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GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
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HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

January 9, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$1,818.91. This brings to total allocation to \$6,890.00. On June 26, 2023, Vehicle #2567 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management

AOS Claim # 3560
TOS Job # 2452



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

December 28, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #2567 on June 26, 2023
Department of Administrative Services
Claim dated June 28, 2023
AOS Claim ID: 3560

The Department's request included a supplemental allocation request of \$1,818.91 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,818.91, which increases the allocation to \$6,890.00. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

| | | |
|--|-----------------|--------------------|
| Documented request | | <u>\$ 6,890.00</u> |
| Executive Council Allocation (Revised) | | \$ 6,890.00 |
| Less: | | |
| Previous payments | \$ 0.00 | |
| This payment | <u>6,890.00</u> | |
| Total | | <u>\$ 6,890.00</u> |
| Remaining Executive Council allocation | | <u>\$ 0.00</u> |

We recommend reimbursement be made in the amount of \$6,890.00. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: September 8, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

| | |
|------------------|--------------------------------------|
| Claim # | 3560 |
| Vehicle / Event | #2567/Deer |
| Event Date | June 26, 2023 |
| Summary | Vehicle 2567 struck a deer. (261029) |
| Amount Requested | \$6,890.00 - TOTAL |

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink that reads "mfucaloro".

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582

Warrants

[Menu](#)

| | Fiscal Year | Warrant Number | Line Number | Line Amount | Issued | Redeemed | Vendor Customer |
|---|-------------|----------------|-------------|-------------|------------|------------|-----------------|
| ✓ | 2024 | 72650383 | 1 | \$1,267.20 | 08/18/2023 | 08/29/2023 | 00002107976 |
| | 2024 | 72650383 | 2 | \$126.00 | 08/18/2023 | 08/29/2023 | 00002107976 |
| | 2024 | 72650383 | 3 | \$918.00 | 08/18/2023 | 08/29/2023 | 00002107976 |
| | 2024 | 72650383 | 4 | \$4,578.80 | 08/18/2023 | 08/29/2023 | 00002107976 |

First Prev Next Last

[Search](#)

▼ [Warrant Information](#)

Fiscal Year : 2024 **Amount :** \$6,890.00
Warrant Number : 72650383 **Vendor Customer :** 00002107976
Line Number : 1 **Last Updated :** 8/29/23

▼ [Issue Information](#)

Issued : 08/18/2023 **Void :**
Document ID : RISK00524230604 **Duplicate :**
Document Line Number : 1 **Stop :**
Line Amount : \$1,267.20
Comments :

▼ [Redeemed Information](#)

Redeemed : 08/29/2023 **Batch Number :** 0000
Redeemed Bank : 0000 **Sequence Number :** 04560
Redeemed Fund : 0665
Redeemed Department : 005

▼ [Fund Accounting](#)

Fund : 0665 **Object :** 2715 **Dept Object :**
Sub Fund : **Sub Object :** **Dept Revenue :**
Department : 005 **Object Class :**
Unit : 5790 **Revenue Source :**
Sub Unit : **Sub Revenue Source :**
Appropriation : 0000 **Revenue Source Class :**
BSA :
Sub BSA :

▼ [Detail Accounting](#)

Location : **Reporting :** **Major Program :**
Sub Location : **Sub Reporting :** **Program :**
Activity : **Task :** **Phase :**
Sub Activity : **Sub Task :** **Program Period :**
Function : **Task Order :**
Sub Function :

[Top](#)



Abra - Dubuque

WORKFILE ID: e412383a
 Federal ID: 42-0782245

When You're Ready
 3400 Center Grove Dr., Dubuque, IA 52003
 Phone: (563) 556-0696
 FAX: (563) 556-1899

