



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

September 11, 2025

Kristi Onstot  
Executive Council  
LOCAL

Subject: Deer Damage to Vehicle #1735 on June 9, 2025  
Department of Administrative Services  
Claim dated June 10, 2025  
AOS Claim ID: 4078

The Department's request included a supplemental allocation request of \$2,418.02 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$2,418.02, which increases the allocation to \$8,167.17. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>8,167.17</u>
Executive Council allocation (Revised)		\$	8,167.17
Less:			
Previous payments	\$	0.00	
This payment		<u>8,167.17</u>	
Total			\$ <u>8,167.17</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$8,167.17. This represents full and final payment on this allocation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: August 6, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	4078
Vehicle / Event	#1735 / Deer
Event Date	June 9, 2025
Summary	Vehicle 1735 struck a deer (Claim 309383)
Amount Requested	<b>\$8,167.17 Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

Page 1 of 1



Bank Account

Check / EFT

Issue Date

Status

Record Date

Amount

Transaction Code

Transaction Dept

Transaction ID

Disbursement Type



0800

000001000168041

07/07/2025

Paid

07/07/2025

\$8,167.17

AD

005

ADC07072500000012509

Check



WITIAM COLLISION CENTER  
FORD-CHEVROLET-VW-KIA  
2033 LAPORTE RD, WATERLOO, IA 50702  
Phone: (319) 234-4200

Federal ID: 42-1060951

Final Bill

RO Number: 16010850

Customer: STATE OF IOWA Insurance: QUALITY CLAIMS Adjuster: Phone: Claim: APDSOI0309383-00  
1  
Loss Date: Deductible: Estimator: Makenzie Simons Create Date: 6/9/2025  
(319) 231-1024

2022 CHEV Malibu LS (Fleet) 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

VIN: 1G1ZC5ST3NF184480 Interior Color: Mileage In: Vehicle Out:  
License: Exterior Color: Mileage Out:  
State: IA Production Date: Condition: Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01	Repair	Pre Scan				1.0	Mech	
2	E01	Repair	Post Scan				1.0	Mech	
3	E01	Repair	D/C Battery				0.2	Body	
4	E01		<b>FRONT BUMPER &amp; GRILLE</b>						
5	S01	Overhaul	O/H bumper assy			OEM	3.5	Body	
6	E01	Remove/Replace	Bumper cover w/o auto park	1	786.85	OEM	0.0	Body	3.3
7	S01		Add for Clear Coat						
8	E01	Remove/Install	License bracket				0.2	Body	
9	E01	Remove/Replace	Lower grille w/chrome w/o adaptive cruise -10%	1	402.30	A/M	0.0	Body	
10	E01	Remove/Replace	Upper grille w/o adaptive cruise -10%	1	121.50	A/M	0.0	Body	
11	S01	Remove/Replace	Grille surround w/adaptive cruise	1	628.27	OEM	0.0	Body	
12	E01	Remove/Replace	Emblem gold	1	70.44	OEM	0.0	Body	
13	E01	Remove/Replace	LT Molding strip	1	23.80	OEM	0.0	Body	
14	E01	Remove/Replace	LT Lower retainer	1	19.42	OEM	0.0	Body	
15	E01	Remove/Replace	Upper support	1	57.60	A/M	0.3	Body	
16	S01	Remove/Install	Impact bar				0.6	Body	
17	S01	Remove/Replace	LT Upper retainer	1	9.00	A/M	0.0	Body	
18	E01		<b>FRONT LAMPS</b>						
19	S01	Remove/Replace	LT Headlamp assy	1	1,194.63	OEM	0.0	Body	
20	S01	Remove/Replace	Aim headlamps				0.5	Body	
21	E01	Remove/Install	RT Headlamp assy				0.3	Body	
22	S01		<b>COOLING</b>						
23	S01	Remove/Replace	RT Radiator upper bracket	1	16.30	OEM			
24	S01	Remove/Replace	LT Radiator upper bracket	1	16.30	OEM			
25	S01	Remove/Replace	Radiator	1	216.00	A/M	4.1	Mech	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



