



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

September 22, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damages to Vehicle #1501 on July 15, 2025
Department of Administrative Services
Claim dated July 18, 2025
AOS Claim ID: 4107

The Department's request included a supplemental allocation request of \$21.36 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$21.36, which increases the allocation to \$2,478.42. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>2,478.42</u>
Executive Council allocation (Revised)		\$	2,478.42
Less:			
Previous payments	\$	0.00	
This payment		<u>2,478.42</u>	
Total		\$	<u>2,478.42</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$2,478.42. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: September 15, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4107
Vehicle / Event	#1501 / Deer
Event Date	July 15, 2025
Summary	Vehicle 1501 struck a deer (Claim 312790)
Amount Requested	\$2,478.42 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

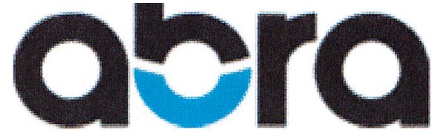
Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

Page 1 of 1

	Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Transaction ID	Disbursement Type
<input type="checkbox"/>	0800	000001000281645	08/29/2025	Disbursed	08/29/2025	\$2,478.42	AD	005	ADC08292500000097023	Check



When You're Ready
3400 Center Grove Dr., Dubuque, IA 52003
Phone: (563) 556-0696
FAX: (563) 556-1899

Final Bill**RO Number: 37651**

Customer:	Insurance:	Adjuster:	MELISSA	Estimator:	Chad Hahn
STATE OF IOWA DNR	CUSTOMER PAY	Phone:	(877) 544-7843 Business	Create Date:	7/16/2025
		Claim:	APDSO10312790-0 01		
		Loss Date:			
(563) 580-0685		Deductible:			

2015 CHEV Suburban Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

VIN:	1GNSK5EC8FR177281	Interior Color:		Mileage In:	70,139	Vehicle Out:	8/20/2025
License:	1501	Exterior Color:	WHITE	Mileage Out:	70,140		
State:	IA	Production Date:	5/2014	Condition:	Good	Job #:	

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER						
2	E01	Remove/Install	R&I bumper cover				1.3T	Body	
3	S01	Remove/Replace	LT Bumper cover guide	1	27.00T	A/M			
4	E01		GRILLE						
5	E01	Remove/Replace	Grille assy w/o off road pkg w/o LTZ, PREMIER 1 NOTE: LABOR: Time is after bumper cover is removed.		589.00T	LKQ	0.2T	Body	
6	E01		FRONT LAMPS						
7	E01	Remove/Install	RT Headlamp assy w/o HID lamps				0.5T	Body	
8	E01	Remove/Install	LT Headlamp assy w/o HID lamps				0.5T	Body	
9	E01		RADIATOR SUPPORT						
10	E01	Remove/Replace	Mount panel	1	965.00T	OEM	2.0T	Body	
11	E01	Remove/Install	Sight shield				0.2T	Body	
12	E01		AIR CONDITIONER & HEATER						
13	E01	Remove/Replace	Condenser assy	1	208.37T	OEM	1.6T	Body	
14	E01	Repair	AC Service evacuate & recharge R-134a				1.4T	Mech	
15	E01	Repair	AC Service refrigerant recovery				0.4T	Mech	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts		147.25			1,936.62
Labor, Body			66.00	6.3	415.80
Labor, Mechanical			70.00	1.8	126.00
Subtotal					2,478.42
Sales Tax					0.00
Grand Total					2,478.42

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 37651

2015 CHEV Suburban Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

Net Total	2,478.42
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Estimate Version	Total \$
Original	2,451.42
Supplement S01	27.00

Insurance Total \$:	0.00
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Received from Insurance \$:	0.00
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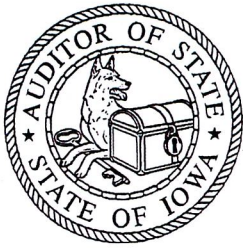
Balance due from Insurance \$:	0.00
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Customer Total \$:	2,478.42
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Received from Customer \$:	0.00
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Balance due from Customer \$:	2,478.42
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Rob Sand
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August 12, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damages to Vehicle #1501 on July 15, 2025
Department of Administrative Services
Claim dated July 18, 2025
AOS Claim ID: 4107

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,457.06, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management