



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, August 5, 2024 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

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**MINUTES**

The Board of Aldermen met in the Regular Session with Mayor Dwain L. Hahs in the chair and the following Board Members present: Mike Seabaugh, Eric Fraley, Katy Liley, Shana Williams, Steve Stroder, David Reiminger, and Wanda Young. Present-7; Absent-1: David Hitt

The meeting is opened by Mayor Dwain L. Hahs with the Pledge of Allegiance and a Moment of Silent Prayer.

Mayor Dwain L. Hahs to recognize       )  
Guests and Visitors                               )

Now comes forth Mayor Dwain L. Hahs to welcome guests and visitors.

Motion to Adopt the Agenda                       )

Motion made by Alderman Fraley, seconded by Alderwoman Liley, to adopt the agenda, as presented. Ayes-7; Nays-0; Absent-1.

Motion to Approve the Minutes of the       )  
July 15, 2024, Regular Board Meeting       )

Motion made by Alderman Seabaugh, seconded by Alderwoman Young, to approve the minutes of the preceding Regular Board Meeting of Monday, July 15, 2024. Ayes-7; Nays-0; Absent-1.

Motion to Approve the Minutes of the       )  
July 23, 2024, Special Board Meeting       )

Motion made by Alderwoman Liley, seconded by Alderwoman Young, to approve the minutes of the preceding Special Board Meeting of Tuesday, July 23, 2024. Ayes-7; Nays-0; Absent-1.

Motion to Approve Bills of August, 2024    )

Now is presented the Semimonthly Bills Report, in the various funds for the month of August, 2024. Motion made by Alderwoman Young, seconded by Alderman Stroder, to approve the Semimonthly Bills in the various funds for August, 2024. Ayes-7; Nays-0; Absent-1.

Motion to Record in the Minutes the       )  
Disposal of City Records which have       )  
Met their Retention Life                       )

Motion made by Alderman Reiminger, seconded by Alderman Seabaugh, to record in the minutes the disposal of City records which have met their retention life and were destroyed in compliance with the guidelines according to the Missouri Secretary of State's Record Retention Schedule, under RSMo 109.230(4). Ayes-7; Nays-0; Absent-1. The following records were disposed of by bulk shredding on July 17, 2024, by The Shred Truck:

**RECORD DESCRIPTION:**

**INCLUSIVE DATE**

1099s	2000 - 2020
Accounts Payable Check Copies	2020
Accounts Payable Invoices	2020
Accounts Payable Reports	2020
Accounts Receivable Paid Invoices	2020



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---

**MINUTES**

Bank Deposit Tickets	2020
Bank Statements & Records	2020
Bank Depository Agreements & Securities Pledged	2020
Building Plans	2018
Check Deposit Register	2020
City Treasurer's Monthly Reports	2020
Collector's Batch Lists	2021
Collector's Daily Reconciliation Postings & Reports	2021
Credit Card Receipts	2020
Female Employee Report	2018
Fuel Tickets, Transfer and Work Tickets	2020
G/L Posting Journal	2020
Inventory Sheets	2020
Investment Allocation Worksheets	2020
MIRMA Files	2018
Missouri Taxes Received	2020
MODES & Reports for CFS & Multiple Work Sites	2018
Monthly Journal Entries/Computer Worksheets	2020
Paid Invoices	2020
Park Foundation Summaries	2020
Payroll Deductions and 941s	2018
Payroll Monthly Reports	2018
Payroll Reports, Taxes, Drug Testing, Insurance W/Hs	2018
Payroll-Sick Time, Garnishments, COBRA	2018
Public Information Requests	2020
Public Notice Records	2020
Purchase Orders	2020
Receipts – Building Permits, Park and Franchises	2020
Returned Checks	2020
Sales Tax Quarterly Reports	2020
Swimming Pool Receipts	2020
Utility Applications	2020
Utility Bill Postal Statements	2020
Utility Bill Stubs	2020
Utility Work Orders	2020
W-2s & W-3s and 1095Cs & 1094Cs	2018
Water Sold	2020
Workmen's Compensation	2018
W & L Deposit Account - Refunds	2020

Motion to Approve Change Order No. 3 )  
To Robinson Industrial, Heavy and )  
Commercial Contracting, Inc. dba RIHC )  
Contracting, of Perryville, Missouri, )  
Relative to the Jackson Water Plant )  
Improvements – Phase 2, Project 2D )

Motion made by Alderman Reiminger, seconded by Alderwoman Williams, to approve Change Order No. 3, in the amount of \$12,015.94, to Robinson Industrial, Heavy and Commercial Contracting, Inc. dba RIHC Contracting of Perryville, Missouri, relative to the Jackson Water Plant Improvements – Phase 2, Project 2D. Ayes-7; Nays-0; Absent-1.



