



## CITY OF JACKSON

### MAYOR & BOARD OF ALDERMEN REGULAR MEETING

Monday, December 18, 2023 at 6:00 PM

Board Chambers, City Hall, 101 Court St.

### MINUTES

The Board of Aldermen met in the Regular Session with Mayor Dwain L. Hahs in the chair and the following Board Members present: Joe Bob Baker, Mike Seabaugh, Shana Williams, Katy Liley, Dave Reiminger, Paul Sander, David Hitt, and Wanda Young. Present-8; Absent-0.

The meeting is opened by Mayor Dwain L. Hahs with the Pledge of Allegiance and a Moment of Silent Prayer.

Mayor Dwain L. Hahs to recognize )  
Guests and Visitors )

Now comes forth Mayor Dwain L. Hahs to welcome guests and visitors.

Motion to Adopt the Agenda )

Motion made by Alderman Baker, seconded by Alderwoman Liley, to adopt the agenda, as presented. Ayes-8; Nays-0; Absent-0.

Public Hearing to Discuss the City of )  
Jackson's Submission of an Application )  
for the Fiscal Year 2023 CDBG Program)

Now comes forth a Public Hearing to discuss the City of Jackson's submission of an application for the Fiscal Year 2023 Community Development Block Grant (CDBG) Program for public infrastructure improvements in the Jackson North Industrial Park.

Now comes forth Lydia Keller, of the SEMO Regional Planning Commission, to provide a report and to state that the public hearing is a standard formality for the application process.

All witnesses to be sworn in by City Clerk Liza Walker prior to their testimony at this public hearing.

No one speaks at the Public Hearing.

The Public Hearing is now closed by Mayor Hahs.

Public Hearing to the Proposed 2024 )  
City of Jackson Annual Budget )

Now comes forth a Public Hearing to consider the proposed 2024 City of Jackson Annual Budget, which also includes proposed sewer utility service rate adjustments and other utility service rate adjustments.

All witnesses to be sworn in by City Clerk Liza Walker prior to their testimony at this public hearing.

Now comes forth Judy Holmes, of 221 North Bast Street, to question the proposed utility rate increase.

Now comes forth City Administrator James Roach and IT Director Joan Evans to clarify that the increase applies only to the minimum charge and not the charges per usage.

The Public Hearing is now closed by Mayor Hahs.

Motion to Approve the Minutes of the )  
December 4, 2023, Regular Board )  
Meeting )



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Motion made by Alderwoman Liley, seconded by Alderman Hitt, to approve the minutes of the preceding Regular Board Meeting of Monday, December 4, 2023. Ayes-8; Nays-0; Absent-0.

Motion to Approve Bills of December,     )  
2023   )

Now is presented the Semimonthly Bills Report, in the various funds for the month of December, 2023. Motion made by Alderman Hitt, seconded by Alderwoman Young, to approve the payment of Semimonthly Bills in the various funds for December, 2023. Ayes-8; Nays-0; Absent-0.


Motion to Approve the City Collector's     )  
Electric, Water & Sewer, Taxes &     )  
Licenses, and Refuse Report for     )  
November, 2023                             )

Motion made by Alderwoman Young, seconded by Alderman Seabaugh, to approve the City Collector's Electric, Water & Sewer, Taxes & Licenses, and Refuse Report for November, 2023. Ayes-8; Nays-0; Absent-0.



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
Monday, December 18, 2023 at 6:00 PM  
Board Chambers, City Hall, 101 Court St.

**MINUTES**

CITY COLLECTOR'S REPORT FOR NOVEMBER 2023						
DESCRIPTION	ELECTRIC FUND	WATER FUND	WASTEWATER FUND	LANDFILL FUND	GEN. REV. FUND	TOTAL
Service Charges (includes internal transfers)	1,242,436.20	284,173.90	222,270.43	62,158.90	-	1,811,039.43
Penalties	5,484.85	1,555.25	1,236.06	328.55	-	8,604.71
Sales Tax	34,628.35	8,416.56	-	-	-	43,044.91
Disconnect Fees	300.00	-	-	-	-	300.00
Returned Transaction Fees	600.00	-	-	-	-	600.00
Customer Relocation Fees	-	-	-	-	250.00	250.00
Trash Stickers	-	-	-	1,445.00	-	1,445.00
<b>UTILITY COLLECTIONS</b>	<b>1,283,449.40</b>	<b>294,145.71</b>	<b>223,506.49</b>	<b>63,932.45</b>	<b>250.00</b>	<b>1,865,284.05</b>
Adjustments - Services	-	-	-	-	-	-
Adjustments - Penalties	-	-	-	-	-	-
Adjustments - Taxes	-	-	-	-	-	-
Adjustments - Service Fees	-	-	-	-	-	-
<b>NET UTILITY COLLECTIONS</b>	<b>1,283,449.40</b>	<b>294,145.71</b>	<b>223,506.49</b>	<b>63,932.45</b>	<b>250.00</b>	<b>1,865,284.05</b>
Business/Contractor Licenses	-	-	-	-	295.00	295.00
Event Fees/Misc. Charges	-	-	-	-	-	-
<b>NON-UTILITY COLLECTIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>295.00</b>	<b>295.00</b>
Misc. Adjustments	-	-	-	-	-	-
Interest on Collector's bank account	-	-	-	-	-	853.57
Cash in bank	-	-	-	-	-	1,866,432.62
Missouri Sales Tax payment	(34,628.35)	(8,416.56)	-	-	-	(43,044.91)
<b>TO CITY TREASURER</b>					<b>\$</b>	<b>1,823,387.71</b>
Respectfully Submitted,						
						