Final Bill

RO Number: 34200

| | | | | |
|-------------------|---------------|------------------|--------------|-----------|
| Customer: | Insurance: | Adjuster: | Estimator: | Chad Hahn |
| STATE OF IOWA/DNR | STATE OF IOWA | Phone: | Create Date: | 6/26/2023 |
| | | Claim: UNIT-2567 | | |
| | | Loss Date: | | |
| (563) 590-6952 | | Deductible: | | |

2018 RAM 1500 SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI GREY

| | | | |
|------------------------|-------------------------|---------------------|------------------------|
| VIN: 1C6RR7XT3JS270620 | Interior Color: | Mileage In: 96,618 | Vehicle Out: 7/12/2023 |
| License: C-299 | Exterior Color: GREY | Mileage Out: 96,619 | |
| State: IA | Production Date: 4/2018 | Condition: Good | Job #: |

| Line | Ver | Operation | Description | Qty | Extended Price \$ | Part Type | Labor | Type | Paint |
|------|-----|----------------|---|-----|-------------------|-----------|--------|------|-------|
| 1 | E01 | | FRONT BUMPER | | | | | | |
| 2 | E01 | Remove/Replace | O/H front bumper | | | | 3.4T | Body | |
| 3 | E01 | Remove/Replace | Upper cover black molded | 1 | 199.00T | A/M | 0.0T | Body | |
| 4 | E01 | Remove/Replace | License bracket | 1 | 31.00T | A/M | 0.2T | Body | |
| 5 | S01 | Remove/Replace | Bumper painted, w/tow hooks w/o prk snsr w/o fog lamp | 1 | 631.00T | A/M | 0.0T | Body | 2.6T |
| 6 | S01 | | Add for Clear Coat | | | | | | 1.0T |
| 7 | E01 | | GRILLE | | | | | | |
| 8 | E01 | Remove/Replace | Grille black hexagon, primed surround bars | 1 | 284.00T | A/M | 0.0T | Body | 1.5T |
| 9 | E01 | | Add for Clear Coat | | | | | | 0.6T |
| 10 | E01 | Remove/Replace | RT Closure panel | 1 | 27.60T | OEM | | | |
| 11 | E01 | Remove/Replace | LT Closure panel | 1 | 27.60T | OEM | | | |
| 12 | E01 | Remove/Replace | Emblem chrome | 1 | 153.00T | OEM | 0.0T | Body | |
| 13 | E01 | | FRONT LAMPS | | | | | | |
| 14 | E01 | Remove/Install | RT R&I headlamp assy | | | | 0.0T | Body | |
| 15 | E01 | Remove/Install | LT R&I headlamp assy | | | | 0.0T | Body | |
| 16 | E01 | | RADIATOR SUPPORT | | | | | | |
| 17 | E01 | Remove/Replace | Sight shield w/o diesel | 1 | 210.00T | A/M | 0.0T | Body | |
| 18 | E01 | Remove/Replace | Radiator support w/o diesel | 1 | 869.26T | A/M | 3.6T | Body | |
| 19 | S01 | Remove/Install | Strobe lights and siren | | | | 2.0T | Body | |
| 20 | E01 | | COOLING | | | | | | |
| 21 | S01 | Remove/Replace | Radiator | 1 | 259.99T | A/M | 3.3T | Body | |
| 22 | E01 | Remove/Replace | Deduct for Overlap | | | | (0.8)T | Body | |
| 23 | E01 | Remove/Replace | Reservoir tank | 1 | 63.40T | OEM | 0.0T | Body | |

