



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

September 22, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #138 on July 29, 2025  
Department of Administrative Services  
Claim dated July 31, 2025  
AOS Claim ID: 4122

The Department's request included a supplemental allocation request of \$2,380.40 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$2,380.40, which increases the allocation to \$5,249.88. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>5,249.88</u>
Executive Council allocation (Revised)		\$	5,249.88
Less:			
Previous payments	\$	0.00	
This payment		<u>5,249.88</u>	
Total		\$	<u>5,249.88</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$5,249.88. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 15, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	4122
Vehicle / Event	#138 / Deer
Event Date	July 29, 2025
Summary	Vehicle 138 struck a deer (Claim 314006)
Amount Requested	<b>\$5,249.88 TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

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Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Transaction ID	Disbursement Type
0800	000001000297443	09/05/2025	Disbursed	09/05/2025	\$5,249.88	AD	005	ADC09052500000110674	Check



# NORTH IOWA COLLISION CENTER INC.

Serving your car, light & heavy duty truck, heavy  
equipment & RV repair needs.

11201 265TH ST, CLEAR LAKE, IA 50428

Phone: (641) 421-8555

FAX: (641) 421-8558

Workfile ID: 2567ea35  
Federal ID: 87-2591068  
Resale Number: 1-17-020011  
Federal EPA: IAR000007856

## Final Bill

### RO Number: 27554

Customer:	Insurance:	Adjuster:	Estimator:
Iowa State Patrol	QCS	Phone:	Scott Larson
4425 S Washington		Claim: 314006	Create Date: 7/30/2025
Mason City, IA 50401		Loss Date:	
(111) 111-1111		Deductible:	

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Sterling Gray Metall

VIN: 1GNSKLED6PR408791	Interior Color: Jet Black	Mileage In: 44,630	Vehicle Out:
License: 138	Exterior Color: Sterling Gray Metall	Mileage Out:	
State: IA	Production Date: 6/2023	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Rental Formula 13.1 / 4 = 4						
2	E01								
3	E01		<b>FRONT BUMPER &amp; GRILLE</b>						
4	E01	Remove/Replace	O/H bumper assy				3.8	Body	
5	E01	Remove/Replace	Bumper cover	1	613.00	A/M	0.0	Body	2.6
6	E01		Add for Clear Coat						1.0
7	E01	Remove/Replace	RT Guide	1	16.05	OEM	0.1	Body	
8	E01	Remove/Install	License bracket				0.2	Body	
9	E01	Remove/Replace	License bracket rivet	4	41.76	OEM			
10	E01	Repair	Drill holes for license bracket				0.2	Body	
11	E01	Remove/Install	License plate				0.2	Body	
12	E01	Remove/Replace	Grille assy LS, COMMERCIAL	1	739.02	OEM	0.0	Body	
13	E01	Remove/Replace	Setina Push bar - Iowa State Patrol to provide			A/M	3.0	Body	
14	E01	Repair	Cut holes for push bar / bumper cover				0.5	Body	
15	E01		<b>FRONT LAMPS</b>						
16	E01	Remove/Install	RT Side marker lamp				0.0	Body	
17	E01	Remove/Install	LT Side marker lamp				0.0	Body	
18	S01	Remove/Replace	RT Headlamp assy	1	1,049.95	OEM	0.5	Body	
19	S01	Remove/Replace	Aim headlamps				0.5	Body	
20	S01	Remove/Replace	LT Headlamp assy	1	1,049.95	OEM	0.5	Body	
21	E01		<b>RADIATOR SUPPORT</b>						
22	E01	Remove/Install	Upper baffle				0.0	Body	
23	S01		<b>FENDER</b>						
24	S01	Remove/Replace	RT Fender liner w/Z71, Police, SSV	1	108.00	A/M	0.3	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



# Final Bill

RO Number: 27554

2023 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Sterling Gray Metall

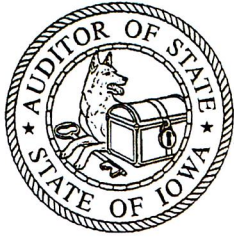
25	S01	Repair	RT Front reinf - Straighten				0.5	Body
26	E01		<b>VEHICLE DIAGNOSTICS</b>					
27	E01	Sublet	Pre-repair scan	1	118.65	Sublet		
28	E01	Repair	Pre Repair Scan Labor				0.5	Mech
29	E01	Sublet	Post-repair scan	1	141.50	Sublet		
30	E01	Repair	Post Repair Scan Labor				0.5	Mech
31	E01		<b>MISCELLANEOUS OPERATIONS</b>					
32	E01	Remove/Replace	Flex Additive	1	8.00	A/M		
33	E01	Refinish	Tint color					0.5

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					3,625.73
Sublet/Miscellaneous					260.15
Labor, Body			75.00	10.3	772.50
Labor, Refinish			125.00	4.1	512.50
Labor, Mechanical			75.00	1.0	75.00
E.P.C.					4.00
<b>Subtotal</b>					<b>5,249.88</b>
Sales Tax					0.00
<b>Grand Total</b>					<b>5,249.88</b>
<b>Net Total</b>					<b>5,249.88</b>

Estimate Version	Total \$
Original	2,869.48
Supplement S01	2,380.40

Insurance Total \$:	5,249.88
Received from Insurance \$:	0.00
Balance due from Insurance \$:	5,249.88
Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



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September 11, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #138 on July 29, 2025  
Department of Administrative Services  
Claim dated July 31, 2025  
AOS Claim ID: 4122

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,869.48, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management