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---

**MINUTES**

Ordinance No. 24-62 Re: To Accept the )  
Dedication of Water Line Easement )  
Deeds from Wilson P. Pais, Church )  
Enterprises, LLC, and Daniel Alvarez )  
Leon, Hilda D. Alvarez-Arambula, )  
Antonio Trejo, and Delia Trejo, relative )  
To the Water System Facility Plan )  
Implementation Project – Phase 2, )  
Project 2E )

The matter of accepting the dedication of Water Line Easement Deeds from Wilson P. Pais, Church Enterprises, LLC, and Daniel Alvarez Leon, Hilda D. Alvarez-Arambula, Antonio Trejo, and Delia Trejo, relative to the Waer System Facility Plan Implementation Project – Phase 2, Project 2E, came on for consideration. Alderman Reiminger introduced Bill No. 24-62, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK TO  
ATTEST TO THE CITY'S ACCEPTANCE OF CERTAIN PROPERTY DEEDED TO  
THE CITY, WHICH SAID PROPERTY IS PARTICULARLY SET FORTH IN THE  
ATTACHED WATER LINE EASEMENT DEEDS.**

On a motion made by Alderman Reiminger, seconded by Alderman Stroder, Bill No. 24-62 was placed on its first reading and was read by title, considered and discussed and was duly passed. On a motion by Alderman Reiminger, seconded by Alderman Stroder, Bill No. 24-62 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed, and the Bill was then duly numbered Ordinance No. 24-62 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderwoman Young-aye; Alderman Hitt-absent; Alderwoman Williams-aye; Alderman Reiminger-aye; Alderman Seabaugh-aye; Alderman Fraley-aye; Alderwoman Liley-aye; and Alderman Stroder-aye.

**BILL NO. 24-62**

**ORDINANCE NO. 24-62**

**AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK TO  
ATTEST TO THE CITY'S ACCEPTANCE OF CERTAIN PROPERTY DEEDED TO  
THE CITY, WHICH SAID PROPERTY IS PARTICULARLY SET FORTH IN THE  
ATTACHED WATER LINE EASEMENT DEEDS.**

WHEREAS, **Wilson P. Pais, Church Enterprises, LLC, and Daniel Alvarez Leon, Hilda D. Alvarez-Arambula, Antonio Trejo, and Delia Trejo**, of the County of Cape Girardeau, State of Missouri, deeded to the City of Jackson, Missouri, the property described in the Water Line Easement Deeds, attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, do hereby accept the Deeds which is attached hereto, subject to all of the terms and conditions therein expressed.



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, August 5, 2024 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Section 2. That the Mayor and city Clerk of the City of Jackson, Missouri, are hereby authorized to do all acts and execute all instruments appropriate and necessary to accept said Deeds.

Section 3. The City Clerk of the City of Jackson, Missouri, is hereby directed to file a copy of said Deeds with the Recorder of Deeds, Cape Girardeau County, Missouri.

Section 4. This ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: August 5, 2024.

SECOND READING: August 5, 2024.

PASSED AND APPROVED this 5th day of August, 2024, by a vote of 7 ayes, 0 nays, 0 abstentions and 1 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

ATTEST:

By: Dwain L. Hahs (signed)  
Mayor

Angela Birk (signed)  
City Clerk

Ordinance No. 24-63 Re: To Amend     )  
Chapter 3 (Administration) of the     )  
Code of Ordinances, relative to removal     )  
and Hearing procedure for the position     )  
Of City Administrator     )

The matter of amending Chapter 3 (Administration) of the Code of Ordinances, relative to removal and hearing procedure for the position of City Administrator, came on for consideration. Alderman Reiminger introduced Bill No. 24-63, being for an ordinance entitled as follows:

**AN ORDINANCE AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES OF THE CITY OF JACKSON, MISSOURI, RELATIVE TO REMOVAL AND HEARING PROCEDURE; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

On a motion made by Alderman Reiminger, seconded by Alderman Seabaugh, Bill No. 24-63 was placed on its first reading and was read by title, considered and discussed and was duly passed. On a motion by Alderman Reiminger, seconded by Alderman Seabaugh, Bill No. 24-63 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed, and the Bill was then duly numbered Ordinance No. 24-63 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderwoman Liley-aye; Alderwoman



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**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
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---

**MINUTES**

Young-aye; Alderman Hitt-absent; Alderwoman Williams-aye; Alderman Reiminger-aye; Alderman Seabaugh-aye; Alderman Fraley-aye; and Alderman Stroder-aye.

