

MEMO



To: Mayor Hahs and the Board of Aldermen
From: Jason Lipe, Parks and Recreation Director
Date: Friday, March 14, 2025
Re: Title Transfer

The Parks and Recreation department is in the process of purchasing a used service truck from Cape Auto Sales, LLC of Cape Girardeau. As part of the purchase process, Cape Auto Sales has agreed to receive a current City of Jackson truck as a trade-in toward the purchase of the used service truck. In order to complete the trade-in, the title for the current City vehicle needs to be signed over to Cape Auto Sales. I am requesting the Board approve the motion to authorize the Mayor to sign the title paperwork to transfer ownership from the City to Cape Auto Sales.