City Collector						



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Motion to Approve the November, 2023 )  
City Clerk's and Treasurer's Reports )

Motion made by Alderman Seabaugh, seconded by Alderwoman Williams, to approve the City Clerk's and City Treasurer's Reports for November, 2023. The City Clerk's Report is as follows: Electric Receipts – \$1,292.21; Cemetery Receipts – \$10,975.00; Water Receipts – \$345.00; Wastewater Receipts – \$0.00; General Revenue Receipts – \$64,639.57; Park Receipts – \$1,160.00; Trust & Agency Receipts – \$0.00; Park Foundation Receipts – \$1,307.11; Recreational Development Receipts – \$6,930.00; Landfill Receipts – \$1,548.27; Recreation Sales Tax Receipts – \$9,838.00; Health Insurance - \$1,177.00; Stormwater Maintenance Receipts – \$11.04; and Transportation Sales Tax Receipts – \$1,337.50. The Water & Light Deposit balance as of November 1, 2023 – \$279,076.72; Deposits – \$9,395.80; Refunds – \$9,489.72; balance as of November 30, 2023 – \$278,982.80. Ayes-8; Nays-0; Absent-0.



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

**MINUTES**

CITY TREASURER'S REPORT FOR NOVEMBER, 2023							
FUND	FUND BALANCES 11-01-2023	RECEIPTS	TRANSFER OF FUNDS	DISBURSEMENTS	FUND BALANCES 11-30-2023	INVESTMENTS	CASH BALANCE 11-30-2023
<b>ELECTRIC FUND</b>							
Operation & Maintenance	-	1,286,838.16	(175,171.29)	1,111,666.87	-	-	-
Electric Surplus	3,338,750.35	-	152,866.30	12,676.40	3,478,940.25	2,177,834.40	1,301,105.85
Electric Capital Projects Fund	4,191,093.29	-	-	147,960.60	4,043,132.69	4,000,000.00	43,132.69
<b>General Revenue</b>	2,144,151.52	82,619.99	(304,961.66)	695,657.24	1,226,152.61	1,200,000.00	26,152.61
<b>Landfill Fund</b>	590,363.82	65,510.79	(7,669.36)	39,559.27	608,645.98	525,000.00	83,645.98
<b>City Park Fund</b>	73,227.40	1,851.47	(6,158.17)	50,010.23	18,910.47	-	18,910.47
<b>Public Park Foundation Fund</b>	141,958.65	1,307.11	-	1,164.92	142,100.84	140,000.00	2,100.84
<b>Cemetery Fund</b>	886,534.95	11,400.76	(5,115.07)	11,340.48	881,480.16	870,000.00	11,480.16
<b>Band Fund</b>	-	425.76	-	425.76	-	-	-
<b>Stormwater Maintenance Fund</b>	292,234.33	11.04	-	-	292,245.37	266,000.00	26,245.37
<b>ARPA Fund</b>	2,630,893.59	19,776.60	-	175,550.24	2,475,119.95	2,475,000.00	119.95
<b>Road Use Tax Fund</b>	840,477.61	73,976.54	210,833.34	35,386.00	1,089,901.49	684,000.00	405,901.49
<b>Sales Tax Fund</b>	2,184,962.39	244,565.58	-	4,480.00	2,425,047.97	2,034,336.79	390,711.18
<b>Fire Protection Sales Tax Fund</b>	62,481.99	54,468.04	-	-	116,950.03	-	116,950.03
<b>Recreation Sales Tax</b>	189,060.18	64,306.05	(1,932.55)	25,969.21	225,464.47	50,000.00	175,464.47
<b>Public Safety Sales Tax</b>	119,179.05	108,935.82	-	-	228,114.87	-	228,114.87
<b>Trust and Agency Fund</b>	1,103,467.54	12,666.97	15,221.95	22,953.57	1,108,402.89	1,080,000.00	28,402.89
<b>Recreational Development</b>	6,513.45	6,930.00	1,115.00	5,986.19	8,572.26	-	8,572.26
<b>Transportation Sales Tax</b>	589,458.12	114,659.91	-	56,866.70	647,251.33	300,000.00	347,251.33
<b>I-55 Corridor Special Alloc.</b>	1,262.55	-	-	-	1,262.55	-	1,262.55
