

April 28, 2026

Mrs. Janet Sanders  
Public Works Director  
City of Jackson  
101 Court Street  
Jackson, MO 63755

**Re: Task Order Authorization No. 19-04 Increase in Expenditures  
to Provide Professional Engineering Services for The Water System Facility Plan  
Implementation Program – Phase 2 for the City of Jackson, MO  
Amendment No. 11**

Dear Mrs. Sanders:

The Amendment No. 11 to the above Task Order Contract is requested to provide additional engineering services for the following additional task:

1. Locate the newly installed water main, and edge of pavement and major features along the new water main on the Aldi property. Prepare an exhibit of the survey, water main easement exhibit and easement description for the city.
2. Abandonment of existing utility easement at 2460 E. Jackson Blvd.
  - a. Preparation of abandonment plat and legal description.

Based on the additional scope of work above the requested Amendment 11 fee is listed below and detailed on Exhibit A1 and Exhibit A2 attached.

Additional Design Phase Services:

Item #1 above:	\$500.00
Item #2 above:	<u>\$2,800.00</u>
Total =	\$3,300.00

The below summarizes the H&S design fee to date for the entire Water System Facility Plan Improvements project from inception in January 2016 to today:

Original Contract	\$346,800
Contract Amendment 1	\$ 60,100
Contract Amendment 2	\$233,173
Contract Amendment 3	\$ 9,540
Contract Amendment 4	\$ 29,300
Contract Amendment 4A	\$ 50,300



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Contract Amendment 5	\$ 31,900
Contract Amendment 6	\$ 85,900
Contract Amendment 7	\$ 7,800
Contract Amendment 8	\$ 30,600
Contract Amendment 9	Not Used
Contract Amendment 10	\$219,804
<b>Contract Amendment 11</b>	<b>\$ 3,300</b>
Total Contract to Date	\$1,108,517

We appreciate the opportunity to continue to serve the City of Jackson under our existing task order agreement for engineering services. Please call me to discuss any questions regarding our proposed scope or fee proposal.

Respectfully Submitted,

James E. McCleish, P.E.  
Vice President  
Practice Leader, Water

Lisa Fennewald, P.E.  
Project Manager

Enclosures

**EXHIBIT A1**  
**CITY OF JACKSON, MO**  
**WATER SYSTEM IMPREMENTATION PROJECT**  
**ALDI PROPERTY ENGINEERING FEE ESTIMATE**

Prepared By: LEFENNEWALD

LABOR:					Labor Classification	
					Fennewald, Lisa	Mills, Michael
<u>Cost Center</u>	<u>Task No.</u>	<u>Task Description</u>	<u>Task M.H.</u>	<u>Task Cost</u>	WP04	WP10
<b>ALDI SURVEY AND EASEMENT PREPARATION</b>						
Water	1	Coordinate survey and easement preparation	1	\$190	1	
Water	2	Review survey drawing and prepare drawing showing survey data and proposed new easement	5	\$690	1	4
Water	3	Submit to City for easement location verification	1	\$190	1	
Water	4	Review easement prepared by Strickland for accuracy	1	\$190	1	
Water	5	Submit final plat and description to City	1	\$190	1	
Subtotal			9	\$1,450	5	4
TOTAL ESTIMATE MANHOURS			9		5	4
TOTAL ESTIMATED LABOR COSTS				\$1,450		

**DESIGN EXPENSES:**

<u>Item</u>	<u>Unit</u>	<u>Total Cost</u>
Mileage:	0 miles	\$0
Survey and Easement Subconsultant (Strickland) :	SAY	\$1,325
Reproduction & Photocopy:	-- SAY	\$0
Field Equipment Rental Reimbursement:	-- SAY	\$0
Misc. Reimbursable Expenses:	-- SAY	\$0
<b>ESTIMATED TOTAL REIMBURSIBLE EXPENSES:</b>		<b>\$1,325</b>
<b>MARK UP PERCENTAGE:</b>		<b>0%</b>
<b>ESTIMATED TOTAL EXPENSES:</b>		<b>\$1,325</b>
<b>TOTAL ESTIMATED NOT-TO EXCEED COST:</b>		<b>\$2,800</b>

# EXHIBIT A2

CITY OF JACKSON, MO  
 WATER SYSTEM IMPREMENTATION PROJECT  
 2640 E. JACKSON EASEMENT ABANDONMENT  
 ENGINEERING FEE ESTIMATE

Prepared By: LEFENNEWALD

LABOR:					Labor Classification	
<u>Cost Center</u>	<u>Task No.</u>	<u>Task Description</u>	<u>Task M.H.</u>	<u>Task Cost</u>	Fennewald, Lisa	Mills, Michael
		<b>EASEMENT ABANDONMENT</b>				
Water	1	Coordinate easement plat and description prep with subconsultant	1	\$220	1	
		Subtotal	1	\$220	1	0
TOTAL ESTIMATE MANHOURS			1		1	0
<b>TOTAL ESTIMATED LABOR COSTS</b>				<b>\$220</b>		

**DESIGN EXPENSES:**

<u>Item</u>	<u>Unit</u>	<u>Total Cost</u>
Mileage:	0 miles	\$0
Subconsultant: Strickland	SAY	\$250
Reproduction & Photocopy:	-- SAY	\$0
Field Equipment Rental Reimbursement:	-- SAY	\$0
Misc. Reimbursable Expenses:	-- SAY	\$0
<b>ESTIMATED TOTAL REIMBURSIBLE EXPENSES:</b>		<b>\$250</b>
<b>MARK UP PERCENTAGE:</b>		<b>0%</b>
<b>ESTIMATED TOTAL EXPENSES:</b>		<b>\$250</b>
<b>TOTAL ESTIMATED NOT-TO EXCEED COST:</b>		<b>\$500</b>