

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

January 9, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$62.00. This brings to total allocation to \$3,066.65. On May 24, 2023, Vehicle #362 was damaged by a fox. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management

AOS Claim # 3544
TOS Job # 2448



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

December 4, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Damage to Vehicle #362 due to Hitting a Fox on May 24, 2023
Department of Administrative Services
Claim dated June 20, 2023
AOS Claim ID: 3544

The Department's request included a supplemental allocation request of \$62.00 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$62.00, which increases the allocation to \$3,066.65. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		<u>\$ 3,066.65</u>
Executive Council Allocation (Revised)		\$ 3,066.65
Less:		
Previous payments	\$ 0.00	
This payment	<u>3,066.65</u>	
Total		<u>\$ 3,066.65</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$3,066.65. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: September 8, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Claim #	3544
Vehicle / Event	#362/Fox
Event Date	May 24, 2023
Summary	Vehicle 362 struck a fox. (258214)
Amount Requested	\$3,066.65 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2023	85981729	1	\$260.00	08/11/2023	08/16/2023	00003032666
	2023	85981729	2	\$247.50	08/11/2023	08/16/2023	00003032666
	2023	85981729	3	\$682.00	08/11/2023	08/16/2023	00003032666
	2023	85981729	4	\$1,877.15	08/11/2023	08/16/2023	00003032666

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▼ Warrant Information

Fiscal Year : 2023 Amount : \$3,066.65
 Warrant Number : 85981729 Vendor Customer : 00003032666
 Line Number : 1 Last Updated : 8/16/23

▼ Issue Information

Issued : 08/11/2023 Void :
 Document ID : RISK00523207002B Duplicate :
 Document Line Number : 1 Stop :
 Line Amount : \$260.00
 Comments :

▼ Redeemed Information

Redeemed : 08/16/2023 Batch Number : 0992
 Redeemed Bank : 0022 Sequence Number : 00001
 Redeemed Fund : 0665
 Redeemed Department : 005

▼ Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : 005 Object Class :
 Unit : 5790 Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : 0000 Revenue Source Class :
 BSA :
 Sub BSA :

▼ Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : 2920 Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

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COPELAND AUTO BODY

FINAL BILL

506 E 2ND ST
 HEDRICK, IA 52563
 (641) 653-2140 FAX:(641) 653-4301
 www.copelandautobody.com

Customer: Insured	Vehicle:	Ins. Company:
State of Iowa 301 E 7th Street Des Moines, IA 50319 Home: (641) 891-0077 Work: (319) 759-0739	DODG 4D SED Charger Police AWD (Fleet) YEAR: 2019 Color: Silver Paint Code: PSE License: 362 IA Prod Date: 04/01/2019 Mileage In: 96714 VIN: 2C3CDXKT3KH622774 Sched. Arrival Date: 06/07/23 Arrival Date: 06/07/23 Proj. Delivery Date: 06/12/23 Delivery Date: 06/14/23 Drivable: Unknown	Creative Risk Solutions Claim Number: 362_FOX_HIT

Written by: Copeland, STEVE

Item	Price	Ext. Price	Labor Units	Paint Units	PT	BT
1 FRONT BUMPER & GRILLE						
2 OVERHAUL O/H bumper assy			3.4 B			O
3 REMOVE/REPLACE A/M CAPA Bumper cover	686.00	686.00	Incl.	3.4		A
5 Add for Clear Coat				1.4		
6 Add for Two Tone				1.4		
7 REMOVE/REPLACE Lower grille w/o adaptive cruise	126.00	126.00	Incl.			O
8 REMOVE/REPLACE RT Support outer	10.20	10.20	Incl.			O
9 REMOVE/REPLACE RT Support inner	35.95	35.95	Incl.			O
10 RADIATOR SUPPORT						
11 REMOVE/REPLACE Front shield w/police	285.00	285.00	Incl.			O
12 REMOVE/REPLACE Flex additive	6.00	6.00				
13 AIR CONDITIONER & HEATER						
14 REMOVE/REPLACE Condenser assy	608.00	608.00	1.5 M			O
15 AC Service evacuate & recharge			1.4 M			
16 AC Service refrigerant recovery			0.4 M			
17 FENDER						
18 REMOVE/RE-INSTALL RT Fender liner 3.6, 5.7 liter			0.3 B			
19 REMOVE/RE-INSTALL LT Fender liner 3.6, 5.7 liter			0.3 B			
20 VEHICLE DIAGNOSTICS						
21 In-House Scan Tool						
* 22 SU Pre-repair scan	50.00*	50.00				U
* 23 SU Post-repair scan	50.00*	50.00				U
24 MISCELLANEOUS OPERATIONS						
25 REMOVE/REPLACE Cover car/bag	10.00*	10.00				O
26 SU Hazardous waste removal	4.00	4.00				H
27 REMOVE/REPLACE Flex additive	6.00	6.00				

FINAL BILL SUMMARY									
PARTS				LABOR					
	Regular	Supp	Total	Department	Units	Supp Units	Rate	Total	Units
New (OEM) Parts:	\$1,075.15	\$0.00	\$1,075.15	Body	4.0	0.0	\$65.00	\$260.00	4.0
Other parts:	\$698.00	\$0.00	\$698.00	Mechanical	3.3	0.0	\$75.00	\$247.50	3.3
				Paint	6.2	0.0	\$65.00	\$403.00	6.2

COPELAND AUTO BODY

State of Iowa
 Estimate: 18067
 Repair Order: 18067

FINAL BILL

	Regular	Supp	Total
Sublet:	\$100.00	\$0.00	\$100.00
Parts Total:	\$1,773.15	\$0.00	\$1,773.15
Labor Total:	\$910.50	\$0.00	\$910.50
Paint/Material:	\$279.00	\$0.00	\$279.00
Hazardous Disposal:	\$4.00	\$0.00	\$4.00
Total:			\$3,066.65

	PAYMENTS	AMT DUE	TOTAL
Creative Risk Solutions PAYABLE REPAIR TOTAL	\$0.00	\$3,066.65	\$3,066.65
State of Iowa PAYABLE REPAIR TOTAL	\$0.00	\$0.00	\$0.00

Labor Dept Codes: B-Body D-Detail I-Diagnostic E-Sublet F-Frame G-Glass M-Mechanical P-Paint S-Structural A-Aluminum 1-User-defined1 2-User-defined2 3-User-defined3

PT - Price Types:
 O - OEM; A - Aftermarket; V - Salvage; R - Remanufactured; Space - No Type
 L - Labor; M - Material; H - Hazardous; S - Storage; T - Towing; U - Sublet

BT - Billing Types:
 No Code - Insurance Charge; CC - Customer Charge; BT - Betterment; AP - Appearance Allowance
 PD - Prior Damage; NC - No Charge

(*) Indicates Estimator Judgement.
 Underline Indicates Supplement.

CCC One Data, Copyright 1995 CCC Information Services
 The elements of data used to calculate this Estimate were obtained from a CCC Database.

Calculations of the Estimate are performed by a computer program created by Axalta Coating Systems, LLC.



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

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August 4, 2023

Victoria Newton
Executive Council
LOCAL

Subject: Damage to Vehicle #362 due to Hitting a Fox on May 24, 2023
Department of Administrative Services
Claim dated June 20, 2023
AOS Claim ID: 3544

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,004.65, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management

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Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

September 5, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,004.65, subject to the audit of actual invoices. On May 24, 2023, Vehicle #362 was damaged by a fox. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3544
TOS Job # _____