

MEMO



To: Mayor Dwain Hahs and Members of the Board of Aldermen
From: Rodney Bollinger, Director of Administrative Services
Date: Wednesday, July 10, 2024
Re: Disposal of Stockpiled Brush Program

In 2023, Herzog Excavating & Demolition, LLC, of Perryville, Missouri, was hired to complete work on the annual Disposal of Stockpiled Brush Program. The City's stockpiled brush is stored on the tract located behind Mondri on N. High St. (Highway 61) in the Jackson North Industrial Park. The original contract was set up to run through the end of 2023, with the option that the City and contractor can negotiate additional work for an extended period. Since completion of the original program last summer, another significant pile of brush has accumulated.

The staff is requesting the Board of Aldermen exercise the City's right to renew this contractual agreement through the end of 2025. All that is needed is a simple motion to renew (no ordinance is needed because this agreement was previously approved by the Board and it contains the right to renew). Once the motion is approved, the Board would then act to approve Change Order No. 3, which is the contractor's proposal for an additional fee to remove the new pile of brush from the site.

With the contractor's good history of working with the City of Jackson on this program and reasonable fee for this additional work, I recommend to the Board of Aldermen this change order be accepted.