**BILL NO. 24-63**

**ORDINANCE NO. 24-63**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE CODE OF ORDINANCES OF THE CITY OF JACKSON, MISSOURI, RELATIVE TO REMOVAL AND HEARING PROCEDURE; AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH.**

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOWS:

Section 1. That Chapter 3, Article VII, of the Code of Ordinances of the City of Jackson, Missouri, is hereby amended to read as follows:

**“Sec. 3-306. Removal; hearing.**

The City Administrator shall serve at the pleasure of the appointing authority. The Mayor, with consent of a majority of all members of the Board of Aldermen, may remove the City Administrator from office at will, and such City Administrator may also be removed by a six-eighths (6/8) vote of all members elected to the Board of Aldermen independently of the Mayor’s approval or recommendation. If requested, the Mayor and Board of Aldermen shall grant the City Administrator a public hearing within thirty (30) days following notice of removal. During the interim the Mayor with the approval of a majority of all aldermen or by six-eighths (6/8) of all aldermen without the Mayor’s approval, may suspend the City Administrator from duty, but shall continue his salary and, if after a hearing, removal becomes final, shall pay his salary for two (2) calendar months, or as agreed to by the parties, following the final removal date; provided, however, that if the City Administrator shall be removed for acts of dishonesty or of moral turpitude, such salary shall not be continued.

Section 2. It is the intent of the Mayor and Board of Aldermen and it is hereby ordained that this ordinance shall become and be made a part of the Code of Ordinances of the City of Jackson, Missouri, and that sections of this ordinance may be renumbered to accomplish such intention.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such



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**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, August 5, 2024 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 4. That this ordinance shall take effect and be in force from and after its passage and approval.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

FIRST READING: August 5, 2024.

SECOND READING: August 5, 2024.

PASSED AND APPROVED this 5th day of August, 2024, by a vote of 7 ayes, 0 nays, 0 abstentions and 1 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

ATTEST: By: Dwain L. Hahs (signed)  
Mayor

Angela Birk (signed)  
City Clerk

Motion to Approve Change Order No. 2 )  
To Putz Construction, LLC, of Millersville)  
Missouri, relative to the Annual Concrete)  
Pavement Improvement Program )

Motion made by Alderwoman Liley, seconded by Alderman Fraley, to approve Change Order No.2, in the amount of \$30,160.24, to Putz Construction, LLC, of Millersville, Missouri, relative to the Annual Concrete Pavement Improvement Program. Ayes-7; Nays-0; Absent-1.

Motion to Accept the proposal of HR )  
Solutions On-Call, LLC, of Lee's Summit,)  
Missouri, relative to providing services )  
Under the 2024 Employee Wage, Salary,)  
And Benefits Survey )

Motion made by Alderwoman Liley, seconded by Alderwoman Young, to accept the proposal of HR Solutions On-Call, LLC, of Lee's Summit, Missouri, in the amount of \$7,455.60, relative to providing services under the 2024 Employee Wage, Salary, and Benefits Survey. Ayes-7; Nays-0; Absent-1.

Ordinance No. 24-64 Re: To Authorize )  
a contractual agreement with HR )  
Solutions On-Call, LLC, of Lee's Summit)  
relative to the 2024 Employee Wage, )  
Salary, and Benefits Survey )

The matter of authorizing a contractual agreement with HR Solutions On-Call, LLC, of Lee's Summit, Missouri, in the amount of \$7,455.60, relative to providing services under the 2024



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**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, August 5, 2024 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Employee Wage, Salary, and Benefits Survey, came on for consideration. Alderwoman Liley introduced Bill No. 24-64, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND HR SOLUTIONS ON-CALL, LLC OF LEE SUMMIT, MISSOURI, RELATIVE TO THE 2024 EMPLOYEE WAGE, SALARY, AND BENEFITS SURVEY; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

On a motion made by Alderwoman Liley, seconded by Alderman Fraley, Bill No. 24-64 was placed on its first reading and was read by title, considered and discussed and was duly passed. On a motion by Alderwoman Liley, seconded by Alderman Fraley, Bill No. 24-64 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 24-64 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderman Fraley-aye; Alderwoman Liley-aye; Alderman Hitt-absent; Alderman Reiminger-aye; Alderman Seabaugh-aye; Alderman Stroder-aye; Alderwoman Young-aye; and Alderwoman Williams-aye.

**BILL NO. 24-64**

**ORDINANCE NO. 24-64**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND HR SOLUTIONS ON-CALL, LLC OF LEE SUMMIT, MISSOURI, RELATIVE TO THE 2024 EMPLOYEE WAGE, SALARY, AND BENEFITS SURVEY; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented a contract attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said contract.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the contract attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal corporation, and **HR Solutions On-Call, LLC, of Lee Summit, Missouri**. It is the belief of the Mayor and Board of Aldermen that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said contract.

Section 2. That the Mayor is hereby authorized and directed to execute said contract for and on behalf of the City of Jackson, Missouri.





