



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

September 22, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Hail Damages to Vehicle #37 and #904 on April 17, 2025
Department of Administrative Services
Claims dated April 22, 2025 and April 30, 2025
AOS Claim ID: 4039

The Department's request included a supplemental allocation request of \$120.45 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$120.45, which increases the allocation to \$9,980.76. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>9,980.76</u>
Executive Council allocation (Revised)		\$	9,980.76
Less:			
Previous payments	\$	0.00	
This payment		<u>9,980.76</u>	
Total			\$ <u>9,980.76</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$9,980.76. This represents full and final payment on this allocation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: August 6, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4039
Vehicle / Event	#37 & #904 / Hail
Event Date	April 17, 2025
Summary	Vehicles 37 & 904 sustained hail damage (Claim 305061/ 305779)
Amount Requested	\$1,804.50 (vehicle 37) + \$8,176.26 (vehicle 904) ----- \$9,980.76 TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

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Bank Account

Check / EFT

Issue Date

Status

Record Date

Amount

Transaction Code

Transaction Dept

Transaction ID

Disbursement Type



0100

000002000000012

05/01/2025

Paid

05/01/2025

\$1,804.50

EFT

005

ADC0501250000285189

EFT

All Makes Collision Center

524 23rd Ave
Council Bluffs, IA 51501
Phone (712) 256-3195

Invoice**No: 3071**

Scheduled In Date: 4/23/2025
Completed Date: 4/25/2025
Service Rep: Kortnie Getzschman
Page 1
PO No:

Name

state of iowa

Service Item

23 Chevrolet Tahoe Commercial 4 DR Wago
Lic: Unit#
VIN: 1GNSKLED9PR430946 Color:
Mileage In: Mileage Out:
Paint Code : _____

Insurance Information

Claim No:
Policy No:
Date of Loss:
Deductible: 0.0000

Insurance Company

Ext:

Insured

Claim # 305061

Ext:

Adjuster

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
BL	Body Labor	4.4	55.00	242.00	7.00%	0.00	242.00
NS	NonTaxable Sublet			1,562.50	0.00%	0.00	1,562.50
ESTIMATE TOTALS				\$1,804.50		\$0.00	\$1,804.50
Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
BL	Body Labor	4.4	55.00	242.00	7.00%	0.00	242.00
NS	NonTaxable Sublet			1,562.50	0.00%	0.00	1,562.50
INVOICE TOTALS				\$1,804.50		\$0.00	\$1,804.50

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle.

Signature: _____

Date: _____

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Filters

Bank Account

External Disbursement ID

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Check / EFT

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Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

	Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Transaction ID	Disbursement Type
<input type="checkbox"/>	0800	000001000178636	07/10/2025	Paid	07/10/2025	\$8,176.26	AD	005	ADC07102500000020955	Check



CHEROKEE COLLISION CENTER
Your Complete Auto Repair Center
111 INDIAN STREET, CHEROKEE, IA 51012
Phone: (712) 225-3877
FAX: (712) 225-3878

Federal ID: 42-1468487

Final Bill

RO Number: 7629

Customer:	Insurance:	Adjuster:	Estimator:	Rick Weaver
Iowa State Patrol		Phone:	Create Date:	4/21/2025
5116 IA-3		Claim:		
Cherokee, IA 51012		Loss Date:		
(712) 225-5119		Deductible:		

2024 RAM 2500 Tradesman Crew Cab 4WD w/6'4" Box 4D SHORT 6-6.7L Turbocharged Diesel Diesel Direct Injection

VIN:	3C6UR5CL7RG314738	Interior Color:	Mileage In:	Vehicle Out:	5/13/2025
License:		Exterior Color:	Mileage Out:		
State:	IA	Production Date:	Condition:	Job #:	

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Wash PDR	1	30.00	Other	0.5	Body	
2	E01		Disconnect Battery & Disarm SRS				0.3	Mech	
3	E01		GRILLE						
4	E01	Remove/Install	Grille Tradesman matte black				0.5	Body	
5	E01		FRONT LAMPS						
6	E01	Remove/Install	LT R&I headlamp assy				0.4	Body	
7	E01	Remove/Install	RT R&I headlamp assy				0.4	Body	
8	E01		RADIATOR SUPPORT						
9	E01	Remove/Install	Sight shield				0.3	Body	
10	E01		HOOD						
11	E01	Remove/Replace	hood	1	919.03	LKQ	0.7	Body	3.3
12	E01		Add for Clear Coat						1.3
13	E01	Repair	Clean up used hood				1.5	Body	
14	E01	Remove/Install	RT Nameplate "2500" black				0.2	Body	
15	E01	Remove/Install	LT Nameplate "2500" black				0.2	Body	
16	S01	Remove/Replace	Front seal	1	90.45	OEM	0.4	Body	
17	E01		FENDER						
18	E01	PDR	LT Fender w/o flare (HSS) NOTE: PDR 5 half	1	125.00	Other			
19	E01	Blend	LT Fender w/o flare (HSS)						1.3
20	E01	Remove/Install	LT Fender liner				0.5	Body	
21	E01	PDR	RT Fender w/o flare (HSS) NOTE: PDR 2 half	1	125.00	Other			
22	E01	Blend	RT Fender w/o flare (HSS)						1.3
23	E01	Remove/Install	RT Fender liner				0.5	Body	
24	E01	Remove/Install	Nameplate w/o code M17				0.2	Body	
25	E01	Remove/Install	Nameplate w/code M17				0.2	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

