Ordering Document: City of Jackson MO - gWorks CORE + Forms

City of Jackson MO

101 Court Street

Jackson, MO 63755

USA

Joan Evans

jevans@jacksonmo.org

573-243-3568, ext.2017

Comments from Jessica Osterman

Implementation Discount Expires February 21, 2024

Products & Services

Item & Description	Quantity	Unit Price	Total
gWorks Core - Implementation & Onboarding Fresh Start Implementation & Onboarding of gWorks Core. Included - Finance Hub (AP, BK, GL, RM), Chart of Accounts setup, Utility Billing Hub (UB, MR), FrontDesk Basic, and HR Hub Standard (payroll) For product features, optional add-ons, our onboarding process, and support resources, see https://www.gworks.com/gworks-core-overview/	1	$10,000.00	$10,000.00
Utility Billing Hub - (Plus) - gWorks Cloud Upgrade Migration to gWorks Cloud for UB & MR from legacy gWorks products - Import Utility Billing History from current year plus previous calendar year, back to Jan 1. -2 Onboarding Calls (Configuration meeting & Pr-Go Live Meeting) -1 hour of initial training to happen immediately after configuration meeting -1 additional hour Professional Onboarding call pre-go live (post crossover) -Resources for Self-Service	1	$2,500.00	$0.00 after $2,500.00 discount
gWorks Core - Annual Subscription Annual Subscription of gWorks Core. Included - Finance Hub, Utility Billing Hub, FrontDesk Basic, and HR Hub Standard	1	$42,000.00 / year	$42,000.00 / year for 1 year

Item & Description	Quantity	Unit Price	Total
FrontDesk - Forms Add-on - Annual Subscription Annual Subscription for FrontDesk Forms Manager	1	$1,200.00 / year	$1,200.00 / year for 1 year
gWorks Payments - R1 (pass) Addition of gWorks Payments to FrontDesk No cost for implementation. Ongoing charges-- - Credit Card/Debit Card processing: 2.49% plus $1.00 per transaction with a $2 minimum - ACH Pass-through processing fees: $1.30 per transaction up to $50,000.00; $3.00 per transaction greater than $50,000.00 - Account updater service: $5.00 per month - Account updater fees: $0.70 per update - Per Chargeback: $25.00 - Per Retrieval Request Processed: $25.00 - Per Arbitration Case: $15.00 - Per eCheck Return: $10.00 - Per eCheck Refund: $1.00 - Per Merchant Disbursement Failure: $25.00	1	$0.00	$0.00

Annual subtotal	$43,200.00
One-time subtotal	$10,000.00 after $2,500.00 discount
Total	**$53,200.00**

Purchase terms

Upon signature of the parties, this Order is a legally enforceable agreement.

This Order shall be in effect as of the last date in the signature boxes below ("Effective Date") and shall continue until the end of the term of the last Service in this Order, unless earlier terminated in accordance with the express termination rights set forth in this Order, if any, and the Master Services Agreement. A Service set forth above shall be in effect from the Effective Date and shall continue for the initial term specified herein for such Service, unless earlier terminated in accordance with the express termination rights set forth in this Order, if any, and the Master Services Agreement. Web-based Services and Desktop Services terms are one-year in length from January 1 – December 31 ("Calendar Year"). If the Cohort Assignment date– that is, when gWorks assigns the Client the date Onboarding will begin–is within a Calendar Year, the initial term prorates from the Cohort Assignment month to the end of the Calendar Year. Upon expiration of the initial term of the applicable Web-based or Desktop Service, such Service will automatically renew for additional successive renewal periods of a one-year in term length aligned to the Calendar Year for such Service, unless earlier terminated in accordance with the express termination rights set forth in this Order, if any, and the Master Services Agreement or unless either party provides the other party written notice of non-renewal no less than thirty (30) days prior to the end of the then-current initial term or renewal term for such Service.