<b>Capital Projects Construction</b>	2,036,528.43	1,574.44	-	66,002.50	1,972,100.37	1,850,000.00	122,100.37
<b>Economic Development Reserve</b>	1,000,000.00	6,598.78	-	-	1,006,598.78	1,000,000.00	6,598.78
<b>CDBG Grant Fund</b>	-	-	-	-	-	-	-
<b>Health Insurance Fund</b>	1,051,327.60	1,980.30	142,648.52	165,204.21	1,030,752.21	800,000.00	230,752.21
<b>Inmate Security Fund</b>	16,395.62	88.50	-	-	16,484.12	-	16,484.12
<b>Equitable Sharing Fund</b>	3,617.07	-	-	-	3,617.07	-	3,617.07
<b>WATER &amp; SEWER FUND</b>							
Water Operation & Maint.	-	347,047.94	(261,606.37)	85,441.57	-	-	-
Water Replacement	756,540.50	-	-	-	756,540.50	725,000.00	31,540.50
Water & Sewer Revenue Bond	188,026.94	-	-	-	188,026.94	175,000.00	13,026.94
Water & Sewer Deprec. Res.	30,000.00	-	-	-	30,000.00	30,000.00	-
Water & Sewer Bond Reserve	50,000.00	-	-	-	50,000.00	50,000.00	-
Water & Sewer Contingent	30,000.00	-	-	-	30,000.00	30,000.00	-
Water & Sewer Surplus	10,103,844.00	350.00	347,913.46	681,916.74	9,770,190.72	9,217,312.65	552,878.07
Wastewater Operation & Maint.	-	233,640.45	(108,784.10)	124,856.35	-	-	-
Wastewater Replacement	1,070,930.74	-	-	1,895.30	1,069,035.44	1,053,927.24	15,108.20
<b>W &amp; S Construction Fund</b>	4,104,972.03	-	800.00	800.00	4,104,972.03	200,000.00	3,904,972.03
<b>TOTALS</b>	<b>39,828,253.71</b>	<b>2,741,531.00</b>	<b>-</b>	<b>3,523,770.35</b>	<b>39,046,014.36</b>	<b>30,933,411.08</b>	<b>8,112,603.28</b>
Respectfully Submitted,					Cash on Hand		
					General Account		
					Collectors Account		
					Equitable Sharing Fund		
Liza Walker, City Clerk/Treasurer (signed)					1,475.00		
					6,284,123.50		
					1,823,387.71		
					3,617.07		
					<b>TOTAL</b>		
					<b>8,112,603.28</b>		





## CITY OF JACKSON

### MAYOR & BOARD OF ALDERMEN REGULAR MEETING

Monday, December 18, 2023 at 6:00 PM

Board Chambers, City Hall, 101 Court St.

---

### MINUTES

Motion to Change the Date of the Mayor )  
& Board of Aldermen Regular Meeting )  
and Study Session, in Observance of )  
the Presidents' Day Holiday )

Motion made by Alderman Reiminger, seconded by Alderman Seabaugh, to change the date of the Mayor & Board of Aldermen Regular Meeting and Study Session from Monday, February 19, 2024, to Tuesday, February 20, 2024, at 6:00 p.m., in observance of the Presidents' Day holiday. Ayes-8; Nays-0; Absent-0.

Motion to Extend a Contractual )  
Agreement with the Jackson Area )  
Chamber of Commerce for Two Years, )  
Relative to Providing Services )

Motion made by Alderman Reiminger, seconded by Alderwoman Williams, to extend a contractual agreement with the Jackson Area Chamber of Commerce for two years, per existing contract terms, relative to providing services. Ayes-8; Nays-0; Absent-0.

Motion to Extend a Contractual )  
Agreement with the Jackson Area )  
Chamber of Commerce for One Year, )  
Relative to the Position of Director of )  
Retail Development )

Motion made by Alderman Reiminger, seconded by Alderman Sander, to extend a contractual agreement with the Jackson Area Chamber of Commerce for one year, per existing contract terms, relative to the position of Director of Retail Development. Ayes-8; Nays-0; Absent-0.

