

MEMO



To: Mayor and Board of Aldermen
From: Don Schuette
Date: Thursday, July 31, 2025
Re: Change Order #1 15 KV Circuit 21 Upgrade (MDR Construction Inc.)

Mayor and Board of Aldermen,

Please see the attached Change Order #1 for the 15 KV Circuit 21 Upgrade Project.

The attached change order is for additional time from the original contract completion dates. The reconstruction portion of the project is approximately 95% complete. The additional time requested is due to material delays for circuit protection apparatus. (Viper Recloser) As we are all becoming deeply aware, some materials are unbelievably difficult to obtain in a timely manner. No project cost increase is requested for this change order, just a time extension.

The contractor, MDR Construction Inc , has been very responsive and very diligent in their efforts to complete this portion of the project as quickly as possible. I recommend the requested extension be granted and approved.

Thank you for your consideration regarding this request, please let me know if you have additional questions or concerns.

Best regards,

Don Schuette

Director of Electric Utilities