



PUBLIC WORKS MEMORANDUM

City of Jackson

TO: Mayor and Board of Aldermen

FROM: Janet Sanders, Director of Public Works

DATE: December 19, 2025

RE: East Main Street Pedestrian Walkway Project – Change Order No. 3

The attached Change Order No. 3 for the East Main Street Pedestrian Walkway Project extends the contract date from November 21, 2025, to November 26, 2025. All work on this project has been completed and this change is needed to reflect the actual completion date and comply with MODOT's paperwork procedures for the TAP grant which helped fund the project.