

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

January 9, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$1,275.03. This brings to total allocation to \$10,273.28. On March 15, 2023, Fire Marshall Vehicle #715 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Jeannie Adams, Department of Public Safety  
DAS Fleet Services, Risk  
Matt Bender, Department of Management

AOS Claim # 3462  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

December 4, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Fire Marshall Vehicle on March 15, 2023  
Department of Public Safety  
Claim dated March 31, 2023  
AOS Claim ID: 3462

The Department's request included a supplemental allocation request of \$1,275.03 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,275.03, which increases the allocation to \$10,273.28. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			<u>\$ 10,273.28</u>
Executive Council Allocation (Revised)			\$ 10,273.28
Less:			
Previous payments	\$	0.00	
This payment		<u>10,273.28</u>	
Total			<u>\$ 10,273.28</u>
Remaining Executive Council allocation			<u>\$ 0.00</u>

As requested by the Department, we recommend reimbursement be made to the Department of Administrative Services in the amount of \$10,273.28. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Jeannie Adams, Fleet Asset Manager, Department of Public Safety  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: September 8, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Fucaloro, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	3462
Vehicle / Event	#715/Deer
Event Date	March 15, 2023
Summary	Vehicle 715 struck a deer. (253631)
Amount Requested	\$ 8,998.25 - Invoice \$ 300.00 - Tow <b>\$10,273.28 - TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager  
DAS Fleet Services  
[Mariah.Fucaloro@iowa.gov](mailto:Mariah.Fucaloro@iowa.gov)  
515-414-6582



# HANSEN INTERSTATE REPAIR NO. 60496

Towing and Road Service

Remit to:  
3243 Goldfinch Ave.  
Atlantic, IA 50022

Truck, Trailer and Truck Tire Repair  
ATLANTIC, IOWA 50022

Exit 60  
Interstate I 80 & US 71  
PH: 712 243 5032  
Mobile Phone: 712 249 0256

Customer's		Date		3-15		20 23	
Order No.		SHARITA - FINE MARSHALL					
Name		MARTY McNEELY					
Address		Phone:					
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT	LAYAWAY
BH	<input checked="" type="checkbox"/>						
QUAN.	DESCRIPTION	PRICE	AMOUNT				
	Wheels from Atlantic Marshall		300 <sup>00</sup>				
	Deer Hat						
RECEIVED							
LIC# 556851				APR 13 2023			
MILEAGE = 41815				DAS FINANCE			
All claims and returned goods MUST be accompanied by this bill.							
Received By						STATE	
By <i>[Signature]</i> #715						Tax	
Retighten wheels in 100 miles						Total	
						300 <sup>00</sup>	

Tow

L 300

A FINANCE CHARGE OF 2% PER MONTH (ANNUAL PERCENTAGE RATE 20%)  
WILL BE ADDED TO ACCOUNTS 30 DAYS PAST DUE.





# FINAL INVOICE

**SO # 246505**

## SERVICE ORDER CUSTOMER COPY



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User 535 Page 1

**Customer No** 38371  
 Attn: MARTY MCCREEDY  
 IOWA DEPARTMENT OF PUBLIC SAFETY  
 5 WEST 7TH ST  
 ATLANTIC, IA 50022  
  
**Home** Bus (712) 250-1633  
**Cell** (712) 249-5983 **Today**  
**Email** mcreedy@dps.state.ia.us  
  
**Term CHARGE**

<b>Advisor</b> JOEL PIETIG	<b>Promised</b> 03/27/2023 5:30 PM	<b>Tag</b>
<b>Shop</b> BS	<b>Opened</b> 03/27/2023 1:23 PM	<b>Location</b>
<b>Priority</b> 10	<b>Cashiered</b> 05/31/2023 2:36 PM	<b>PO #</b>

<b>License No</b> JJG851	<b>Odometer In</b> 41215	<b>Odometer Out</b> 41217	<b>InServ Date</b>	<b>Stock No</b>
<b>Year Make</b> 2021 DODGE	<b>Model</b> DURANGO	<b>Model No</b> WDEE75	<b>Color</b>	
<b>Vehicle ID No</b> 1C4RDJFG6MC799499	<b>Selling Dealer</b>	<b>Extended Warranty</b>	<b>Delivery Date</b>	
<b>Engine Size</b> 3.6L V6 24V VVT UPG I WESS	<b>Fleet #</b>			

Request	Description	Job	CSR	Status
BODY	REPL FRT BUMPER, ABSORBER, AIR DEFLECTOR, GRILLE & SURROUND, RT HEADLAMP UPPER TIE BAR & LOWER SUPPORT, RADIATOR & FAN ASSY, TRANS COOLER, CONDENSER; RPR HOOD; RPR RT FENDER; REPL FENDER LINER & WHL FLARE; REPL HORN	1	535	Original

