



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

September 22, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Damages to Vehicle #42 Due to a Deer on June 25, 2025
Department of Administrative Services
Claim dated June 26, 2025
AOS Claim ID: 4089

The Department's request included a supplemental allocation request of \$626.00 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$626.00, which increases the allocation to \$3,964.89. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$ 3,964.89
Executive Council allocation (Revised)		\$ 3,964.89
Less:		
Previous payments	\$ 0.00	
This payment	<u>3,964.89</u>	
Total		<u>\$ 3,964.89</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend that reimbursement be made in the amount of \$3,964.89. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 3, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4089
Vehicle / Event	#42 / Deer
Event Date	June 25, 2025
Summary	Vehicle 42 struck a deer (Claim 310747)
Amount Requested	\$3,964.89 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

Page 1 of 1



Bank Account

Check / EFT

Issue Date

Status

Record Date

Amount

Transaction Code

Transaction Dept

Transaction ID

Disbursement Type



0800

000001000270616

08/25/2025

Disbursed

08/25/2025

\$3,964.89

AD

005

ADC08252500000092503

Check

Final Bill

RO Number: 1717

Customer:	Insurance:	Adjuster:	Estimator:	Jeff Wynn
Iowa State Patrol(Matthew), .		Phone:	Create Date:	6/25/2025
		Claim:	APDSOI0310747-00	
			1	
		Loss Date:		
(515) 218-0558		Deductible:		

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection

VIN:	1GNSKLED6PR430614	Interior Color:	Mileage In:	Vehicle Out:
License:		Exterior Color:	Mileage Out:	
State:	IA	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER & GRILLE						
2	E01	Remove/Replace	License bracket	1	37.00	A/M	0.2	Body	
3	S01	Remove/Install	R&I bumper cover				1.7	Body	
4	S01		FRONT LAMPS						
5	S01	Remove/Install	RT Headlamp assy				0.5	Body	
6	E01		HOOD						
7	E01	Repair	Hood (ALU)				3.0	Body	3.2
8	E01		Add for Clear Coat						1.3
9	E01	Remove/Replace	Pre-Repair Scan				0.5	Mech	
10	E01	Remove/Replace	Post-Repair Scan				0.5	Mech	
11	E01	Sublet	Hazardous waste removal	1	3.00	Other			
12	E01	Remove/Replace	Cover Car	1	5.00	Other	0.2	Body	
13	E01		Color tint / color match				0.5	Body	
14	E01	Remove/Replace	Corrosion protection	1	5.00	Other	0.2	Body	
15	S01	Repair	Feather edge prime and block				1.0	Body	
16	S01	Sublet	Grille Guard	1	2,339.89	Other			
17	S01		FENDER						
18	S01	Repair	RT Fender				2.0	Body	2.2
19	S01		Overlap Major Adj. Panel						(0.4)
20	S01		Add for Clear Coat						0.4
21	S01	Repair	Remove Decals For Refinish				0.5	Body	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					37.00
Labor, Body			70.00	9.8	686.00
Labor, Refinish			70.00	6.7	469.00
Labor, Mechanical			85.00	1.0	85.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 1717

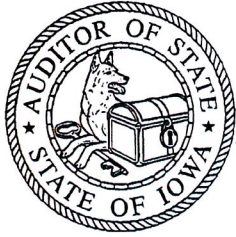
2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection

Material, Paint	335.00
Miscellaneous	2,352.89
Subtotal	3,964.89
Sales Tax	0.00
Grand Total	3,964.89
Net Total	3,964.89

Estimate Version	Total \$
Original	2,497.00
Supplement S01	1,467.89

Insurance Total \$:	3,964.89
Received from Insurance \$:	0.00
Balance due from Insurance \$:	3,964.89

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00



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Rob Sand
Auditor of State

July 29, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Vehicle #42 Due to a Deer on June 25, 2025
Department of Administrative Services
Claim dated June 26, 2025
AOS Claim ID: 4089

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,338.89, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management