



PUBLIC WORKS MEMORANDUM

City of Jackson

TO: Mayor and Board of Aldermen

FROM: Janet Sanders, Director of Public Works

DATE: January 15, 2026

RE: **East Main Street Pedestrian Walkway – Task Order 24-11 Proposed Supplement 1**

Attached please find a proposed supplement to Task Order 24-11 for the construction engineering phase of the East Main Sidewalk project just completed, requesting an additional \$10,005.04 to cover the additional cost of construction engineering and inspection. The original Task Order was in the amount of \$44,905.47.

You may remember former City Engineer and manager of this project, George Harris, mentioning at a past meeting that there was only \$1.47 left in the construction engineering budget, and he knew their work could not be completed within that amount. I reached out to George regarding this task order supplement, and he considered the amount to be reasonable based on additional unforeseen engineering and inspection work generated by changes within the construction project.

Those reasons are explained in the attached proposal letter. The construction of the project is complete and the final project close-out process and as-built plans are still needed.