Motion to Extend a Contractual )  
Agreement with SEMO Redi for One )  
Year, Relative to the Solicitation of )  
Business, Industry, and Commerce )

Motion made by Alderman Reiminger, seconded by Alderman Seabaugh, to extend a contractual agreement with SEMO Redi for one year, per existing contract terms, relative to the solicitation of business, industry, and commerce. Ayes-8; Nays-0; Absent-0.

Motion to Approve the Appointment of )  
Mayor Dwain Hahs to serve as the )  
City's Representative on the SEMO )  
Redi Board of Directors )

Motion made by Alderman Reiminger, seconded by Alderwoman Williams, to approve the appointment of Mayor Dwain Hahs to serve as the City's representative on the SEMO Redi Board of Directors, for a one-year term, beginning January, 2024. Ayes-8; Nays-0; Absent-0.

Motion to Approve the 2024 City of )  
Jackson Solid Waste, Sewer, Water, )  
and Electric Utility Service Rate )  
Schedules )

Motion made by Alderman Reiminger, seconded by Alderman Sander, to approve the 2024 City of Jackson solid waste, sewer, water, and electric utility service rate schedule. Ayes-8; Nays-0; Absent-0.



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Ordinance No. 23-98 Re: To Approve    )  
the 2024 City of Jackson Annual Budget )

The matter of approving the 2024 City of Jackson Annual Budget, came on for consideration. Alderman Reiminger introduced Bill No. 23-100, being for an ordinance entitled as follows:

**AN ORDINANCE APPROVING THE 2024 BUDGET AS AMENDED, FOR THE  
CITY OF JACKSON, MISSOURI, AS MADE AND PROVIDED IN SECTION 67.010,  
ET SEQ, RSMO.**

On a motion made by Alderman Reiminger, seconded by Alderman Seabaugh, Bill No. 23-100 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderman Reiminger, seconded by Alderman Seabaugh, Bill No. 23-100 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed, and the Bill was then duly numbered Ordinance No. 23-98 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderman Hitt-aye; Alderwoman Williams-aye; Alderwoman Young-aye; Alderman Baker-aye; Alderman Sander-aye; Alderman Reiminger-aye; Alderman Seabaugh-aye; and Alderwoman Liley-aye.

**BILL NO. 23-100**

**ORDINANCE NO. 23-98**

**AN ORDINANCE APPROVING THE 2024 BUDGET AS AMENDED, FOR THE  
CITY OF JACKSON, MISSOURI, AS MADE AND PROVIDED IN SECTION 67.010,  
ET SEQ, RSMO.**

WHEREAS, the Budget Officer of the City of Jackson, Missouri, has heretofore presented to the Mayor and Board of Aldermen, a proposed budget for the City of Jackson, Missouri, and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, after due consideration of said proposed budget, deem certain amendments necessary thereto; and

WHEREAS, the Budget Officer of the City of Jackson, Missouri, has heretofore presented to the Mayor and Board of Aldermen, an amended budget for the 2024 calendar year of the City of Jackson, Missouri, and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, being mindful of the requirements of Section 67.010, et seq., RSMo, deem it desirable to approve said budget by ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen hereby amend the 2024 proposed budget as submitted by the city budget officer and as heretofore amended by the Mayor and Board of Aldermen of the City of Jackson, Missouri.



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Section 2. That in accordance with Section 37.030, the Mayor and Board of Aldermen are mindful of the limitations on amendment of the budget for the calendar year 2024 as made and provided in said section.

Section 3. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, have approved the amended budget for the year 2024 for the City of Jackson, Missouri, being mindful of the provisions of Section 67.010, RSMo., and that said section requires that any changes in expenditures set forth in this approved budget can only be effectuated upon showing that said increase in expenditures is necessary and proper, and that said increase in expenditures be approved by formal ordinance of the Mayor and Board of Aldermen of the City of Jackson, Missouri.

Section 4. That attached hereto, marked Exhibit A, and incorporated herein as if fully set forth in the amended budget for the calendar year 2024, for the City of Jackson, Missouri, as amended heretofore by the Mayor and Board of Aldermen.

Section 3. That this Ordinance is to take effect and be in full force and effect from and after its passage and approval.

FIRST READING: December 18, 2023.

SECOND READING: December 18, 2023.

