



MEMO

TO: Mayor Hahs and Members of the Board of Aldermen

FROM: Janet Sanders, Director of Public Works

DATE: April 16, 2026

SUBJECT: Deerwood Roundabout – Change Order #4

Attached you will find Change Order #4 which is a request for an additional 51 calendar days of time for the Deerwood Roundabout project. Delays in utility relocations at the beginning of the project pushed back construction of the concrete pavement. The Change Order explanation from the project engineer bases the date request on the time needed to supply the sanitary sewer manholes added in Change Order 2. This was actually not the only utility relocation or construction issue that caused delay, but was one they could easily quantify by date.

The additional days would change the final required completion date from April 26th to June 16th.