

# MEMO



**To:** Mayor Dwain Hahs and Members of the Board of Aldermen  
**From:** Rodney Bollinger, Director of Administrative Services  
**Date:** Wednesday, January 12, 2022  
**Re:** Annexation Agreement at 720 South Old Orchard Road

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Occasionally, annexations can involve a two-step process. First, the Board must introduce a Resolution of Annexation. The resolution also sets the date and the time of a required public hearing. Second, an Annexation Agreement is approved by Board that details the terms under which the City and the owners of the area being annexed consent to the annexation.

Mr. Mike Lackamp filed an application on behalf of Independence Self Storage, LLC for the voluntary annexation of 2.65 acres of land the company owns located at 720 S. Old Orchard Rd. The owner has a plan to construct a series of self-storage buildings on the site and connect them to public utilities.

Based on this information, the City staff is negotiating an Annexation Agreement with Independence Self Storage, LLC, and the parties have prepared a draft of the agreement, which provides for the City's annexation the land, subject to various conditions. This agreement has been sent to the owner for review.

If an agreement can be reached, it is recommended the City approve the Annexation Agreement with the owner for the annexation of 2.65 Acres of property at 720 S. Old Orchard Rd. on Monday, February 7, 2022 at a Regular Meeting.