

# MEMO



**To:** Mayor and Board of Aldermen  
**From:** Don Schuette  
**Date:** Friday, October 18, 2024  
**Re:** Primary Service Agreement

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Mayor and Board of Aldermen,

Please see the attached Ordinance and Memorandum of Understanding to be used as a Primary Metering Service Agreement with Midwest Sterilization. This memo outlines the responsibilities of each party named in the document.

If you have any further questions, please let me know.

Thank you,

Don Schuette

Director of Electric Utilities