PASSED AND APPROVED this 18th day of December, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

(SEAL)	CITY OF JACKSON, MISSOURI
ATTEST:	By: Dwain L. Hahs (signed) Mayor
Liza Walker (signed) City Clerk	

Ordinance No. 23-99 Re: To Approve    )  
the 2024 City of Jackson Employee    )  
Compensation Plan                        )

The matter of approving the 2024 City of Jackson Employee Compensation Plan, came on for consideration. Alderman Reiminger introduced Bill No. 23-101, being for an ordinance entitled as follows:

**AN ORDINANCE AMENDING PAY PLAN, HEREINAFTER KNOWN AS “WAGE  
AND SALARY ADMINISTRATION PLAN” FOR THE CITY OF JACKSON,  
MISSOURI, FOR OFFICERS AND EMPLOYEES OF THE CITY; ESTABLISHING**





**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

**MEANS AND METHOD OF ADMINISTRATION PLAN; AND ESTABLISHING THE CITY PAY PLAN FOR THE FISCAL YEAR 2024**

On a motion made by Alderman Reiminger, seconded by Alderwoman Williams, Bill No. 23-101 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderman Reiminger, seconded by Alderwoman Williams, Bill No. 23-101 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed, and the Bill was then duly numbered Ordinance No. 23-99 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderwoman Liley-aye; Alderman Sander-aye; Alderwoman Young-aye; Alderman Baker-aye; Alderman Reiminger-aye; Alderman Seabaugh-aye; Alderman Hitt-aye; and Alderwoman Williams-aye.

**BILL NO. 23-101**

**ORDINANCE NO. 23-99**

**AN ORDINANCE AMENDING PAY PLAN, HEREINAFTER KNOWN AS “WAGE AND SALARY ADMINISTRATION PLAN” FOR THE CITY OF JACKSON, MISSOURI, FOR OFFICERS AND EMPLOYEES OF THE CITY; ESTABLISHING MEANS AND METHOD OF ADMINISTRATION PLAN; AND ESTABLISHING THE CITY PAY PLAN FOR THE FISCAL YEAR 2024**

WHEREAS, the City Administrator for the City of Jackson, Missouri, with the advice and assistance of a private consultant and his staff have previously proposed to the City, an amended pay plan to provide for equitable advancement, credit for time in service, establishing procedures for administration of same, establishing procedures for advancement, and adjusting overall current wage levels of the city employees; and

WHEREAS, the City Administrator and consultant have previously established a method of classification of all job positions in the City and providing job descriptions and physical and educational requirements therefore; and,

WHEREAS, the City Administrator and consultant have previously designed a method for equitable implementation of same;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That in accordance with the provision of Section 3-100 of the Code of Ordinances of the City of Jackson, Missouri, an amended pay plan is here, readopted and the same is marked Exhibit A and is attached hereto and incorporated herein by reference.

Section 2. That in accordance with Section 3-100, the City Clerk shall keep on file and have available for public inspection during regular business hours the “Wage and Salary Administration Plan”.



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Section 3. That the "Wage and Salary Administration Plan Employees Compensation Guidelines" previously developed by the staff and staff consultant, marked Exhibit B and incorporated herein, are hereby adopted by the City of Jackson, Missouri, and shall be available in the office of the City Clerk as provided in Sec. 3-100 of the Code of Ordinances.

Section 4. That in accordance with Section 3-100 of the Code of Ordinances of the City of Jackson, Missouri, Chapter 67 of the Revised Statutes of Missouri and the City's "Wage and Salary Administration Plan", the Board of Aldermen hereby adopt as the official pay plan for the 2024 fiscal year the plan set forth in the revised "2024 Pay Plan for the City of Jackson, Missouri", which is attached hereto, marked Exhibit C and incorporated herein.

Section 5. That this Ordinance shall take effect and be in force and effect from and after its passage and approval and the accompanying "2024 Pay Plan for City of Jackson" shall be effective the 1st day of January, 2024.

FIRST READING: December 18, 2023.

SECOND READING: December 18, 2023.

PASSED AND APPROVED this 18th day of December, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

By: Dwain L. Hahs (signed)  
Mayor

ATTEST:

Liza Walker (signed)  
City Clerk

Motion to Approve Change Order No. 1 )  
to Steve's Hauling & Excavating, LLC, of )  
Oak Ridge, Missouri, relative to the Old )  
Cape Road East Culvert Replacement )  
Project )

Motion made by Alderwoman Liley, seconded by Alderman Baker, to approve Change Order No. 1, in the amount of \$2,611.88, to Steve's Hauling & Excavating, LLC, of Oak Ridge, Missouri, relative to the Old Cape Road East Culvert Replacement Project. Ayes-8; Nays-0; Absent-0.

Motion to Approve Change Order No. 2 )  
to Herzog Excavating & Demolition, LLC )  
of Perryville, Missouri, Relative to the )  
Disposal of Stockpiled Brush Program )



## CITY OF JACKSON

### MAYOR & BOARD OF ALDERMEN REGULAR MEETING

Monday, December 18, 2023 at 6:00 PM

Board Chambers, City Hall, 101 Court St.

