



PUBLIC WORKS MEMORANDUM

City of Jackson

TO: Mayor and Board of Aldermen

FROM: Janet Sanders, Director of Public Works

DATE: September 18, 2024

RE: Release & Settlement Agreement with Horner & Shifrin, Inc. – Door Design for Water Project 2D (Water Plant)

I previously made you aware of the need to replace a newly installed door in the ongoing Water Plant project due to a missing specification in the plan documents. The attached document is required by Horner and Shifrin to enable them to credit the City \$1,321.69 for the cost of that door.

The Board's approval is needed to authorize the Mayor to sign this Release and Settlement Agreement.