

MEMO



To: Mayor Dwain Hahs and Members of the Board of Aldermen
From: Rodney Bollinger, Director of Administrative Services
Date: April 2, 2026
Re: Annexation Agreement – 2757 Bainbridge Road

Occasionally, annexations involve a two-step process. First, the Board introduces a Resolution of Annexation with Zoning. This resolution also establishes the date and time for the required public hearing, which has been scheduled for Monday, April 20.

Second, the Board considers approval of an Annexation Agreement, which outlines the terms and conditions under which both the City and the property owners consent to the annexation.

As you are aware, Craig and Kimberlie Wilson have applied on behalf of The Wilson Joint Revocable Trust for the voluntary annexation and zoning of approximately 1.39 acres located at 2757 Bainbridge Road. The applicants intend to construct a new single-family residence on the property and connect it to public utilities. The proposed zoning designation is R-2 (Single-Family Residential) District.

Based on this request, staff have prepared an Annexation Agreement, which has been reviewed and signed by the property owners. The agreement provides for the annexation of the property, subject to specified terms and conditions.

Therefore, staff recommends that the Mayor and Board of Aldermen approve the attached Annexation Agreement at the Regular Meeting on Monday, April 6.

Please feel free to contact me if you have any questions.