



PUBLIC WORKS MEMORANDUM

City of Jackson

TO: Mayor and Board of Aldermen

FROM: Janet Sanders, Director of Public Works

DATE: December 10, 2025

RE: Task Order Request - Replat of Portion of Russell Heights Cemetery

Attached is a proposal from Koehler Engineering to prepare a replat of a portion of Russell Heights Cemetery at the request of the Cemetery Department. This replat would remove thirty-two grave plots in Block C to allow for future extension of Powell Drive in case the cemetery were to expand in that direction in the future. It would also correct the previous misnumbering of a number of graves in Blocks C and D before those lots become available for sale.