MEMO

TO : **Members of the Planning and Zoning Commission**

FROM : **Larry Miller, Building & Planning Manager**

DATE : **January 28, 2026**

SUBJECT : **Annual review of the 2024 Comprehensive Plan**

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1. Formation of the Committee

When the 2024 Comprehensive Plan was adopted, it specifically called for a continuous planning process rather than letting the document sit on a shelf. To make this happen, the Plan required the formation of an Implementation Committee. This group is tasked with making sure the City's vision actually turns into action.

2. Committee Members

The newly organized committee consists of the following members:

- Matt Winters
- Liza Walker
- Rodney Bollinger
- Janet Sanders
- Jeff Winders
- Larry Miller

3. The Annual Review Decision

The Plan suggests a full review every two to three years, but it identifies an annual review as the "best practice." To ensure the document remains relevant to Jackson's current needs, this committee has decided to meet annually and report back to the Planning and Zoning Commission and the Board of Aldermen.