

# ***MEMO***



TO: **Mayor Hahs and Members of the Board of Aldermen**  
FROM: **Liza Walker, City Clerk/Treasurer**  
DATE: **February 3, 2023**  
SUBJECT: **ArcaSearch Contract for City Archive Preservation**

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This proposal and following bill are for the digital archive preservation of the more delicate historical paper documents that require processing by special equipment. In addition, the documents will be available online through hosted space provided by the vendor.

As always, if you have questions, please contact me at 573-243-3568 or [lwalker@jacksonmo.org](mailto:lwalker@jacksonmo.org).