### MINUTES

Motion made by Alderwoman Liley, seconded by Alderman Hitt, to approve Change Order No. 2, in the amount of \$10,500.00, to Herzog Excavating & Demolition, LLC, of Perryville, Missouri, relative to the Disposal of Stockpiled Brush Program. Ayes-8; Nays-0; Absent-0.

Motion to Set a Public Hearing for )  
Tuesday, January 16, 2024, to Consider )  
a Text Amendment to Chapter 65 of the )  
Code of Ordinances, Relative to Tow )  
Companies )

Motion made by Alderwoman Liley, seconded by Alderwoman Young, to set a Public Hearing for Tuesday, January 16, 2024, at 6:00 p.m., to consider a text amendment to Chapter 65 (Zoning) of the Code of Ordinances, relative to tow companies. Ayes-8; Nays-0; Absent-0.

Motion to Accept a Park Memorial & )  
Donation Form, from Midwest )  
Sterilization Corporation, Inc., of )  
Jackson, Missouri, for Improvements at )  
the Litz Park Pavilion and Restroom )  
Building Project )

Motion made by Alderwoman Liley, seconded by Alderman Baker, to accept a Park Memorial & Donation Form, in the amount of \$30,000.00, from Midwest Sterilization Corporation, Inc., of Jackson, Missouri, for improvements at the Litz Park Pavilion and Restroom Building Project. Ayes-8; Nays-0; Absent-0.

Motion to Accept a Park Memorial & )  
Donation Form, from Midwest )  
Sterilization Corporation, Inc., of )  
Jackson, Missouri, for Improvements at )  
the Jackson Civic Center Pavilion )  
Project )

Motion made by Alderwoman Liley, seconded by Alderman Hitt, to accept a Park Memorial & Donation Form, in the amount of \$110,000.00, from Midwest Sterilization Corporation, Inc., of Jackson, Missouri, for improvements at the Jackson Civic Center Pavilion Project. Ayes-8; Nays-0; Absent-0.

Motion to Accept the Bid of Mark Sander )  
Construction Company, LLC, of Benton, )  
Missouri, Relative to the Civic Center )  
Pavilion Project )

Motion made by Alderwoman Liley, seconded by Alderwoman Young, to accept the bid of Mark Sander Construction Company, LLC, of Benton Missouri, in the amount of \$32,335.00, relative to the Civic Center Pavilion Project. Ayes-8; Nays-0; Absent-0.

Ordinance No. 23-100 Re: To Authorize )  
a Contractual Agreement with Mark )  
Sander Construction Company, LLC, of )  
Benton, Missouri, Relative to the Civic )  
Center Pavilion Project )

The matter of authorizing a contractual agreement with Mark Sander Construction Company, LLC, of Benton, Missouri, relative to the Civic Center Pavilion Project, came on for



## CITY OF JACKSON

### MAYOR & BOARD OF ALDERMEN REGULAR MEETING

Monday, December 18, 2023 at 6:00 PM

Board Chambers, City Hall, 101 Court St.

### MINUTES

consideration. Alderwoman Liley introduced Bill No. 23-102, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND *MARK SANDER CONSTRUCTION COMPANY, LLC, OF BENTON, MISSOURI*, RELATIVE TO THE *CIVIC CENTER PAVILION PROJECT*; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

On a motion made by Alderwoman Liley, seconded by Alderman Baker, Bill No. 23-102 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderwoman Liley, seconded by Alderman Baker, Bill No. 23-102 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed, and the Bill was then duly numbered Ordinance No. 23-100 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderman Baker-aye; Alderwoman Young-aye; Alderwoman Liley-aye; Alderman Sander-aye; Alderman Reiminger-aye; Alderman Seabaugh-aye; Alderman Hitt-aye; and Alderwoman Williams-aye.

#### **BILL NO. 23-102**

#### **ORDINANCE NO. 23-100**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, MISSOURI, TO EXECUTE A CONTRACT BY AND BETWEEN THE CITY OF JACKSON, MISSOURI, AND *MARK SANDER CONSTRUCTION COMPANY, LLC, OF BENTON, MISSOURI*, RELATIVE TO THE *CIVIC CENTER PAVILION PROJECT*; FURTHER SAID ORDINANCE SHALL AUTHORIZE AND DIRECT THE CITY CLERK TO ATTEST THE SIGNATURE OF THE MAYOR.**

WHEREAS, the Mayor and Board of Aldermen have been presented a contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth; and

WHEREAS, the Mayor and Board of Aldermen of the City of Jackson, Missouri, deem it advisable to enter into said contract.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOW:

Section 1. That the Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the contract marked Exhibit A and attached hereto and incorporated herein as if fully set forth between the City of Jackson, a municipal corporation, and **Mark Sander Construction Company, LLC, of Benton, Missouri**. It is the belief of the Mayor and Board of Aldermen that it is in the best interest of the citizens of the City of Jackson, Missouri, that the City enters into said contract.

