



City of Jackson

TO: Mayor and Board of Aldermen

CC: Jim Roach, City Administrator

FROM: George Harris, Engineer

DATE: June 17, 2024

RE: Change Order No. 1- (1) Alternate Temporary Housing for Operation of Fire Station No. 1 During Renovation Work and (2) a Proposal for Removal and Disposal of Existing Abandoned Tower.

(1) Penzel Construction has proposed an alternate to the temporary housing included in the original project design. Under the proposal, a substitution is offered resulting in the operations of Fire Station No. 1 being conducted from facilities constructed inside the warehouse on the Penzel Construction Company property. The proposed substitution is offered as a no cost or time change to the original contract. All the features and conditions of the original scope for temporary housing will be provided under the proposed substitution.

(2) Penzel Construction has proposed to remove and dispose of the existing abandoned tower at the Fire Station No. 1 site. The proposed tower removal and disposal is offered as a no cost or time change to the original contract.

City staff recommends that the Mayor and Board of Aldermen approve the proposed Change Order No.1 to the Building Addition & Renovation of Jackson Fire Station #1 project..

Note: In conjunction with the Alternate Temporary Housing, a lease agreement is proposed at a cost of one dollar for a period of one year. The lease has been submitted for approval as a separate item and is proposed to facilitate insurance coverages by establishing an agreement between the parties for use of the facilities at the Penzel Construction Company site.