Friday, May 16, 2025

**Re:** Master Agreement for Professional Architectural Services

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Over the past many years, the City has routinely entered into Master Services Agreements (MSAs) with local engineering and architectural firms to provide consulting services.

This Bill will approve a new Master Services Agreement with the firm of Dille Pollard, LLC, of Poplar Bluff, to provide architectural services and authorize the Mayor to execute the agreement.

It is recommended the City approve the agreement.