Section 2. That the Mayor is hereby authorized and directed to execute said contract for and on behalf of the City of Jackson, Missouri.



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Section 3. That the City Clerk of the City of Jackson is hereby authorized and directed to attest to the signature of the Mayor on the attached contract.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 5. That this Ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: December 18, 2023.

SECOND READING: December 18, 2023.

PASSED AND APPROVED this 18th day of December, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions and 0 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

By: Dwain L. Hahs (signed)  
Mayor

ATTEST:

Liza Walker (signed)  
City Clerk

Resolution No. 2023-06: A Resolution )  
to State the City of Jackson's Intent to )  
Seek Funding through the Community )  
Development Block Grant Program and )  
to Authorize the Mayor to Pursue )  
Activities in an Attempt to Secure )  
Funding )

**RESOLUTION NO. 2023-06**

**RESOLUTION**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, RELATIVE TO INFRASTRUCTURE IMPROVEMENTS AT THE JACKSON NORTH INDUSTRIAL PARK.**

WHEREAS, the City of Jackson, Missouri, is applying for state assistance from the Missouri Department of Economic Development for the purpose of infrastructure improvements at the Jackson North Industrial Park; and



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

WHEREAS, Title I of the Housing and Community Development Act of 1974 does state as its primary objective “the development of viable urban communities, by providing decent housing and suitable living environment and expanding economic opportunities principally for persons of low and moderate income”; and

WHEREAS, Title I does offer to communities the opportunity of monetary assistance in accomplishing its stated primary objectives; and

WHEREAS, The Missouri Department of Economic Development is designated to award Community Development Block Grant funding under Title I; and

WHEREAS, The City of Jackson, Missouri does have areas of need which may be addressed through the Community Development Block Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOWS:

1. The City of Jackson, Missouri desires to participate with the Missouri Department of Economic Development in the improvement of our community under the activities authorized pursuant to the Housing and Community Development Act of 1974.

2. Mayor Dwain L. Hahs, of the City of Jackson, Missouri, is authorized to sign the application for state assistance and any other official project documents that are necessary to obtain such assistance, including any applications, agreements, contracts, or other documents that are required by the State of Missouri.

3. The City of Jackson, Missouri is authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.

4. The City of Jackson, Missouri will dedicate \$94,747.00 of local cash funds and \$25,253.00 of in-kind (land donation) to be used in this project.

PASSED AND RESOLVED BY MAYOR AND BOARD OF ALDERMEN.

The undersigned hereby certifies that she is the duly authorized City Clerk and custodian of the books and records and seal of the City of Jackson, duly formed pursuant to the laws of the State of Missouri, and that the foregoing is a true record of a resolution duly adopted at a





**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

meeting of the Mayor and Board of Aldermen, that said meeting was held in accordance with state and local laws on December 18, 2023 and that the said resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF, I have executed my name as City Clerk and have affixed the seal of the City of Jackson, Missouri, this 18<sup>th</sup> day of December, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions, and 0 absent.

(SEAL)

CITY OF JACKSON, MISSOURI

By: Dwain L. Hahs (signed)  
Mayor

ATTEST:

Liza Walker (signed)  
City Clerk

Motion made by Alderwoman Liley, seconded by Alderman Hitt, to state the City of Jackson's intent to seek funding through the Community Development Block Grant Program and to authorize the Mayor to pursue activities in an attempt to secure funding. Ayes-8; Nays-0; Absent-0.

Ordinance No. 23-101 Re: To Authorize )  
the Internal Transfer of \$120,000.00 )  
from the City of Jackson's Economic )  
Development Reserve Fund to the )  
Community Development Block Grant )  
Fund, Relative to Infrastructure )  
Improvements at the Jackson North )  
Industrial Park )

The matter of authorizing the internal transfer of \$120,000.00 from the City of Jackson's Economic Development Reserve Fund to the Community Development Block Grant Fund, relative to infrastructure improvements at the Jackson North Industrial Park, came on for consideration. Alderwoman Liley introduced Bill No. 23-103, being for an ordinance entitled as follows:

**AN ORDINANCE AUTHORIZING THE INTERNAL TRANSFER OF FUNDS  
FROM THE ECONOMIC DEVELOPMENT RESERVE FUND RELATIVE TO  
INFRASTRUCTURE IMPROVEMENTS.**

