



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

September 11, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #31 on July 31, 2025  
Department of Administrative Services  
Claim dated August 4, 2025  
AOS Claim ID: 4117

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,501.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services  
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: August 4, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#31 / Deer
Event Date	July 31, 2025
Summary	Vehicle 31 - struck a deer (Claim # TBD)
Amount Requested	\$3,501.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

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**Fwd: 31 vehicle damage**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Fri, Aug 1, 2025 at 10:01 AM

To: Tammy Hollingsworth &lt;tammy.hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 31 struck a deer on 7/31/2025. I will forward all information as soon as it is received.

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Ellison Nichalus** <ellison@dps.state.ia.us>

Date: Fri, Aug 1, 2025 at 8:07 AM

Subject: 31 vehicle damage

To: vehicledamage &lt;vehicledamage@dps.state.ia.us&gt;, das.risk@iowa.gov &lt;das.risk@iowa.gov&gt;

Cc: Andreasen Jeremy &lt;andreasen@dps.state.ia.us&gt;, Morey Russell &lt;morey@dps.state.ia.us&gt;, Dolf Ryan &lt;dolf@dps.state.ia.us&gt;

Good morning,

Trooper Anderson #31 struck a deer last night while on patrol at 2353 hours. His vehicle sustained functional damage. The vehicle damage report will be forthcoming.

Thank you,

**Sergeant Nichalus Ellison** ★296★

Department of Public Safety

Iowa State Patrol District #13

1300 S Grand Ave. Suite #201

Mount Pleasant, Iowa 52641

Phone (319) 385-8715

Fax (319) 385-2743



## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature ☐ ) CASE #: 2025018436**

Date: <small>(Month/Day/Year)</small>	07/31/2025	Time: <small>(Time plus a.m./p.m.)</small>	2353 p.m.
Vehicle Plate #:	31	Vehicle Mileage:	22030
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2024 Dodge Durango VIN: 1C4SDJFT3RC153861		
Assigned To:	Trooper Anderson	Badge #	31
Driven By:	Trooper Anderson	Badge #	31
Driver's Lic #:	893RR6318	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	NO	Towed By:	N/A
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	YES	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>			

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			



Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

### OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	3 miles south of Fairfield on Glasgow Rd		
County:	Jefferson		
Weather/Road Conditions:	Clear/ dry		
On 07/31/25 while on routine patrol Trooper Anderson #31 encountered a deer in the roadway on Glasgow Rd 3 miles south of Fairfield. The deer struck Trooper Anderson in the front passenger door. The patrol car sustained functional damage.			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	
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### VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			



## MEMORANDUM

**TO:** Sgt. Ellison

**FROM:** Trooper Anderson

**DATE:** 08/01/2025

**SUBJECT:** Deer Collision

On 07-31-25 at 2353 hours I was southbound on County Road H43 or Glasgow Road 3 miles south of Fairfield, when a eastbound deer struck my front passenger door. The deer continued east and I turned around to check on it and the damage. There was a hand sized dent in my passenger door by my State Patrol Shield.

Thank You,  
Lundy





## COPELAND AUTO BODY, INC.

estimates@copelandautobody.com  
506 E 2nd St, P.O. Box 109, Hedrick, IA 52563  
Phone: (641) 653-2140  
FAX: (641) 653-4301

Workfile ID: 01ce20c0  
Federal ID: 42-1488559

### Preliminary Estimate

#### Customer: State Of Iowa

Written By: Miranda Frail

Insured: State Of Iowa  
Type of Loss:  
Point of Impact: 03 Right T-Bone (Right Side)

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
State Of Iowa  
301 E. 7th St.  
Des Moines, IA 50319-1934  
(319) 930-0591 Cell  
(563) 260-2643 Business

**Inspection Location:**  
COPELAND AUTO BODY, INC.  
506 E 2nd St  
P.O. Box 109  
Hedrick, IA 52563  
Repair Facility  
(641) 653-2140 Business