**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, August 5, 2024 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached contract.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this Ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: August 5, 2024.

SECOND READING: August 5, 2024.

PASSED AND APPROVED this 5th day of August, 2024, by a vote of 7 ayes, 0 nays, 0 abstentions and 1 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

ATTEST: By: Dwain L. Hahs (signed)  
Mayor

Angela Birk (signed)  
City Clerk

Ordinance No. 24-65 Re: To Accept the )  
Dedication of a Stormwater Detention )  
Basin Easement Deed from Jacob and )  
Nicole Jones, relative to the development)  
Of Orchard Town Homes Subdivision )

The matter of accepting a stormwater detention basin easement deed from Jacob and Nicole Jones, relative to the development of Orchard Town Homes Subdivision, came on for consideration. Alderwoman Liley introduced Bill No. 24-65, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK TO  
ATTEST TO THE CITY'S ACCEPTANCE OF CERTAIN PROPERTIES DEEDED  
TO THE CITY, WHICH SAID PROPERTIES ARE PARTICULARLY SET FORTH IN  
THE ATTACHED EASEMENT DEED.**

On a motion made by Alderwoman Liley, seconded by Alderwoman Young, Bill No. 24-65 was placed on its first reading and was read by title, considered and discussed and was duly passed. On a motion by Alderwoman Liley, seconded by Alderwoman Young, Bill No. 24-65 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed and the Bill was then duly numbered Ordinance No. 24-65 and was signed and approved by Mayor Dwain L. Hahs





**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, August 5, 2024 at 6:00 PM**  
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---

**MINUTES**

and attested by the City Clerk. On roll call: Alderman Reiminger-aye; Alderman Fraley-aye; Alderman Hitt-absent; Alderman Seabaugh-aye; Alderman Stroder-aye; Alderwoman Young-aye; Alderwoman Williams-aye; and Alderwoman Liley-aye.

**BILL NO. 24-65**

**ORDINANCE NO. 24-65**

**AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK TO  
ATTEST TO THE CITY'S ACCEPTANCE OF CERTAIN PROPERTIES DEEDED  
TO THE CITY, WHICH SAID PROPERTIES ARE PARTICULARLY SET FORTH IN  
THE ATTACHED EASEMENT DEED.**

WHEREAS, Jacob and Nicole Jones, of the County of Cape Girardeau, State of Missouri, deeded to the City of Jackson, Missouri, the property described in the Stormwater Detention Basin Easement Deed, attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, do hereby accept the Deed which is attached hereto, subject to all of the terms and conditions therein expressed.

Section 2. That the Mayor and City Clerk of the City of Jackson, Missouri, are hereby authorized to do all acts and execute all instruments appropriate and necessary to accept said deed.

Section 3. The City Clerk of the City of Jackson, Missouri, is hereby directed to file a copy of said deed with the Recorder of Deeds, Cape Girardeau County, Missouri.

Section 4. This ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: August 5, 2024.

SECOND READING: August 5, 2024.

PASSED AND APPROVED this 5th day of August, 2024, by a vote of 7 ayes, 0 nays, 0 abstentions and 1 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

ATTEST:

BY: Dwain Hahs (signed)  
Mayor



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, August 5, 2024 at 6:00 PM**  
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---

**MINUTES**

Angela Birk (signed)  
City Clerk

City Administrator James Roach                     )  
requests Closed Session                                 )

Now comes forth City Administrator James Roach to request to proceed into closed session for one item of real estate in accordance with Section 610.021(2) RSMo, one item of personnel in accordance with Section 610.021(3)(13) RSMo, and one contract item in accordance with Section 610.021(12) RSMo.

Motion to Recess the Meeting to Study         )  
Session   )

Motion made by Alderman Fraley, seconded by Alderwoman Liley, to recess the meeting at 6:16 P.M., to convene to the Study Session. Ayes-7; Nays-0; Absent-1.

Motion to Proceed into Closed Session         )  
and to Adjourn the Meeting                                 )

Meeting concluded at 6:34 P.M. On a motion by Alderwoman Liley, seconded by Alderwoman Williams, it is ordered that the Board now convene into closed session for, one item of real estate in accordance with Section 610.021(2) RSMo, one item of personnel in accordance with Section 610.021(3)(13) RSMo, and one contract item in accordance with Section 610.021(12) RSMo and that the meeting will stand adjourned upon the adjournment of the closed session. On roll call: Alderman Seabaugh-aye; Alderwoman Williams-aye; Alderman Stroder-aye; Alderwoman Young-aye; Alderman Hitt-absent; Alderwoman Reiminger-aye; Alderwoman Liley-aye; and Alderman Fraley-aye. Ayes-7; Nays-0; Absent-1.

**ATTEST:**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**City Clerk**