



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

September 22, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #31 on July 31, 2025
Department of Administrative Services
Claim dated August 4, 2025
AOS Claim ID: 4117

The Department's request included a supplemental allocation request of \$1,477.45 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,477.45, which increases the allocation to \$4,978.45. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>4,978.45</u>
Executive Council allocation (Revised)		\$	4,978.45
Less:			
Previous payments	\$	0.00	
This payment		<u>4,978.45</u>	
Total		\$	<u>4,978.45</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$4,978.45. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 15, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4117
Vehicle / Event	#31 / Deer
Event Date	July 31, 2025
Summary	Vehicle 31 struck a deer (Claim 314159)
Amount Requested	\$4,978.45 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Apply Reset



COPELAND AUTO BODY, INC.

estimates@copelandautobody.com
506 E 2nd St, P.O. Box 109, Hedrick, IA 52563
Phone: (641) 653-2140
FAX: (641) 653-4301

Final Bill**RO Number: 21478**

Customer:	Insurance:	Adjuster:	Estimator:	Miranda Frail
State Of Iowa	Creative Risk Solutions	Phone:	Create Date:	8/1/2025
301 E. 7th St.		Claim:	314159	
Des Moines, IA 50319-1934		Loss Date:		
(319) 930-0591		Deductible:		

2024 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver

VIN:	1C4SDJFT3RC153861	Interior Color:	Black	Mileage In:	Vehicle Out:	8/21/2025
License:	31	Exterior Color:	Silver	Mileage Out:		
State:	IA	Production Date:	2/2024	Condition:	Job #:	

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER						
2	S01	Repair	Bumper cover w/prk aid				2.0	Body	3.0
3	S01		Add for Clear Coat						1.2
4	S01	Overhaul	O/H bumper assy			OEM	3.1	Body	
5	E01	Remove/Install	R&I bumper assy				0.0	Body	
6	S01	Remove/Install	Front Push Bumper				1.0	Body	
7	E01		FRONT LAMPS						
8	E01	Remove/Install	RT Headlamp assy w/auto high beam, chrome				0.4	Body	
9	E01		FENDER						
10	S01	Repair	RT Fender				3.0	Body	2.0
11	S01		Add for Clear Coat						0.8
12	E01	Remove/Install	RT Fender liner all				0.5	Body	
13	S01	Remove/Install	RT Wheel flare w/o body color				0.3	Body	
14	S01	Remove/Replace	RT Wheel flare retainer	2	1.40	OEM			
15	E01		FRONT DOOR						
16	E01	Remove/Replace	RT Door shell	1	1,540.00	OEM	5.6	Body	3.4
17	S01		Overlap Major Adj. Panel						(0.4)
18	E01		Add for Clear Coat						0.6
19	E01	Remove/Install	RT Belt molding				0.0	Body	
20	E01	Remove/Install	RT Applique				0.0	Body	
21	E01	Remove/Install	RT Glass run				0.0	Body	
22	E01	Remove/Install	RT Door w'strip				0.0	Body	
23	E01	Remove/Install	RT R&I trim panel				0.0	Body	
24	E01	Remove/Install	RT Power mirror w/o memory, w/blind spot detection gloss black				0.0	Body	
25	E01	Remove/Install	RT Handle, outside painted, all red oxide				0.0	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 21478

2024 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver

26	S01	Remove/Replace	RT Black out tape	1	4.90	OEM	0.0	Body	
27	E01		REAR DOOR						
28	E01	Blend	RT Outer panel						1.2
29	E01	Remove/Install	RT Belt molding				0.3	Body	
30	E01	Remove/Install	RT R&I trim panel				0.4	Body	
31	E01	Remove/Install	RT Handle, outside painted midnight blue				0.3	Body	
32	S01	Remove/Install	RT R&I door assy				1.1	Body	
33	S01		VEHICLE DIAGNOSTICS						
34	S01		Pre-repair scan	1	118.65	OEM	0.5	Mech	
35	S01		Post-repair scan	1	141.50	OEM	0.5	Mech	
36	E01		MISCELLANEOUS OPERATIONS						
37	E01	Sublet	Hazardous waste removal	1	3.00	Other			
38	E01	Remove/Replace	Cover Car	1	5.00	Other	0.2	Body	
39	E01		Tint Color						0.5
40	S01	Remove/Replace	Corrosion protection	1	6.00	Other			
41	S01		Feather Prime & Block				0.5	Body	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					1,806.45
Labor, Body			75.00	18.7	1,402.50
Labor, Refinish			135.00	12.3	1,660.50
Labor, Mechanical			95.00	1.0	95.00
Miscellaneous					14.00
Subtotal					4,978.45
Sales Tax					0.00
Grand Total					4,978.45
Net Total					4,978.45

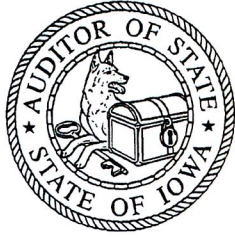
Estimate Version	Total \$
Original	3,243.00
Supplement S01	1,735.45

Insurance Total \$:	4,978.45
Received from Insurance \$:	0.00
Balance due from Insurance \$:	4,978.45
Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

ATTENTION: WHEELS NEED TO BE RE-TORQUED WITHIN 100 MILES. FAILURE TO DO SO MAY RESULT IN FURTHER DAMAGE!

Warranty Disclosure: All Warranty will include our Workmanship, including neccessary refinishing for as long as the you, the customer, own the vehicle. Guarenting corrective repairs will be provided at no additional cost. Warranty and workmanship gusrantee may NOT include items such as normal wear and tear, prior damage, new damage or negligence.

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September 11, 2025

Kristi Onstot
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LOCAL

Subject: Deer Damage to Vehicle #31 on July 31, 2025
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Claim dated August 4, 2025
AOS Claim ID: 4117

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,501.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management