



## PUBLIC WORKS MEMORANDUM

# City of Jackson

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TO: Mayor and Board of Alderman

CC: Jim Roach, City Administrator

FROM: Janet Sanders, Director of Public Works

DATE: October 12, 2023

RE: Amendments to MOU for 1525 Kimbeland Drive

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Attached is a draft Memorandum of Understanding Amendment for the property at 1525 Kimbeland Drive where the former Kimbeland Lift Station is currently being removed. The initial agreement, made with the previous property owner, contains some stipulations that the current property owner and City staff would like to amend. These amendments and the work generated need to be completed prior to the fast-approaching completion of the construction contract.

The current MOU and contract for construction of the new lift station on Kimbel Lane stipulate that the gravel drive leading to the rear yard of the property will be removed. The current owner would like to have a portion of that drive remain and I have met with them on site to discuss the portion they would like to retain. The value of that deduction from the contract will be owed by the City to the current property owner. At this time, that value is being determined by the contractor and our project engineer (Horner & Shifrin).

The current MOU also states the city will no longer use the property at 1525 Kimbeland Drive to access the utility easements at the rear of the property. There are also existing easements from the street to the rear of the property across 1525 Kimbeland Drive. To eliminate misinterpretation and make clear that the city has the right to access all public easements, this statement will be removed.

The cost deduction and referenced photo will be added to the document prior to obtaining signatures from the property owners and presenting it to the Board for approval.

As always, if you have questions on this item, please contact me at [jsanders@jacksonmo.org](mailto:jsanders@jacksonmo.org) or 573-243-2300 x 2031.