On a motion made by Alderwoman Liley, seconded by Alderwoman Young, Bill No. 23-103 was placed on its first reading and was read by title, considered and discussed and was duly passed by unanimous vote. On a motion by Alderwoman Liley, seconded by Alderwoman Young, Bill No. 23-103 was placed on its second reading and final passage and was read by title, considered discussed, and was duly passed. The Mayor thereupon declared said Bill duly passed, and the Bill was then duly numbered Ordinance No. 23-101 and was signed and approved by Mayor Dwain L. Hahs and attested by the City Clerk. On roll call: Alderman Reiminger-aye; Alderman Hitt-aye; Alderwoman Liley-aye; Alderwoman Young-aye; Alderman Baker-aye; Alderman Sander-aye; Alderman Seabaugh-aye; and Alderwoman Williams-aye.

**BILL NO. 23-103**

**ORDINANCE NO. 23-101**



## CITY OF JACKSON

### MAYOR & BOARD OF ALDERMEN REGULAR MEETING

Monday, December 18, 2023 at 6:00 PM

Board Chambers, City Hall, 101 Court St.

---

### MINUTES

#### **AN ORDINANCE AUTHORIZING THE INTERNAL TRANSFER OF FUNDS FROM THE ECONOMIC DEVELOPMENT RESERVE FUND RELATIVE TO INFRASTRUCTURE IMPROVEMENTS.**

**WHEREAS**, Section 79.100 of the Missouri Revised Statutes grants the Mayor and Board of Aldermen the authority to care, manage and control city finances and to enact ordinances deemed expedient for the benefit of trade and commerce; and

**WHEREAS**, pursuant to said authority, the Mayor and Board of Aldermen of the City of Jackson, Missouri approved the establishment of a reserved fund titled the "Economic Development Reserve Fund" (the "Fund"); and

**WHEREAS**, said Bill and Ordinance establishing this Fund requires that any and all future expenditures from the Fund shall be by proper motion and ordinance approved by a majority of the duly elected Board Members; and

**WHEREAS**, the Mayor and Board of Aldermen conclude that an internal transfer from the Fund to the Community Development Block Grant Fund is necessary for improvement of infrastructure at the Jackson North Industrial Park and in doing so will benefit trade and commerce within the City.

#### **NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF JACKSON, MISSOURI, AS FOLLOWS:**

Section 1. The Mayor and Board of Aldermen of the City of Jackson, Missouri, approve the internal transfer of One Hundred Twenty Thousand Dollars (\$120,000.00) from the Fund to the Community Development Block Grant Fund for infrastructure improvements at the Jackson North Industrial Park.

Section 2. It is the belief of the Mayor and the Board of Aldermen that it is in the best interest of the citizens of the City of Jackson, Missouri for the transfer of said funds for the reasons herein stated.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.



**CITY OF JACKSON**  
**MAYOR & BOARD OF ALDERMEN REGULAR MEETING**  
**Monday, December 18, 2023 at 6:00 PM**  
**Board Chambers, City Hall, 101 Court St.**

---

**MINUTES**

Section 4. That this ordinance shall take effect and be in force from and after its passage and approval.

FIRST READING: December 18, 2023.

SECOND READING: December 18, 2023.

PASSED AND APPROVED this 18th day of December, 2023, by a vote of 8 ayes, 0 nays, 0 abstentions, and 0 absent.

CITY OF JACKSON, MISSOURI

(SEAL)

By: Dwain L. Hahs (signed)  
Mayor

ATTEST:

Liza Walker (signed)  
City Clerk

City Administrator James Roach                     )  
Requests Closed Session                                 )

Now comes forth City Administrator James Roach to request to proceed into closed session for two contractual matters in accordance with Section 610.021(12) RSMo.

Motion to Recess the Meeting to Study         )  
Session   )

On a motion by Alderman Baker, seconded by Alderwoman Liley, to recess the meeting at 6:27 P.M., to convene to the Study Session. Ayes-8; Nays-0; Absent-0.

.....  
Returned to Open Session at 6:54 P.M., from Study Session.

Motion to Proceed into Closed Session         )  
and to Adjourn the Meeting                                 )

Meeting concluded at 6:54 P.M. On a motion by Alderman Baker, seconded by Alderwoman Liley, it is ordered that the Board now convene into closed session for two contractual matters in accordance with Section 610.021(12) RSMo and that the meeting will stand adjourned upon the adjournment of the closed session. On roll call: Alderman Reiminger-aye; Alderman Baker-aye; Alderwoman Young-aye; Alderman Seabaugh-aye; Alderman Sander-aye; Alderwoman Liley-aye; Alderman Hitt-aye; and Alderwoman Williams-aye. Ayes-8; Nays-0; Absent-0.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk