

# *MEMO*



**TO:** Mayor and Board of Aldermen  
**FROM:** Janet Sanders, Building & Planning Manager  
**DATE:** August 31, 2022  
**SUBJECT:** Rescheduling Public Hearing for 957 West Independence Street Special Use Permit Application

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Due to an internal error, individual notices for the public hearing scheduled for this meeting for the Special Use Permit for shipping containers as long-term storage at 957 West Independence Street for Brennon Todt, were not mailed. Since 15-day mailed notice is one of the requirements under state law for a Special Use Permit public hearing, no hearing can be held. Likewise, no action can be taken on this item prior to a public hearing. Therefore, the unfortunate result is that the previously scheduled hearing must be re-scheduled to October 3<sup>rd</sup>, which is the nearest meeting date available to meet the 15-day publication / notification requirements.

I have contacted the applicant and explained the situation, with my apologies.