



# City of Jackson

TO: Mayor and Board of Aldermen

CC: Matt Winters, City Administrator

FROM: George L. Harris P. E., City Engineer

DATE: October 6, 2025

RE: East Main Street Pedestrian Walkway- Change Order No. 1:  
Extension of Contract Time-

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The proposed Change Order No. 1 extends the project final completion date by 36 days from October 15, 2025 to November 21, 2025. There is no additional cost associated with this time extension.

The time extension is in consideration of the following:

The city executed the construction contract for the project on 7/15/25. MoDOT issued a Notice to Proceed to the City on 7/28/25 and the city issued their Notice to Proceed to the contractor with a project construction start date of 8/18/25. With 95 calendar days allowed to complete construction of the project, the original completion date of 10/15/25 is being extended to 11/21/25.

City staff recommends that the Mayor and Board of Aldermen approve the proposed Change Order No.1 for the East Main Street Pedestrian Walkway project to extend the completion date to November 21, 2025.

|                   |      |                                                                                                                                                                                                                                                                    |
|-------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   |      | <b>Randy Lappe</b><br>Digitally signed by Randy Lappe<br>Date: 2025.09.23 14:03:25 -05'00'<br><b>09/23/2025</b>                                                                                                                                                    |
| APPROVED: (OWNER) | DATE | APPROVED: (CONTRACTOR)<br><br>Digitally signed by Brian Holt<br>DN: C=US,<br>E=bholt@bfwengineers.com,<br>CN=Brian Holt<br>Date: 2025.09.23 14:06:50-05'00'<br><b>9/23/2025</b> |
| APPROVED : MODOT  | DATE | APPROVED: (CONSTRUCTION ENGINEER)<br>DATE                                                                                                                                                                                                                          |