



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

September 11, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1834 on June 13, 2025
Department of Administrative Services
Claim dated July 24, 2025
AOS Claim ID: 4086

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,755.03, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: July 24, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1834 / Deer
Event Date	June 13, 2025
Summary	Vehicle 1834 - struck a deer (Claim # 309946)
Amount Requested	\$2,755.03 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Vehicle Damage Report

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Jun 16, 2025 at 9:10 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1834 struck a deer on 6/13/2025. I will forward all information as soon as it is received.

#4086

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>Department of
Administrative Services

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: Gehrke, Chase <chase.gehrke@dnr.iowa.gov>

Date: Sat, Jun 14, 2025 at 12:40 PM

Subject: Vehicle Damage Report

To: DAS Risk <DAS.risk@iowa.gov>, DNR Fleet <fleet@dnr.iowa.gov>, Mike Weis <michael.weis@dnr.iowa.gov>

Hello,

I was working last night and hit a deer with my patrol vehicle. Attached is the accident form. I will send a quote from a shop once I can get one. I won't be able to get into a shop until Monday most likely.

Thanks,
Chase

Chase Gehrke**Park Ranger**

State Parks, Forests & Preserves Bureau

Gull Point State Park Complex

1500 Harpen Street, Milford, IA 51351

712-320-1007

chase.gehrke@dnr.iowa.gov

www.iowadnr.gov



AccidentReportForm.pdf

221K



Department of Administrative Services

*Empowering People
Collaboration
Customer Service*

Department of Administrative Services
DAS Fleet Services- Risk Management
109 SE 13th St
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
6/13/2025	11:30PM	1
County	State	
Dickinson	IA	

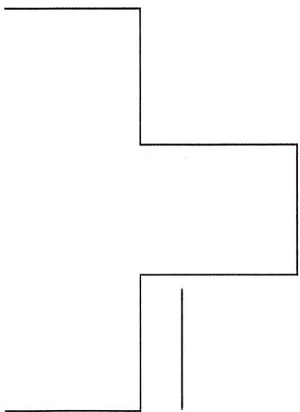
Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Chase Gehrke		1500 Harpen St	
Driver's License No./State		City, State, Zip	
363AE9180 / IA		Milford, IA 51351	
Date of Birth	Department	Work Phone	Home Phone
03/23/2000	Iowa DNR	712-320-1007	319-930-2665
License Plate No.	VIN	Year, Make, Model	
1834	3GCUKAED5SG228698	2025, Chevy 1500 SSV	
Estimate (\$) of Damage		Description of Damage	
TBD - approximately \$1,400		Deer hit the front of vehicle. Front bumper bent and plastic broken around headlight. Front grill cracked.	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Jesse Olson-Kimball (arrested male in vehicle)	unknown - was arrested in route to jail
Name	Address/Phone

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
	<p>Happened on a straight road - deer came out of grass and was not visible and ran into vehicle. Hit around 35mph after hard breaking.</p>

Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-3162 of DAS.Risk@iowa.gov



Claim: APDSOI0309946-001
SUPPLEMENT 2

Desk Review Service

DAS Fleet Service

DAS Fleet Services

Audit Timeline



Audit Results

Original: \$969.89

Variance: - \$0.00

QCS Audit: \$969.89

Comments:

SUPPLEMENT IS OKAY TO PAY

Adjuster

Melissa Husmann

(877) 544-7843

Melissa.Husmann@creativerisksolutions.com

Owner/Insured

Owner: STATE OF IA

Insured: STATE OF IA

Policy: UNK

Deductible: \$0.00

Repair Facility

KEN BORTH AUTO

(712) 262-7076

301 11th St SW, Spencer, IA 51301

dalekabrick@live.com

Fed Tax Id: 471534086

Auditor

Logan Sutton

(877) 237-3727 x188

logan.sutton@qcsdirect.com

Vehicle

2025 CHEVROLET SILVERADO

WORK TRUCK

VIN: 3GCUKAED5SG228698

Damage: Front

Audit Info

Contact Shop: Yes

Agreed Price: Yes

Agreed With: SUPP GAW

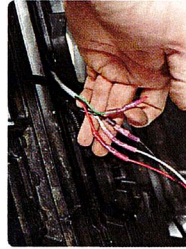
Days to Repair: 1-4

<u>Part/Operation</u>	<u>Demand Price</u>	<u>Audit Price</u>	<u>Variance</u>
Body/Misc Labor	\$0.00	\$0.00	\$0.00
Refinish Labor	\$0.00	\$0.00	\$0.00
Materials	\$0.00	\$0.00	\$0.00
Parts Pricing	\$0.00	\$0.00	\$0.00
LKQ	\$0.00	\$0.00	\$0.00
Aftermarket	\$0.00	\$0.00	\$0.00
Recondition	\$0.00	\$0.00	\$0.00
Depreciation	\$0.00	\$0.00	\$0.00
Misc	\$0.00	\$0.00	\$0.00
Tax	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

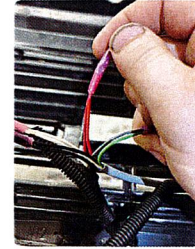
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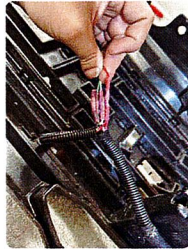
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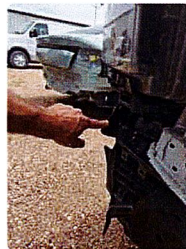
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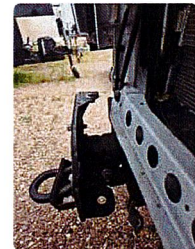
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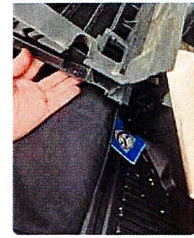




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QUALITY CLAIMS SOLUTIONS

Workfile ID:

5264fa48

105 N Krohn Place
SIOUX FALLS, SD 57103
Phone: (877) 237-3727, FAX:(605) 800-8591
qcs@qcsdirect.com

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Supplement of Record 2 with Summary**Owner: UNK, STATE OF IA****Job Number:**

Written By: Logan Sutton

Insured: UNK, STATE OF IA
Type of Loss: Collision
Point of Impact: 12 Front

Policy #: UNK
Date of Loss: 6/17/2025 12:00 PM

Claim #: APDSOI0309946-001
Days to Repair: 0

Owner:

UNK, STATE OF IA
SPENCER, IA 51301

Inspection Location:

KEN BORTH AUTO
301 11th St SW
Spencer, IA 51301
Other
(712) 262-7076 Evening

Repair Facility:**VEHICLE**

2025 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

VIN: 3GCUKAED5SG228698
License:
State:

Production Date:
Odometer: UNK
Condition:

Interior Color:
Exterior Color:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks

DECOR

Dual Mirrors
Tinted Glass

CONVENIENCE

Air Conditioning
Tilt Wheel
Cruise Control
Keyless Entry
Message Center
Telescopic Wheel
Navigation System
Backup Camera

RADIO

AM Radio
FM Radio

Stereo

Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags

Communications System
Hands Free Device
Positraction
Lane Departure Warning

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Supplement of Record 2 with Summary

Owner: UNK, STATE OF IA

Job Number:

2025 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2	* <>	Rpr Front bumper paint to match				1.0	2.5
3		Add for Clear Coat					1.0
4	* S02	Repl RT Air duct	85594104	1	70.55	0.2	
5	S02	O/H bumper assy				4.7	
6	S02	Repl RT Inner bracket	23388669	1	43.68	Incl.	
7		Repl RT Bumper bracket	84878978	1	119.95	Incl.	
8		Repl LT Bumper bracket	84878964	1	119.95	Incl.	
9	S02	Repl RT Guide	84624944	1	20.25	0.2	
10		GRILLE					
11	* Repl	Grille gold bowtie	84692656	1	879.52	Incl.	
12		VEHICLE DIAGNOSTICS					
13	* Repl	Pre-repair scan		1	m	0.5 M	
14	* Repl	Post-repair scan		1	m	0.5 M	
15		FRONT LAMPS					
16	S02	Repl RT Upper bracket	84924363	1	34.25	0.1	
17	S02	Repl LT Upper bracket	84924362	1	34.25	0.1	
18	S02	Repl RT Center bracket	84924364	1	78.75	0.1	
19	S02	Repl Aim headlamps		1		0.5	
20	# S02	Radiator shutter		1	270.05		
21		FENDER					
22	* S02	Rpr RT Fender liner Redesign w/o ZR2				0.5	
23		FRAME					
24	* S02	Rpr Frame assy double cab (HYD)			s	0.5	
25	# S02	Instal wiring		1		1.0 M	
26	# S02	Cover Car		1	7.83		
SUBTOTALS					1,679.03	9.9	3.5