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 34200

2018 RAM 1500 SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI GREY

| | | | | | | | | | |
|----|-----|----------------|---|---|---------|--------|------|------|--------|
| 24 | S01 | Remove/Replace | Upper shroud | 1 | 237.00T | OEM | 0.0T | Body | |
| 25 | S01 | Remove/Replace | Lower shroud | 1 | 62.45T | OEM | 0.0T | Body | |
| 26 | E01 | | AIR CONDITIONER & HEATER | | | | | | |
| 27 | S01 | Remove/Replace | Condenser 6 speed trans | 1 | 680.00T | A/M | 0.8T | Body | |
| 28 | E01 | Repair | AC Service evacuate & recharge | | | | 1.4T | Mech | |
| 29 | E01 | Repair | AC Service refrigerant recovery | | | | 0.4T | Mech | |
| 30 | E01 | | HOOD | | | | | | |
| 31 | E01 | Remove/Install | Insulator w/o diesel | | | | 0.3T | Body | |
| 32 | E01 | Repair | Hood w/o powr bulge | | | | 2.0T | Body | 2.5T |
| 33 | E01 | | Overlap Major Non-Adj. Panel | | | | | | (0.2)T |
| 34 | E01 | | Add for Clear Coat | | | | | | 0.5T |
| 35 | E01 | | FENDER | | | | | | |
| 36 | E01 | Remove/Install | RT R&I fender assy | | | | 1.5T | Body | |
| 37 | E01 | Remove/Install | LT R&I fender assy | | | | 1.5T | Body | |
| 38 | E01 | | ENGINE | | | | | | |
| 39 | E01 | Remove/Install | R&I air cleaner assy | | | | 0.5T | Body | |
| 40 | S01 | Remove/Replace | Throttle body assy | 1 | 351.90T | A/M | | | |
| 41 | S01 | Remove/Replace | Gasket | 2 | 51.60T | A/M | | | |
| 42 | E01 | | WINDSHIELD | | | | | | |
| 43 | E01 | Remove/Install | RT Washer nozzle | | | | 0.2T | Body | |
| 44 | E01 | Remove/Install | LT Washer nozzle | | | | 0.2T | Body | |
| 45 | E01 | Remove/Install | Washer reservoir w/o diesel | | | | 0.0T | Body | |
| 46 | S01 | Remove/Replace | Coolant NOTE: Subject to invoice | 1 | 70.00 | OEM | | | |
| 47 | E01 | | Hazardous waste removal | 1 | 5.00T | Other | | | |
| 48 | E01 | Remove/Replace | Cover Car | 1 | 5.00T | Other | | | |
| 49 | E01 | | VEHICLE DIAGNOSTICS | | | | | | |
| 50 | E01 | Sublet | Pre-repair scan | 1 | 60.00 | Sublet | | | |
| 51 | E01 | Repair | Pre-repair scan | | | | 0.5T | Body | |
| 52 | S01 | Sublet | Diagnose and replace throttle body damage | 1 | 300.00 | Other | | | |

| Estimate Totals | Discount \$ | Markup \$ | Rate \$ | Total Hours | Total \$ |
|----------------------|-------------|-----------|---------|-------------|-----------------|
| Parts | | | | | 4,218.80 |
| Sublet/Miscellaneous | | | | | 360.00 |
| Labor, Body | | | 66.00 | 19.2 | 1,267.20 |
| Labor, Refinish | | | 108.00 | 8.5 | 918.00 |
| Labor, Mechanical | | | 70.00 | 1.8 | 126.00 |
| Subtotal | | | | | 6,890.00 |
| Sales Tax | | | | | 0.00 |
| Grand Total | | | | | 6,890.00 |
| Net Total | | | | | 6,890.00 |

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 34200

2018 RAM 1500 SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI GREY

| Estimate Version | Total \$ |
|------------------|----------|
| Original | 5,071.09 |
| Supplement S01 | 1,818.91 |

Insurance Total \$: 0.00

Received from Insurance \$: 0.00

Balance due from Insurance \$: 0.00

Customer Total \$: 6,890.00

Received from Customer \$: 0.00

Balance due from Customer \$: 6,890.00



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand
Auditor of State

August 4, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #2567 on June 26, 2023
Department of Administrative Services
Claim dated June 28, 2023
AOS Claim ID: 3560

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,071.09, subject to an audit of actual invoices.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management

MEMBERS OF COUNCIL

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SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

September 5, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,071.09, subject to the audit of actual invoices. On June 26, 2023, Vehicle #2567 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3560
TOS Job # _____