

MEMO



To: Mayor and Board of Aldermen
From: Jason Lipe, Parks and Recreation Director
Date: Wednesday, March 16, 2022
Re: Civic Center Directional and Informational Sign – Change Order #2

Attached to this memo is Change Order No 2. for the Jackson Civic Center Directional and Informational Sign Project. The purpose of this change order is to extend the date of the contract due to production delays.