# RO Number: 16010850

2022 CHEV Malibu LS (Fleet) 4D SED 4-1.5L Turbocharged Gasoline Direct Injection

			NOTE: low on fluid						
26	S01	Remove/Replace	Lower baffle	1	98.93	OEM	0.5	Body	
27	S01		<b>HOOD</b>						
28	S01	Repair	Hood				1.0	Body	2.8
29	S01		Overlap Major Non-Adj. Panel						(0.2)
30	S01		Add for Clear Coat						
31	S01		feather block and prime						0.2
32	E01		<b>FENDER</b>						
33	E01	Remove/Replace	LT Fender - 10%	1	320.40	A/M	1.8	Body	2.0
34	E01		Overlap Major Adj. Panel						(0.4)
35	S01		Add for Clear Coat						
36	E01		Add for Edging						0.5
37	E01	Remove/Install	LT Fender liner w/o ext fuel pkg				0.0	Body	
38	S01		<b>PILLARS, ROCKER &amp; FLOOR</b>						
39	S01	Blend	LT roof rail						1.2
40	E01		<b>FRONT DOOR</b>						
41	E01	Blend	LT Door shell						1.0
42	E01	Remove/Install	LT Belt molding				0.3	Body	
43	E01	Remove/Replace	LT Nameplate "MALIBU" chrome	1	66.75	OEM	0.2	Body	
44	E01	Remove/Install	LT R&I mirror				0.3	Body	
45	E01	Remove/Install	LT Handle, outside w/o chrome				0.4	Body	
46	E01	Remove/Install	LT R&I trim panel				0.6	Body	
47	S01	Remove/Install	decal				0.5	Body	
48	S01		<b>REAR DOOR</b>						
49	S01	Repair	LT Door shell				1.5	Body	2.0
50	S01		Overlap Major Non-Adj. Panel						(0.2)
51	S01		Add for Clear Coat						2.5
52	S01		feather block prime						0.3
53	S01	Remove/Install	LT Belt molding				0.3	Body	
54	S01	Remove/Install	LT Handle, outside w/o chrome				0.4	Body	
55	S01	Remove/Install	LT R&I trim panel				0.5	Body	
56	S01		<b>QUARTER PANEL</b>						
57	S01	Blend	LT Quarter panel						1.4
58	S01	Remove/Install	LT Wheelhouse liner				0.4	Body	
59	S01	Remove/Install	LT Quarter glass GM				1.6	Body	
60	E01		<b>MISCELLANEOUS OPERATIONS</b>						
61	E01		Hazardous waste removal	1	3.00	Other			
62	E01	Remove/Replace	Flex Additive	1	5.00	Other			
63	E01		Corrosion protection	1	10.00	Other	0.3	Body	
64	E01		Denib and Polish				0.5	Body	
65	S01		4 Wheel Alignment	1	79.95	Other			
66	S01		Lift Reveal windsheild				0.5	Body	
67	S01		Lift Reveal windsheild				0.5	Body	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
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**RO Number: 16010850**

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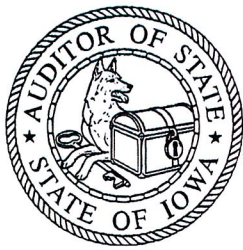
Parts	(313.77)			3,749.72
Labor, Body		75.00	17.7	1,327.50
Labor, Refinish		135.00	16.4	2,214.00
Labor, Mechanical		130.00	6.1	793.00
Miscellaneous				82.95
<b>Subtotal</b>				<b>8,167.17</b>
Sales Tax				0.00
<b>Grand Total</b>				<b>8,167.17</b>
<b>Net Total</b>				<b>8,167.17</b>

Estimate Version	Total \$
Original	5,580.40
Supplement S01	2,586.77

Insurance Total \$:	8,167.17
Received from Insurance \$:	0.00
Balance due from Insurance \$:	8,167.17

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

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July 14, 2025

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Executive Council  
LOCAL

Subject: Deer Damage to Vehicle #1735 on June 9, 2025  
Department of Administrative Services  
Claim dated June 10, 2025  
AOS Claim ID: 4078

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,749.15, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management