**Insurance Company:**

### VEHICLE

2024 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver

VIN: 1C4SDJFT3RC153861	Interior Color: Black	Mileage In:	Vehicle Out:
License: 31	Exterior Color: Silver	Mileage Out:	
State: IA	Production Date: 2/2024	Condition:	Job #:

#### TRANSMISSION

Automatic Transmission  
4 Wheel Drive

#### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat

#### DECOR

Dual Mirrors  
Privacy Glass  
Console/Storage  
Overhead Console

#### CONVENIENCE

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Rear Window Wiper  
Telescopic Wheel  
Climate Control  
Dual Air Condition  
Backup Camera  
Parking Sensors

#### RADIO

AM Radio  
FM Radio

Stereo  
Search/Seek  
Auxiliary Audio Connection  
Satellite Radio

#### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device  
Xenon or L.E.D. Headlamps  
Blind Spot Detection

#### SEATS

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

#### WHEELS

Styled Steel Wheels

#### PAINT

Clear Coat Paint

#### OTHER

Rear Spoiler  
California Emissions

#### TRUCK

Rear Step Bumper  
Trailer Hitch  
Trailer Package

Get live updates at [www.carwise.com/e/59bKTu](http://www.carwise.com/e/59bKTu)

## Preliminary Estimate

**Customer: State Of Iowa**

2024 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER</b>					
2	R&I	R&I bumper assy				1.4	
3		<b>FRONT LAMPS</b>					
4	R&I	RT Headlamp assy w/auto high beam, chrome				0.4	
5		<b>FENDER</b>					
6	Blnd	RT Fender					<u>2.0</u>
7	R&I	RT Fender liner all				0.5	
8		<b>FRONT DOOR</b>					
9	Repl	RT Door shell	55369462AO	1	1,540.00	5.6	3.4
10		Add for Clear Coat					1.4
11	R&I	RT Belt molding				Incl.	
12	*	R&I RT Applique				<u>Incl.</u>	
13	*	R&I RT Glass run				<u>Incl.</u>	
14	R&I	RT Door w'strip				Incl.	
15	R&I	RT R&I trim panel				Incl.	
16	R&I	RT Power mirror w/o memory, w/blind spot detection gloss black				Incl.	
17	R&I	RT Handle, outside painted, all red oxide				Incl.	
18		<b>REAR DOOR</b>					
19	Blnd	RT Outer panel					<u>2.4</u>
20	R&I	RT Belt molding				0.3	
21	R&I	RT R&I trim panel				0.4	
22	R&I	RT Handle, outside painted midnight blue				0.3	
23		<b>MISCELLANEOUS OPERATIONS</b>					
24	#	Subl Hazardous waste removal		1	4.00 T		
25	#	Repl Cover Car		1	10.00 T	0.5	
<b>SUBTOTALS</b>					<b>1,554.00</b>	<b>9.4</b>	<b>9.2</b>

## Preliminary Estimate

### Customer: State Of Iowa

2024 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver

#### ESTIMATE TOTALS

Category	Basis			Rate	Cost \$
Parts					1,540.00
Body Labor	9.4 hrs	@		\$ 75.00 /hr	705.00
Paint Labor	9.2 hrs	@		\$ 135.00 /hr	1,242.00
Miscellaneous					14.00
Subtotal					3,501.00
<b>Grand Total</b>					<b>3,501.00</b>
Deductible					0.00
<b>CUSTOMER PAY</b>					<b>0.00</b>
<b>INSURANCE PAY</b>					<b>3,501.00</b>

ATTENTION: WHEELS NEED TO BE RE-TORQUED WITHIN 100 MILES. FAILURE TO DO SO MAY RESULT IN FURTHER DAMAGE!

Warranty Disclosure: Our Warranty will include our Workmanship, including necessary refinishing for as long as you, the customer, own the vehicle. Guarantee corrective repairs will be provided at no additional cost. Warranty and workmanship guarantee may NOT include items such as normal wear and tear, prior damage, new damage or negligence.



**Customer: State Of Iowa**

2024 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TG11, CCC Data Date 08/01/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.