

MEMO



TO: Mayor and members of the Board of Aldermen

FROM: Larry Miller, Building & Planning Manager

DATE: October 4, 2024

SUBJECT: Motion approving Statement of Work Q-83255-1, in the amount of \$25,357.50 to Civic Plus, LLC, of Manhattan, Kansas, relative to providing services in 2025 under the Website Hosting Services Project.

This is the software the Building and Planning Department uses for permits, business and contractor licenses, work orders, and violations.

CivicPlus is requesting an increase to their agreement from the current contract amount of \$22,050.00. No changes to the Master Service agreement are proposed.