



City of Jackson

TO: Mayor and Board of Aldermen

CC: Matt Winters, City Administrator

FROM: George L. Harris P. E., City Engineer

DATE: August 4, 2025

RE: Fire Station No. 1 Renovation Project- Change Order No. 5:
Extension of Contract Time- 90 Days

The proposed Change Order No. 5 extends the project final completion date by 90 days from August 4, 2025 to November 2, 2025. There is no additional cost associated with this time extension.

The time extension is in consideration of four (4) issues:

1. Repair damage to electronic systems caused by lightning.
2. Allow additional time to install the digital sign
3. Assure adequate time to complete roof work.
4. Allow landscaping work to be completed during more favorable weather conditions.

City staff recommends that the Mayor and Board of Aldermen approve the proposed Change Order No.5 for the Building Addition & Renovation of Jackson Fire Station #1 project to extend the completion date to November 2, 2025.