



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

September 11, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #623 on July 29, 2025
Department of Administrative Services
Claim dated August 1, 2025
AOS Claim ID: 4118

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,286.80, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



**Department of
Administrative Services**

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: August 1, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#623 / Deer
Event Date	July 29, 2025
Summary	Vehicle 623 - struck a deer (Claim # TBD)
Amount Requested	\$3,286.80 - Estimate (excluded tax on the attached estimate)
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: #623 car vs deer notification

1 message

Risk, DAS <das.risk@iowa.gov>

Tue, Jul 29, 2025 at 8:53 AM

To: Tammy Hollingsworth <tammy.hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 623 struck a deer on 7/29/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Allspach Jacob** <allspach@dps.state.ia.us>

Date: Tue, Jul 29, 2025 at 8:48 AM

Subject: #623 car vs deer notification

To: Risk, DAS (das.risk@iowa.gov) <das.risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>

Good morning,

Please see the attached information for vehicle #623, AD Troy Nelson's Chevy Traverse. This vehicle was involved in a minor car vs deer this morning at approximately 7:30am. When he receives the repair estimate, I will pass along.

Thanks!

Jacob Allspach
Special Agent in Charge
Fleet and Supply
Iowa Department of Public Safety

50 Forest Avenue | Des Moines, Iowa 50313

Mobile: 641-525-2717

allspach@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



**Department of
Public Safety**

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4 attachments



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3096K



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2437K



#623 vehicle damage form.pdf

411K



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☐) CASE #:

Date: (Month/Day/Year)	7/29/2025	Time: 7:30 am (Time plus a.m./p.m.)	a.m.
Vehicle Plate #:	HUP659	Vehicle Mileage:	55,500
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022 CHEVY TRAVERSE 1GNEVMKW8NJ108567		
Assigned To:	TROY NELSON	Badge #	623
Driven By:		Badge #	
Driver's Lic #:		Damage:	\$
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	NO		
Occupants: (Other than driver)			

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)			
County:			
Weather/Road Conditions:			
Narrative: CAR VS DEER			
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



DEYARMAN FORD COLLISION
CENTER

2406 N. Jefferson, P.O. Box 121, Indianola, IA
50125
Phone: (515) 961-8151

Workfile ID: 5719eed5
Federal ID: 81-4144573
State ID: IA
Federal EPA: IAD981498256
State EPA: IA

Preliminary Estimate

Customer: NELSON, TROY

Job Number:

Written By: Dean Binder

Insured: NELSON, TROY
Type of Loss:
Point of Impact: 01 Right Front

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
NELSON, TROY
(515) 408-2227 Business

Inspection Location:
DEYARMAN FORD COLLISION CENTER
2406 N. Jefferson
P.O. Box 121
Indianola, IA 50125
Repair Facility
(515) 961-8151 Business

Insurance Company:

VEHICLE

2022 CHEV Traverse LT2 AWD w/Cloth Interior (Fleet) 4D UTV 6-3.6L Gasoline Direct Injection SILVER

VIN: 1GNEVMKW8NJ108567	Interior Color:	Mileage In: 57,542	Vehicle Out:
License: HUP659	Exterior Color: SILVER	Mileage Out:	
State: IA	Production Date: 11/2021	Condition:	Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Body Side Moldings
Privacy Glass
Console/Storage

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Climate Control
Dual Air Condition
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Communications System

Hands Free Device
Xenon or L.E.D. Headlamps
Blind Spot Detection
Lane Departure Warning

ROOF

Luggage/Roof Rack

SEATS

Cloth Seats
Bucket Seats
3rd Row Seat

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Signal Integrated Mirrors

Get live updates at www.carwise.com/e/598FTx

Preliminary Estimate

Customer: NELSON, TROY

Job Number:

2022 CHEV Traverse LT2 AWD w/Cloth Interior (Fleet) 4D UTV 6-3.6L Gasoline Direct Injection SILVER

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2	* <>	Rpr Bumper cover				2.5	3.0
3		Add for Clear Coat					1.2
4		O/H bumper assy				3.8	
5		Repl Grille assy bright chrome LT, RS	87830141	1	710.48	Incl.	
6	*	Repl Tow brkt cover	84426579	1	37.22	Incl.	0.0
7		Repl RT Insert	84541297	1	23.78	Incl.	
8		Repl RT Fog lamp bezel chrome	84541295	1	34.10	Incl.	
9		Repl RT Side retainer	85661327	1	14.80	0.1	
10		FRONT LAMPS					
11		Repl RT Headlamp LS, LT, RS	85596374	1	1,225.12	0.3	
12		Aim headlamps				0.5	
13		MISCELLANEOUS OPERATIONS					
14	#	Subl Hazardous waste removal		1	5.00 T		
15	**	Repl A/M Cover car		1	5.00 T	0.2	
16	#	Refn Color tint / color match					0.5
17	#	Rpr Color sand and buff					0.6
SUBTOTALS					2,055.50	7.4	5.3

ESTIMATE TOTALS

Category	Basis			Rate	Cost \$
Parts					2,045.50
Body Labor	7.4 hrs	@	\$ 74.00 /hr		547.60
Paint Labor	5.3 hrs	@	\$ 74.00 /hr		392.20
Paint Supplies	5.3 hrs	@	\$ 55.00 /hr		291.50
Miscellaneous					10.00
Subtotal					3,286.80
Sales Tax	\$ 3,286.80	@	7.0000 %		230.08
Grand Total					3,516.88

MyPriceLink Estimate ID / Quote ID:

1380283499189116928 / 146859101

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: NELSON, TROY

Job Number:

2022 CHEV Traverse LT2 AWD w/Cloth Interior (Fleet) 4D UTV 6-3.6L Gasoline Direct Injection SILVER

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GM18, CCC Data Date 07/17/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.