Upon termination or expiration of a Service: (a) Client shall immediately pay all outstanding amounts it owes to gWorks for such Service as set forth in the table above; (b) Client shall immediately cease using such Service; (c) gWorks may take steps to change, remove, or otherwise block Client's access to such Service; and (d) upon payment in full of all fees owed to it, gWorks shall deliver to Client any Deliverables related to such Service, in their current form as of the effective date of termination or expiration, along with all documentation, Specifications, and Client Materials in gWorks' possession related to such Service. Annual fees are nonrefundable. Notwithstanding the above, if, within thirty (30) days after the termination of a Service data export is requested by Client, gWorks shall export such data files to Client, and such services will be charged at gWorks then-standard rates. No termination or expiration of a Service, this Order, or the Master Services Agreement will affect Client's obligation to pay all amounts set forth in the table above.

Fees for all one-time Professional Onboarding or Professional Services and fees for all Web-based Services and Desktop Services are due and payable as follows:

- Professional Onboarding or Professional Services fees are due in full upon the Effective Date of this Order.
- Annual fees are payable in full or prorated based on the calendar month of the Cohort Assignment relating to this Ordering Document for the first year. For subsequent terms, the annual subscription, license, and product support fees (collectively, "annual fees") are due before or by the start of the Calendar Year term thereafter.

Invoicing of fees occurs on the Effective Date of this Order and carries a Net 15-day payment term by the Client. Failure by the Client to pay within the payment term could result in onboarding delays but do not affect the Services term or prorated term start of this Order.

Any Professional Services not defined in this Ordering Document are billable at gWorks' current hourly billable rate, or at gWorks sole discretion may be a separate Ordering Document of defined Services.

This Order, including the then-current Master Services Agreement & Terms of Service, Privacy Policy, Statement of Work, and Product Support Agreement, and all other agreements, policies, and documents incorporated herein, contains the entire agreement of the parties with respect to the subject matter hereof and shall supersede any and all prior or contemporaneous discussions, negotiations, agreements, or understandings between the parties, whether written or oral, regarding the subject matter hereof.

This Order may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Order, and all of which, when taken together, will be deemed to constitute one and the same agreement. This Order may be executed and delivered via facsimile, electronic mail, or other electronic transmission methods (including pdf or any electronic signature complying with the U.S. federal ESIGN Act of 2000), and the execution and delivery of this Order by such methods shall be deemed to be valid and effective for all purposes.

This Order is subject to the agreements, policies, and documents set forth below, all of which are incorporated herein by reference, and which include a Sub-Merchant Agreement for card processing by a third-party service provider which includes an application for such card processing services provided to such

third-party by gWorks with Client's credentials, including banking information, provided by Client and captured by gWorks in a "Merchant Boarding Form" which form is available to Client by gWorks upon request. By signing this Order, the Client expressly agrees that the information in the Merchant Boarding Form is true and accurate and to all terms and conditions in the agreements, policies, and documents set forth below.

- Master Services Agreement & Terms of Service: https://www.gworks.com/g2msatos/
- Statement of Work: https://www.gworks.com/legal/gcusow
- Product Support Agreement: https://www.gworks.com/legal/gcpsa
- Privacy Policy: https://www.gworks.com/privacy-policy/
- Sub-Merchant Agreement for Card Processing Services:
    - Bank Disclosure
    - Payment Sub-Merchant Agreement

By signing this Order, the individual signing on behalf of Client certifies and warrants that they are authorized to sign on behalf of the Client, agree to the terms of this Order and any agreements and documents incorporated herein, attests that the information for this application and onboarding are correct to the best of their knowledge, and that, upon their signature, this Order and any documents incorporated herein will become the legally binding agreement of the Client.

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Joan Evans

jevans@jacksonmo.org

Verify to sign

Brad Whittle

bwhittle@gworks.com

Verify to sign

Questions? Contact me

Jessica Osterman

"Account Executive"

jessica@gworks.com

+14028091717

gWorks

3905 S 148th St

Ste 200

Omaha, NE 68144

USA