



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

September 22, 2025

Kristi Onstot  
Executive Council  
LOCAL

Subject: Deer Damage to Vehicle #1834 on June 13, 2025  
Department of Administrative Services  
Claim dated July 24, 2025  
AOS Claim ID: 4086

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ <u>2,755.03</u>
Executive Council Allocation		\$ 2,755.03
Less:		
Previous payments	\$ 0.00	
This payment	<u>2,755.03</u>	
Total		\$ <u>2,755.03</u>
Remaining Executive Council allocation		\$ <u>0.00</u>

We recommend reimbursement be made in the amount of \$2,755.03. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 15, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	4086
Vehicle / Event	#1834 / Deer
Event Date	June 13, 2025
Summary	Vehicle 1834 struck a deer (Claim 309946)
Amount Requested	<b>\$2,755.03 TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

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Bank Account

Check / EFT

Issue Date

Status

Record Date

Amount

Transaction Code

Transaction Dept

Transaction ID

Disbursement Type

Check

0800

000001000220359

07/31/2025

Paid

\$2,755.03

AD

005

ADC0731250000052438

Check

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**KEN BORTH AUTOBODY****301 11TH ST SW****PO BOX 1053****SPENCER, IA 51301****(712) 262-7076, ( ) - - Fax****INVOICE****RO# 44353****Est: Dale Kabrick**

State Of Iowa	25 Chevrolet 1500 Silverado	*Unknown Insurance*
Home:	Color:	Adjustor:
Work: 712-320-1007	Type: TK 4 Door Crew Cab 147"	Phone:
Cell:	VIN: 3GCUKAED5SG228698	Claim #: Deductible: 0
	Prod Date: Plate:	Loss Type: Unknown
	Odometer:	
	Engine:	

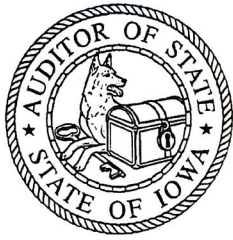
P = Who Pays? (I = Insurance, C = Customer)

Qty	Type	Description	Part #	Amount	Sup #	Labor	Op	Labor Units	Paint Units	P
	Parts Existing	Frt Bumper Assy			1	Body	Ovr h	2.0		I
		OH Time Not On Original Grille Assy			1	Body	R&I	0.4		I
	Parts Existing	Frt Up'r Bumper Cover				Body	Rpr	1.0		I
	Parts Existing	Frt Up'r Bumper Cover A					Ref n		2.5	I
		Modified Refinish With Full Clear Coat								I
1	Parts New	R Frt Bumper Air Duct	85628424	70.55	1	Body	Rep I	0.2		I
		Price Change								I
1	Parts New	R Frt Bumper Impact Bracket	23388669	43.68	1	Body	Rep I	0.2		I
		Bent - See Pics								I
		Frt Bumper Assy A			1	Body	R&I			I
1	Parts New	R Frt Bumper Guide	84624944	20.25	1	Body	Rep I	0.2		I
		Broken - See Pics								I
1	Parts New	R Frt Bumper Side Bracket	84878978	119.95		Body	Rep I	0.2		I
1	Parts New	L Frt Bumper Side Bracket	84878964	119.95		Body	Rep I	0.2		I
1	Parts New	Grille Assembly	84692656	879.52		Body	Rep I			I
1	Parts New	R Up'r Headlamp Bracket	84924363	34.25	1	Body	Rep I			I
		Damaged - Pics								I
		Headlamps			1	Body	Chk Rep	0.4		I
1	Parts New	L Up'r Headlamp Bracket	84924362	34.25	1	Body	Rep I			I
		Damaged - Pics A								I
1	Parts New	R Headlamp Bracket	84924364	78.75	1	Body	Rep I			I
		Damaged - See Pics								I
1	Parts New	Cooling Radiator Shutter	86586457	270.05	1	Body	Rep I	0.7		I
		Damaged - See Pics A								I
	Parts Existing	R Frt Fender Wheelhouse Bracket			1	Body	Rpr	0.5		I
		Bent - See Pics A								I
	Parts Existing	R Frame Bracket	-		1	Frame	Rpr	0.5		I
		F								I
		Bent - See Pics B								I

Qty	Type	Description	Part #	Amount	Sup #	Labor	Op	Labor Units	Paint Units	P
1	Haz	Hazardous Waste Disposal		5.00			Addl			I
		Clear Coat					Addl		1.0	I
		Pre Repair Scan				Mech	Addl	0.5		I
		Post Repair Scan				Mech	Addl	0.5		I
1	Parts Other	Mask For Overspray		4.95		Body	Addl	0.1		I
	Parts New	Install Lights & Wiring			1	Mech	Rep	2.0		I
		Adjustment		0.01			I			
								Parts	1,676.15	
								Labor	1,039.00	
								Frame Repair	34.88	
								Additional Costs	5.00	
								SubTotal	2,755.03	
								Taxes	0.00	
									-	
								Grand Total	2,755.03	

Due from Insurance		Due from Customer	
SubTotal	2,755.03	SubTotal	0.00
Tax	0.00	Tax	0.00
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Total	2,755.03	Total	0.00
Total Amount		2,755.03	





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September 11, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #1834 on June 13, 2025  
Department of Administrative Services  
Claim dated July 24, 2025  
AOS Claim ID: 4086

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,755.03, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management