

# MEMO



**TO:** Mayor Hahs and Members of the Board  
**FROM:** Larry Miller, Building & Planning Manager  
**DATE:** July 2, 2025  
**SUBJECT:** Request to Proceed – Review of Off-Street Parking  
Standards for Medical and Dental Clinics (Chapter 65-22)

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Staff is requesting approval from the Board to bring a code amendment before the Planning & Zoning Commission regarding off-street parking requirements for medical and dental clinics in Chapter 65-22 of the zoning ordinance.

A recent permit application for a medical facility prompted this review. The project was required to provide 81 off-street parking spaces, while only 48 spaces were available. The applicant applied for and was granted a variance, with the condition that the approval could be revoked if overflow parking occurred in neighboring lots.

Staff compared parking standards in other cities. They found that Jackson's requirements for similar facilities are significantly higher than those of most other jurisdictions.

Given this discrepancy, staff recommends a code review to align our requirements with current development patterns and regional standards.

With the Board's approval, staff will present this matter to the Planning & Zoning Commission for formal consideration and public input.