7/8/2025 10:42:49 AM

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RO Number: 7629

2024 RAM 2500 Tradesman Crew Cab 4WD w/6'4" Box 4D SHORT 6-6.7L Turbocharged Diesel Diesel Direct Injection

26	E01	Remove/Replace	Clean and retape nameplates	1	15.00	Other	0.5	Body
27	E01		CAB					
28	E01	PDR	Roof panel w/o roof lamps NOTE: PDR 100 quarter, 150 half	1	1,600.00	Other		
29	E01		Add for Oversized	6	300.00	Other		
30	E01	Remove/Install	R&I headliner				3.6	Body
31	E01	Remove/Install	RT Headliner retainer black				0.2	Body
32	E01	Remove/Install	LT Headliner retainer black				0.2	Body
33	E01	Remove/Install	Overhead console w/LED, w/o sunroof				0.5	Body
34	E01	Remove/Install	RT W/S pillar trim black				0.0	Body
35	E01	Remove/Install	LT W/S pillar trim black				0.0	Body
36	E01	Remove/Install	RT Upr ctr plr trim black				0.3	Body
37	E01	Remove/Install	LT Upr ctr plr trim black				0.3	Body
38	E01	Remove/Install	RT Rear pillar trim black				0.0	Body
39	E01	Remove/Install	LT Rear pillar trim black				0.0	Body
40	E01	PDR	LT Uniside panel NOTE: PDR 4 quarter, 6 half	1	275.00	Other		
41	E01	PDR	RT Uniside panel NOTE: PDR 4 half	1	125.00	Other		
42	E01		FRONT DOOR					
43	E01	PDR	LT Door shell crew mega cab NOTE: PDR 1 half	1	125.00	Other		
44	E01	Remove/Install	LT R&I mirror				0.2	Body
45	E01	Remove/Install	LT Belt w'strip crew cab, mega cab w/black				0.3	Body
46	E01	PDR	RT Door shell crew mega cab NOTE: PDR 1 half	1	125.00	Other		
47	E01	Remove/Install	RT R&I mirror				0.2	Body
48	E01	Remove/Install	RT Belt w'strip crew cab, mega cab w/black				0.3	Body
49	E01		REAR DOOR					
50	E01	PDR	LT Door shell NOTE: PDR 2 half	1	125.00	Other		
51	E01	Remove/Install	LT Belt w'strip black				0.3	Body
52	E01		PICK UP BOX					
53	E01	PDR	LT Side panel w/o flares NOTE: PDR 4 quarter, 6 half	1	275.00	Other		
54	E01	PDR	RT Side panel w/o flares NOTE: PDR 2 half	1	125.00	Other		
55	E01	Remove/Install	RT Side rail				0.3	Body
56	E01	Remove/Install	LT Side rail				0.3	Body
57	E01	Remove/Install	Tonneau cover w/o Rambox				1.0	Body
58	E01		REAR LAMPS					
59	E01	Remove/Install	LT Tail lamp assy w/o blind spot w/o black				0.3	Body
60	E01	Remove/Install	RT Tail lamp assy w/o blind spot w/o black				0.3	Body

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RO Number: 7629

2024 RAM 2500 Tradesman Crew Cab 4WD w/6'4" Box 4D SHORT 6-6.7L Turbocharged Diesel Diesel Direct Injection

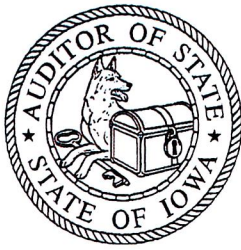
61	E01	VEHICLE DIAGNOSTICS					
62	E01		Connect Battery & Arm SRS			0.2	Mech
63	E01	Repair	Battery support during PRE/POST scans			0.2	Mech
64	E01		Memory function reset			0.2	Body
65	E01	Sublet	Pre-repair scan	1	120.00	Sublet	
66	E01	Sublet	Post-repair scan	1	120.00	Sublet	
67	E01	Remove/Replace	Corrosion Protection	11	110.00	Other	0.3 Body
68	E01	Remove/Replace	Cover Car Charge	1	10.00	Other	0.2 Body
69	E01	Remove/Replace	Hazardous Waste Charge	1	5.00	Other	
70	E01	Repair	De Nib and Polish (.5 per panel)				1.5
71	E01		pre delivery inspection/ detail	1	30.00	Other	0.5 Body
72	E01	Remove/Replace	Job cost materials	1	404.28	Other	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					1,788.76
Sublet/Miscellaneous					240.00
Labor, Body			75.00	16.8	1,260.00
Labor, Refinish			135.00	8.7	1,174.50
Labor, Mechanical			90.00	0.7	63.00
Miscellaneous		500.00			3,650.00
Subtotal					8,176.26
Sales Tax					0.00
Grand Total					8,176.26
Net Total					8,176.26

Estimate Version	Total \$
Original	8,055.81
Supplement S01	120.45

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00
Customer Total \$:	8,176.26
Received from Customer \$:	0.00
Balance due from Customer \$:	8,176.26

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Rob Sand
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July 14, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Hail Damages to Vehicle #37 and #904 on April 17, 2025
Department of Administrative Services
Claims dated April 22, 2025 and April 30, 2025
AOS Claim ID: 4039

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damages incurred by the Department of Administrative Services are covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$9,860.31, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management