Labor	Description	Type	Amount
BODY	REPL FRT BUMPER, ABSORBER, AIR DEFLECTOR, GRILLE & SURROUND, RT HEADLAMP UPPER TIE BAR & LOWER SUPPORT, RADIATOR & FAN ASSY, TRANS COOLER, CONDENSER; RPR HOOD; RPR RT FENDER; REPL FENDER LINER & WHL FLARE; REPL HORN	CPBS	2,280.00

MECH	MECHANICAL REPAIR	CPC	80.00
MECH	MECHANICAL REPAIR	CPC	80.00

Part	Description	Shp	Bin	Type	Price	Amount
68510292AD	FASCIA FRONT UPPER	1		CBSRO	485.10	485.10
CORE CHARGE	CORE CHARGE 68510292AD	1		CBSRO	100.00	100.00
C-68510292AD	CORE RETURN	-1		CBSRO	100.00	(100.00)
68533296AA	ABSORBER FRONT ENERGY	1		CBSRO	53.35	53.35
6UZ18TZZAA	FASCIA FRONT LOWER	1		CBSRO	141.30	141.30
CORE CHARGE	CORE CHARGE 6UZ18TZZAA	1		CBSRO	100.00	100.00
C-6UZ18TZZAA	CORE RETURN	-1		CBSRO	100.00	(100.00)
68533285AA	BAFFLE AIR INLET	1		CBSRO	72.68	72.68
68466312AA	DEFLECTOR AIR	1		CBSRO	58.50	58.50
7EJ44RXFAA	GRILLE FASCIA	1		CBSRO	58.05	58.05
68533282AA	BRACKET FASCIA	1		CBSRO	80.46	80.46
6UZ62RXFAB	BRACKET	1		CBSRO	23.13	23.13
5113714AC	PANEL CLOSEOUT	1		CBSRO	83.34	83.34
6UZ19MALAA	GRILLE TEXTURE	1		CBSRO	305.10	305.10
6UZ38DX8AA	GRILLE GRILLE	1		CBSRO	119.30	119.30
68433778AF	HEADLAMP	1		CBSRO	894.00	894.00
5156109AB	C/MEMBER RADIATOR	1	BODY1	CBSRO	257.05	257.05
5156113AA	PANEL RADIATOR CLOSURE	1	BODY1	CBSRO	377.33	377.33
5156112AA	C/MEMBER RADIATOR CROSSMEMBER	1	BODY4D	CBSRO	58.20	58.20
68227826AA	BRACKET HEADLAMP MOUNTING	1	BODY4G	CBSRO	97.00	97.00
52014536AA	SEAL RADIATOR UPPER	1	BODY4F	CBSRO	30.65	30.65
68244088AA	BOTTLE COOLANT RECOVERY	1		CBSRO	59.09	59.09
68480072AC	RADIATOR ENGINE COOLING	1		CBSRO	243.00	243.00
68482591AC	MODULE RADIATOR COOLING	1		CBSRO	378.00	378.00

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X \_\_\_\_\_  
 CUSTOMER SIGNATURE



1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401  
 Phone: (712) 792-9234 Fax (712) 792-4434  
 Toll Free: 1-800-792-9234  
 service@wittrockmotors.com  
 www.wittrockmotors.com

**SO # 246505**

**SERVICE ORDER  
 CUSTOMER COPY**



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User 535 Page 2

**Customer No** 38371  
 Attn: MARTY MCCREEDY  
 IOWA DEPARTMENT OF PUBLIC SAFETY  
 5 WEST 7TH ST  
 ATLANTIC, IA 50022

Home Bus (712) 250-1633  
 Cell (712) 249-5983 Today  
 Email mcreedy@dps.state.ia.us

Term CHARGE

<b>Advisor</b> JOEL PIETIG	<b>Promised</b> 03/27/2023 5:30 PM	<b>Tag</b>
<b>Shop</b> BS	<b>Opened</b> 03/27/2023 1:23 PM	<b>Location</b>
<b>Priority</b> 10	<b>Cashiered</b> 05/31/2023 2:36 PM	<b>PO #</b>

<b>License No</b> JJG851	<b>Odometer In</b> 41215	<b>Odometer Out</b> 41217	<b>InServ Date</b>	<b>Stock No</b>
<b>Year Make</b> 2021 DODGE	<b>Model</b> DURANGO	<b>Model No</b> WDEE75	<b>Color</b>	
<b>Vehicle ID No</b> 1C4RDJFG6MC799499	<b>Selling Dealer</b>	<b>Extended Warranty</b>	<b>Delivery Date</b>	
<b>Engine Size</b> 3.6L V6 24V VVT UPG I W/ESS	<b>Fleet #</b>			

