



PUBLIC WORKS MEMORANDUM

City of Jackson

TO: Mayor and Board of Aldermen

FROM: Janet Sanders, Director of Public Works

DATE: September 15, 2025

RE: Sunset Drive Bridge Project - Change Order #1

Attached you will find Change Order #1 for the Sunset Hills bridge project. This change order includes individual explanations of the various overage amounts and one small reduction. Overall, the Change Order results in an increase in the Putz Construction of \$9,622.62. The CO has been reviewed and approved by our project engineer Chris Koehler. In addition, an overpayment of \$2,838.00 on the original contract will be credited to this change order which will result in an overall payment of \$6,784.62.