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				1,679.03
Body Labor	7.9 hrs	@	\$ 65.00 /hr	513.50
Paint Labor	3.5 hrs	@	\$ 115.00 /hr	402.50
Mechanical Labor	2.0 hrs	@	\$ 80.00 /hr	160.00
Subtotal				2,755.03
Total Cost of Repairs				2,755.03
Deductible				0.00
Total Adjustments				0.00
Net Cost of Repairs				2,755.03

MyPriceLink Estimate ID / Quote ID:

Owner: UNK, STATE OF IA

Job Number:

2025 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

1364323723699560448 / 145930410

Supplement of Record 2 with Summary

Owner: UNK, STATE OF IA

Job Number:

2025 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

SUPPLEMENT SUMMARY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
Changed Items							
4		Repl RT Air duct	85594104	1	-62.77	-0.2	
4	*	S02 Repl RT Air duct	85594104	1	<u>70.55</u>	0.2	
5		Repl RT Bumper bracket	84878978	1	-119.95	-0.2	
7	S02	Repl RT Bumper bracket	84878978	1	119.95	Incl.	
6		Repl LT Bumper bracket	84878964	1	-119.95	-0.2	
8	S02	Repl LT Bumper bracket	84878964	1	119.95	Incl.	
Deleted Items							
12	#	Cover Car		1	-9.95	-0.1	
Added Items							
5	S02	O/H bumper assy				4.7	
6	S02	Repl RT Inner bracket	23388669	1	43.68	Incl.	
9	S02	Repl RT Guide	84624944	1	20.25	0.2	
15	FRONT LAMPS						
16	S02	Repl RT Upper bracket	84924363	1	34.25	0.1	
17	S02	Repl LT Upper bracket	84924362	1	34.25	0.1	
18	S02	Repl RT Center bracket	84924364	1	78.75	0.1	
19	S02	Repl Aim headlamps		1		0.5	
20	#	S02 Radiator shutter		1	270.05		
21	FENDER						
22	*	S02 Rpr RT Fender liner Redesign w/o ZR2				<u>0.5</u>	
23	FRAME						
24	*	S02 Rpr Frame assy double cab (HYD)				<u>0.5</u>	
25	#	S02 Instal wiring		1		1.0 M	
26	#	S02 Cover Car		1	7.83		
SUBTOTALS					486.89	7.2	0.0

CHANGES TO ADJUSTMENTS

Supplement of Record 2 with Summary

Owner: UNK, STATE OF IA

Job Number:

2025 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

TOTALS SUMMARY

Category	Basis		Rate	Cost \$
Parts				486.89
Body Labor	6.2 hrs	@	\$ 65.00 /hr	403.00
Mechanical Labor	1.0 hrs	@	\$ 80.00 /hr	80.00
Subtotal				969.89
Total Supplement Amount				969.89
NET COST OF SUPPLEMENT				969.89

MyPriceLink Estimate ID / Quote ID:

1364323723699560448 / 145930410

CUMULATIVE EFFECTS OF SUPPLEMENT(S)

Estimate	1,978.47	Logan Sutton
Supplement S01	-193.33	Logan Sutton
Supplement S02	969.89	Logan Sutton
Workfile Total:	\$ 2,755.03	
NET COST OF REPAIRS:	\$ 2,755.03	

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.

Owner: UNK, STATE OF IA**Job Number:**

2025 CHEV Silverado 1500 Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GH19, CCC Data Date 07/17/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.