68596478AA	COOLER TRANSMISSION OIL	1		CBSRO	146.70	146.70
68480076AC	CONDENSER AIR CONDITIONING	1		CBSRO	234.00	234.00
68224028AB	REFRIGERANT R1234YF	34	049B	CBSRO	14.65	498.10
68084598AC	SEAL HOOD	1		CBSRO	55.62	55.62
4878883AA	RETAINER PUSH	9		CBSRO	4.68	42.12
68258780AA	CLOSEOUT CLOSEOUT	1		CBSRO	21.74	21.74
57010620AF	MOLDING WHEEL FLARE	1		CBSRO	164.90	164.90
68386896AA	HORN	1	022D	CBSRO	87.66	87.66
68546882AA	FENDER WHEELHOUSE INNER	1		CBSRO	94.50	94.50
68357420AB	LABEL AIR CONDITIONING SYSTEM	1		CBSRO	1.40	1.40
68411418AE	BRACKET FRONT BUMPER	1	BODY3F	CBSRO	7.20	7.20
6U240RXFAA	MOLDING GRILLE	1		CBSRO	31.91	31.91
68455224AA	SHIELD SIDE	1		CBSRO	20.48	20.48
68455225AA	SHIELD SIDE	1		CBSRO	20.48	20.48
68518243AA	SENSOR AMBIENT TEMPERATURE	1	023G	CBSRO	25.65	25.65
68227833AA	REINFORCE GRILLE	1	BODY4E	CBSRO	66.15	66.15
68163849AB	ANTIFREEZ COOLANT	2	039C	CBSRO	17.50	35.00
NASN345	HS RED CONNECTOR	10	BC-C	CBSRO	1.95	19.50
NBSN331	HS BLUE CONNECTOR	2	BC-C	CBSRO	1.95	3.90
4581971AF	HOSE BRAKE BOOSTER VACUUM	1		CBSRO	60.98	60.98
NPN	S-2009 SIREN SPEAKER	1		CBSRO	241.88	241.88
6XG26RXFAA	APPLIQUE FASCIA	1		CBSRO	23.28	23.28
68218925AB	FLUID AUTOMATIC TRANSMISSION	1	031D	CBSRO	35.50	35.50
Rate	65.00			<b>Parts Total</b>		<b>5,813.28</b>
Technician	521 - QUINCY OHL 299 - TERRY 565 - MITCH			<b>Labor Total</b>		<b>2,440.00</b>
				<b>Request Sub-total</b>		<b>8,253.28</b>

Request	Description	Job	CSR	Status
REFINISH	REFINISH AS PER ESTIMATE	2	535	Original
Labor	Description		Type	Amount
REFINISH	REFINISH AS PER ESTIMATE		CPBS	1,074.00
PNT	PAINT & MATERIALS		CBPNT	628.00
HAZ	HAZARDOUS WASTE DISPOSAL		CBHAZ	3.00
CC	CAR COVER		CBMISCT	5.00

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

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X \_\_\_\_\_  
 CUSTOMER SIGNATURE





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User 535 Page 3

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 5 WEST 7TH ST  
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<b>Vehicle ID No</b> 1C4RDJFG6MC799499	<b>Selling Dealer</b>	<b>Extended Warranty</b>	<b>Delivery Date</b>	
<b>Engine Size</b> 3.6L V6 24V WT UPG I WESS	<b>Fleet #</b>			

RP	CORROSION PROTECTION	CBMISCT	5.00
FLEX	FLEX ADDITIVE	CBMISCT	5.00
Rate	65.00	Parts Total	0.00
Technician	651 - DOUG TOWNE	Labor Total	1,720.00
	535 - JOEL PIETIG	<b>Request Sub-total</b>	<b>1,720.00</b>

Labor	3,514.00
Parts	5,813.59
SALES TAX ON DEDUCTIBLE	0.00
Misc.	646.00
Supplies	0.00
<b>SUB-TOTAL</b>	<b>9,973.28</b>
Tax	0.00
<b>TOTAL INVOICE</b>	<b>9,973.28</b>

*Final Invoice*  
*Claim # APD SOI 02536301-001*  
*LIC = JJG 851*

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X \_\_\_\_\_  
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OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand  
Auditor of State

April 18, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Fire Marshall Vehicle on March 15, 2023  
Department of Public Safety  
Claim dated March 31, 2023  
AOS Claim ID: 3462

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Public Safety is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$8,998.25, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Jeannie Adams, Fleet Asset Manager, Department of Public Safety  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services  
Joel Lunde, Department of Management