



PUBLIC WORKS MEMORANDUM

City of Jackson

TO: Mayor and Board of Aldermen

FROM: Janet Sanders, Director of Public Works

DATE: December 19, 2025

RE: **East Main Street Pedestrian Walkway – Task Order 24-11 Proposed Supplement 1**

Attached please find a proposed supplement to Task Order 24-11 for the construction engineering phase of the East Main Sidewalk project just completed requesting an additional \$10,000.00 to cover the additional cost of construction engineering/inspection. The original Task Order was in the amount of \$44,905.47.

You may remember former City Engineer George Harris mentioning at a past meeting that there was only \$1.47 left in the construction engineering budget, and he knew their work could not be completed within that amount.

Reasons for the increase in engineering costs are explained in the attached proposal letter. The construction of the project is now complete and the final project close-out process and as-built plans are still needed.

If this proposal is acceptable, a motion will be added to the January 19th meeting agenda for approval.